

## SUFAC

Meeting Minutes for February 20, 2014

### I. Call to Order

SUFAC Chair Shawn Brown called the meeting to order at 5:16 pm.

### II. Roll Call

- a. **Members Present:** Shawn Brown, Reed Heintzkill, John Landrum, Heba Mohammad -SGA Exec., Elizabeth Smeaton, Penghan Yi

### III. Recognition of Guests:

**Ultimate Frisbee:** Brian Ristau

**Women of Color:** Danielle Eder

**The Green Bandana Brigade:** Marissa Michalkiewicz

**Women's Club Volleyball:** Taylor Resch

**Feeding the Hungry & Reducing Waste:** Kate Bodart, Sarah Tomasiewicz

**Gamer's Club:** Logan Witthuhn, Joe Baldwin, John Buss

### IV. Approval of Agenda and Minutes:

Shawn entertained a motion to approve the agenda. Reed motioned. Elizabeth seconded. Reed acclimated. Voice Vote. Agenda passed.

Shawn entertained a motion to approve the minutes. Elizabeth motioned. Han seconded. Elizabeth called the question. Reed acclimated. Minutes Approved.

### V. Reports

- a. **OFO:** Contingency is \$19,724.66 and small organization start up is \$808.46.
- b. **Senate:** N/A
- c. **SGA Exec:** We are still trying to recruit members for Senate. We are anxiously awaiting the seg-fee presentation for Monday's senate meeting.
- d. **Vice Chair:** We met with the chancellor this week and we will go over that during D-Day. I still need to meet with the Human Biology department. After D-day, we will be focusing on recruitment over the next few months for next year since we are doing to a few members.
- e. **Chair:** I will save my announcement at the end.

### VI. Discussion Items:

- a. **Green Bandana Brigade Budget:** We are barely a year old and we are meant to enhance student life on campus. We are known for the green bandanas we wear during sporting events. Under general supplies, we just need duck tape and duplicating. Only capital items we

have are green bandanas to promote our organization and that is what we are known for. We sell them at the Kress Center now because that's how we gain revenue and we also spread awareness throughout the community about the school and our organization. Under food requests, we have food for tailgating events. This includes hot dogs, pizza, etc. for students. We work alongside many organizations to increase participation at events. The only traveling we would do is for basketball conferences. If they travel to Milwaukee, we would go down for a day. If we ever went further, we would just send a bus full of people. Basically, we are a creative group; whatever we use for our budget is for making things at games. For example, we make minions to throw up in the air at women's basketball games. We are basically bandanas and food.

### **Questions:**

Elizabeth commented that SUFAC does not fund uniforms so we expect to be reimbursed. Yes, they sell the bandanas at the Kress for \$2 and we pay SUFAC back and the rest is our revenue.

Reed asked more about the organization? We have the Founding 5 members and officers. We range from 100-400 students wearing bandanas at games. It's a different organization because we are not getting together at meetings but we collaborate at games.

Shawn asked for prioritization of the food requests. It would be men's basketball, women's basketball, softball, band/choir, and soccer games last.

Heba asked about the food quantities? The last advisor gave us the food quantity numbers so I do not know the reason for them. Adam, the marketing director of the Athletic department, is the advisor.

Reed asked why would SUFAC send students to games that they could go to on their own and give them food they could buy themselves? Before GBB, there was not much involvement or participation at sporting events on campus. After we got involved, the student admission rate at the games has almost doubled since we have developed. We are trying to make a difference in student life and piggyback off of other orgs. Food is important to students. We have a high budget because we are trying to build our members. We have 400 people following us on Facebook and Twitter so we want to get more involvement.

Reed asked why we should give more money since Athletics is already funded for promoting athletics? We are not associated with Athletics and we are not an athletic based club but we just happen to go to a lot of athletic events.

Elizabeth asked how they keep tracks of members that get funded for these travel trips? We do not keep track. It is the complicated part of our budget because we have never done it before. We do not consider it an essential part of our budget but an additional fluff added on.

Reed asked what the \$55 is going towards in the Milwaukee travel trip? It is considered \$55 per student to travel. It is a trip for a day there and back. We are

not sure about the \$4500 for vehicle rental because Adam is the one that put them there. We agree that the rental is excessive. The traveling was considered a good idea but it's an additional chunk that is not part of the essentials of the GBB org.

Reed pointed out that the exceeded the guidelines for food requests as well as the amount paid per person per day for travel.

Heba asked about their events with other clubs? We partner with SLO often. We did a Collection with Cans with the Mauthe Center. We partner heavily with the bands and the Veterans club. We supported them with their dance two semesters ago. We are still very new but we are trying to branch out.

Reed asked why the bandanas are sold if they are also given out at games? The community members buy them at the Kress and they are also made available to students that way because they are only given out at certain games.

**b. Women's Volleyball Budget:** Our budget has doubled because we want to double our teams next year. We do not need anything under contractual requests. With the club volleyball conference, it would be \$450 for one team and \$900 for two teams. This conference gets us into the Wisconsin Volleyball Conference. This could be done as a contingency for next year, according to Bea. Under travel justifications, this is our schedule for this year because we do not get our schedules until December. That is when we go on a conference call with all the presidents of the WVC and discuss where the tournaments will be. The mileage may be different. As for priorities, it is more important to go to the conference tournaments than to go to states but we would still love to go to states. I know you budget for 4 travel dates but the state tournament is a two-day tournament and when we are there, we get awards. Throughout the season, players are awarded certain titles, just like in high school. This year, we only had 9 members. We budgeted for 11 members for last year and we do not know how many we are going to have this year. 22 members was budgeted for the two teams but in reality we may only have 14 people. At the moment, we do not know how many people will come out. We did a good job this year recruiting and generating awareness. There are 6 people on the court at one time but 9-10 members is a good amount for a team because there are subs and people who specialize in certain positions. We want an A team and B team, like a Varsity and a JV team. We had so many try out for the team this year that we want two teams to expand and become a bigger club. A lot of the other schools in the conference have two teams. It is great to have people come out and play. Reed asked if it would be feasible to fund the one

team for now and if they need two teams, they can ask for the second team as a contingency request.

**Questions:**

Heba asked if the JV team would play at the conferences too? Yes, they would play but just rank differently.

Elizabeth asked what the difference is between the volleyball team, intramurals, and club. The volleyball team is Division 1 Green Bay team. Intramurals is just a team that you sign up online as students on campus to play. In Volleyball club, you are a talented player but you do not have the skill required to play on the Division team. It's the middle group between the three.

c. **Gamer's Club Budget:** Basically we are an organization that promotes board games and card games on campus. There are a wide variety of games. Under committed request, we ask for \$50 for office supplies (pens, sticky notes). We need \$150 for duplicating for posters and advertisements about meetings and conventions. We ask for \$200 for games for our weekly meetings. We use this money to buy new board games that members are interested in and replace board games that are missing. We store them downstairs in the org drawers. Only the president and VP have access to the drawer. We are asking for \$200 for promotional items for our campus event, Chaoticon convention. We use this event to raised funds. We are asking for money for an orgsmorg raffle prize. We take down their information and ask for an ID to make sure that prize only goes to students. We ask for \$1000 for a guest speaker. We are trying to get Andrew Love, who is an anime voice actor. We would hold a Q&A panel and we would need to fly him and possible his wife in. We raised funds for Gen Con, which is the world's largest convention. There is a travel package, which is the cheapest way to go. There are bus fare and shuttle services from the hotel included. It provides our members to compete on a higher level of many games. There is a world-class tournament of about any card game. Some students are looking to work in the video game, board game, or game store industry so this is an opportunity to network. It also gives us ideas about our convention on campus. Panels generate interest and causes people to spend money.

**Questions:**

Elizabeth asked if lodging costs are included in the package?  
Yes.

Elizabeth pointed that they exceeded the travel guidelines for \$40 per person per day.

Reed asked what is the difference between RPG and Gamer's club? We encourage more interaction between members because role-playing usually sends people away on their own. We want a wide variety and more interaction. We want to encourage people to think in broader ways and focus on problem solving. We try to do something new every week.

Heba asked for estimation of how many students and non-students attend the campus convention? About 70-80% percent are students and the rest are community. Primarily, it is students.

Shawn asked how many games they have? We have about 30-35 games. Two are new and there are 5 that need to be replaced.

Heba asked how much a board game costs on average? They can cost anywhere from \$30 to \$80. We try to limit ourselves to games costing \$30-\$50.

Han asked if the guest speaker would be staying through the convention? Yes, he will be staying in Green Bay for 3-5 days.

- d. Feeding the Hungry Budget:** We are a new organization. Our main goal is to feed the hungry and reduce waste on campus. We want to become a campus kitchen, which is a national branch. We would partner with campus organizations and feed the hungry. We use general supplies and Digicopy for advertisements and promoting the meetings. We make food from meals that would be otherwise thrown away. We want to make a full meal that does not taste bland. We are asking for cooking oils and 50lb bag of rice. We will also need cleaning supplies and cooking materials. We are working with Avian's, who is giving us the space. We also want food labels for people that have food allergies. We need kitchen supplies. As we grow, we are going to reach out to more people so we will need more pots, pan, and other materials. We are also going to need aprons and rags. We do not to give plastic or Styrofoam. It is a \$1200 fee every to be affiliated with the campus kitchen. We do not have travel requests.

**Questions:**

Elizabeth asked if the food goes to students or community? It goes to the community. We are working with children centers to help them

educate about childhood obesity. We had a zero waste breakfast in the fall, which a lot of students came to so we service them as well.

Heba asked how many people they are serving? We do not plan to go over serving 60 people because of the limitations with Aviand's.

Reed asked what is the process? After 6:00pm, we use the kitchen and prepare the meals. Every member will be certified to legally touch and prepare the food.

Heba asked what the benefits of the affiliation? There is a grant that we applied for that we were eligible for only because of our affiliation and there are other conferences that we will have the opportunity to attend.

Reed asked more about the Campus Kitchen program? There are steps that we have to take to launch the program. We have to hire a coordinator. We started working on this last year. The \$800 is to get general supplies right away. We also need to have someone from Campus Kitchens come to us and certify us before we serve in the community. After we have our first lunch, there will be more money that we can use to build our supplies up. We are in contact with food pantries in the area to see if we can buy our supplies at a lower cost than at grocery stores.

- e. **Ultimate Frisbee Budget:** We go to tournaments throughout the Midwest. We are branching out from Wisconsin. This year we went to Minnesota and next year we want to go to Illinois. It is a football, soccer-like sport. We want to do more events on campus. During winter, we do things in the turf gym. There are no capital items. No student salaries. No contracts or food. Travel is where a majority of the budget is. The first is Maple Plain, which is a big tournament. There are 60 college teams throughout the Midwest. It is a two-day trip so we would need a hotel. Majority of the transportation is motor pool. The Chicago trip resembles the last tournament but we have never been there. Trip 3 is a one-day trip to Merton WI. The fourth trip is to La Crosse and we would prefer a hotel room but if it is not in the budget, it can probably be taken out. Under general supplies, we have a disc sale during org-smorg. For certain tournaments, we need to have memberships so we would like to have 15 people. For USA ultimate, they need the fees for medical personnel on the fields and such.

**Questions:**

Reed asked how many people are on a team? There are 7 people on a team but it is highly substituted during the game. We usually try to bring 14 people. They charge per person not per team. Our club hasn't signed up for it yet but we need to sign up to go to the better tournaments.

Chicago is the only USA Ultimate tournament. La Crosse might be as well.

Heba asked if genders have to be separated for the teams? There is just a lack of women signing up for the sport, it's not a men's only team.

Shawn commented that it is expected that \$175 be paid back to SUFAC for the disc sale.

Reed asked how many people are playing? There are about 16-17 committed players. There are some freshmen that come to join for specific events. It is different from "frolfing" on the golf course.

**f. Women of Color Budget:** It is a younger org and we do not have many active members right now. There are only two officers and we are trying to bring diversity to the women of color on campus and to get a lot of programs going. We like to get together and talk about issues and spread awareness. We have books in our supply room that we want to read over summer and discuss during the school year. We want to buy a new set of books for our book discussion. We would like to buy a new set of books to read over summer and discuss. Under contractual, every semester we like to show a film. The more recent the movie, the more it costs so the money would go to the copyright fees. The self-defense demonstration is something new that we would open to all students on campus. We want to do a Valentine's Dance. We were supposed to do one this year but there were time conflicts. We want to plan one for next spring as a charity dance. The community would be involved and we would give the donations to the Golden House. This year we are using some of our money and giving it to SASU to bring a female sex trafficking speaker on campus. We are trying to branch out to other orgs. The food is for the films. We have food in the Mauthe Theater to bring in more people to the event. We like to get more people involved. We also request food for the book discussion so that it can be more of a social event. There would also be refreshments for the Valentine's dance. Under travel, we want to go to the Wisconsin Women Studies Conference. It is a 3-day conference so we spend two nights there. In Madison, we had to stay at a hotel and we used the vehicles to drive across campus but we are not sure how it is going to work at River Falls. It says 14 members on the sheet but it probably won't be that

high. At the Madison conference, there were three members that attended. We only need one student vehicle. The conference is beneficial because there is a lot of networking experience. There are a lot of sessions that we can choose between based on our interests. We bring back our ideas to put towards the books, programs, and events that we plan. We want to get more people to go to get more ideas. Under the itemized list, we got some office supplies last year and \$50 is a good number for that. Under photocopying, it is used for printing agendas but we are not sure if that is completely necessary since members usually print their own.

**Questions:**

Elizabeth asked if they still want the \$20 for photocopying? No.

Elizabeth asked if the 14 members for the trip should be changed? I would decrease the number of students attending to about half. The \$25 fee deterred a lot of people last year. I would like to request 7 members based off of last year. We still only need one vehicle.

Reed commented that the contractual is over the limit in the guidelines so are the items prioritized? The self-defense would be first, then the films because we could always get departments involved in funding the films for extra credit. Then the Valentine's Dance then the book discussions.

Reed asked how many actual members would participate in the book discussions? It is fairly new so we are going to send out an email to see who is serious about participating. I do not have a number right now but books would be only purchased for the interested students.

Shawn commented that the travel costs per person exceed the guidelines. Last year, we handled going over the limits by paying out of pocket.

**g. D-Day Guidelines Discussion**

Reed asked if bandanas count as clothing? Heba said yes.

**h. D-Day**

Saturday is D-Day. We are having Glass Nickel pizza.

**Budget Discussion:**

Shawn entertained a motion to enter committee of the whole for 15 minutes. Reed motioned. Elizabeth seconded.

**Action Items**

- a. **D-Day Guideline Approval:** Shawn entertains a motion to approve the D-Day Guidelines. Reed motions. Elizabeth seconds.

**Discussion:**

Heba asked if cultural holidays are acceptable? Yes.

Reed called the question. Motion passed 3-0-0.

**VII. Announcements:**

**VIII. Adjournment:** Shawn entertained a motion to adjourn the meeting. Reed motioned. Elizabeth seconded. Reed called the question. Elizabeth acclimated. Meeting adjourned at 7:10 pm.

Respectfully submitted by:  
Sarah Batten  
SUFAC Administrative Assistant