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SUFAC Minutes
October 1, 2015

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I.   Call to Order
SUFAC Chair Eric Kissinger called the meeting to order at 5:16 pm.

II.   Roll Call
    a. **Members Present:** Eric Kissinger, Allison LeMahieu, John Landrum, Lea Truttman (OFO), Milton Byers, Erica Kuehn, Nathan Rousseau, Penghan Yi, Noelle Poppe, Gretchen Klefstad, Nikolas Austin, Thomas Gentilini, Reed Heintzkill
    b. **Absent:** Marc Minani

III.   Recognition of Guests:
Mark Olkowski
Chair of Student Resources: Jacob Immel
SGA: Samuel Welhouse

IV.   Approval of Agenda and Minutes: Eric entertained a motion to approve the agenda. Reed Motioned. Nathan Seconded. Voice Vote. Agenda passed.

Eric entertained a motion to approve the minutes from the September 24th meeting. Han motioned. Nathan seconded. Voice Vote. Agenda passed.

V.   Reports
    a. **OFO:** Committed funds amounts to $31,589.66 and org start up are $1464.65.
    b. **Liaison:** The Color Run was huge. We are very organized and pretty compared to other events in the country. We got a lot of good feedback. It's just a fun run and a moneymaker; the organization makes a lot of profit through registration fees.
    c. **Senate:** We are still trying to find more senators to serve on SUFAC.
    d. **SGA Exec:** N/A
    e. **Vice Chair:** Eric and I approved Love Your Melon request. The AIC multicultural ad hoc committee is meeting next Friday at 2:00pm in the conference room by the SUFAC office.
    f. **Chair:** An app is coming to campus and SGA is looking into an option from UW-Milwaukee. This past summer, we approved $700 for Fourth Estate to pay a student to build a news app. The cost of the SGA app is going to be $4600 to start and roughly $1500 every year after that would come from the SGA budget. We have worked out an agreement that half of the start-up amount may be coming from SGA's agency account and the other half will be a contingency request that will be presented to us next week. We will also be receiving survey results to help with the decision.

VI. **Discussion Items**
    a. **SGA Committee Presentation**
        i. **Student Resources—Jacob Immel**

I'm the chair of the Student Resources committee for student government. One of the main reasons I'm here is to talk about an app that SGA is pursuing along with Hannah Stepp. There was a survey sent out to the student body and we got about 600 responses. There was an interest in bringing an app to campus. The survey asked about the functionality of the app including a map of campus, passpoints, dining services, etc. We will be using the business that UW-Milwaukee uses, App Brewery. They want to work closer and more personally with us compared to the large company. The start-up cost will be $4600 and support/maintenance will be $1219 every year after. We are looking at various avenues to raise the money for the app.

As a part of student resources, I also sit on the library counseling committee and we want to articulate how they were hit by the budget cuts. The library was cut over $190,000. They had to cut back on postage, mailing of books, academic journals, etc. Student salaries were reduced by $25,000.

Questions:
- Allison wanted to clarify the initial cost of the app and when the maintenance costs will start?

  The maintenance cost should start the following year. The IT department is supportive of the app. A lot of people want an events calendar on the app and we are going to be designating a person from student government to update this feature.
- John asked if we are expecting someone from the union to update the calendar?

  We prefer that someone from the union who is well versed in the system to work with us to update the calendar. We will see if it is easier for them to update the calendar themselves so we will figure out what will be easiest.
- Reed asked for a summary of the functionality of the app?

  We are basing it off of UW-Milwaukee's app. They have tabs for local events, world news, and a majority will be campus news. Our needs are going to be different from UW-Milwaukee so we will not copy their format. Students want links to D2L and an event calendar. We are not sure yet how the number of tabs will affect the cost. We have an idea of what we want but it still being determined what the features would be.
- Janae asked how many functions would be available with the $4600?

  We are still not sure how much customizing the app will affect the prize but it will be similar to UW-Milwaukee's format. We are assuming that a majority of the functions that we have been discussing will be included in the start-up cost.

- Reed commented that a lot of the functions are already on the UWGB website. Reed stated that he was under the impression that Public Safety wouldn't allow a map.

    Public Safety doesn't want a 3D model of the tunnels for safety issues but it will be a graphic design of the buildings on campus.

- Allison asked if laundry would be included since Res Life already has something for that?

    They do not have an answer for that yet. Eric commented that it would be interesting if the laundry function could be included.

- Nathan asked about the interest from the survey.

    600 students responded that they were interested in the app.

- Milton is considered about the redundancy. We want a concrete list of the functions before we can vote on this.

    We will discuss the parameters tomorrow. Milton also wants other departments to be involved to coordinate the functions (e.g. laundry).

        b. ParliPro—Gretchen Klefstad and Mark Olkowski

There are lots of different ways of going about using parliamentary procedure. We are going to present the basics of Bob's rules. The best way to learn is to practice it. Minutes are important for documentation and historical records of conversations.

Speaker's list is important for debates about hot topics in order to call on everyone fairly and not limit the conversation. Calling the Question ends the conversation and call for a vote if no one has objections. Calling for acclimation is essentially saying that we agree unanimously.

We can amend a motion or we can make a friendly amendment, which goes back to the first person that made the motion and if they approve, the motion passes without a vote.

Division of the Assembly: If someone calls for a division after a voice vote that seems unclear, it will automatically lead to a roll call vote.

        c. Viewpoint Neutrality Training—John Landrum
        d. SGA Committee Presentation
           i. Union and Dining—Jessica Murphy

Over the summer, we implemented a contract where we have Pepsi instead of Coke. We are going to have a dishwasher project starting in May and a fire alarm project for 2016.

VII. Action Items

VIII. Announcements

Allison: Aviands contract is over this summer so we need to decide the dining service that we will employ for the next seven years.
Eric: Auxiliary presentations will be started the week after Food Day on October 29th.
Gretchen: Love Your Melon has a scavenger hunt on campus next week.

IX. **Adjournment:** Eric entertained a motion to adjourn the meeting. Allison acclimated. Meeting adjourned at 7:08pm.

Respectfully submitted by:
Sarah Batten
SUFAC Administrative Assistant