

SUFAC  
Meeting Minutes for January 30, 2014

**I. Call to Order**

SUFAC Chair Shawn Brown called the meeting to order at 5:16 pm.

**II. Roll Call**

- a. **Members Present:** Shawn Brown, Reed Heintzkill, John Landrum, Heba Mohammad -SGA Exec., Bea Yang-OFO, Penghan Yi, Elizabeth Smeaton, Megan Leonard

**III. Recognition of Guests:**

**Curling Club:** Preston Waala, Phil Huberty

**UWGB Bowling Club:** Samantha Watson, Crystal Remsza

**PEAC:** Emily Brown, Matt Malcore

**OLA:** Jose L. Villa, Grace Vecchi

**SASU:** Katie Thor, Nhia Lor, Don Chang

**Intertribal:** Liz Peterson

**IV. Approval of Agenda and Minutes:** Shawn entertained a motion to approve the agenda. Reed motioned. Elizabeth seconded. Megan called the question. Voice Vote. Agenda passed.

Shawn entertained a motion to approve the minutes. Reed motioned. Elizabeth seconded. Reed called the question. Voice vote. Minutes Approved.

**V. Reports**

- a. **OFO:** Contingency is \$21, 099.00 and small organization start up is \$908.46.
- b. **Senate:** N/A
- c. **SGA Exec:** We will be getting a speaker this semester. Be prepared for two referendum questions because SUFAC will have a role in those questions involving child care and seg-fees. There are two people that have applied for the senate position.
- d. **Vice Chair:** Welcome back everyone. This is my first meeting as Vice Chair. SGA has a joint venture with SUFAC to recruit members and we will be approaching professors to get nominees.
- e. **Chair:** SGA needs people for next year. SUFAC is a great way to get involved on campus. Please refer to Heba and stop by our table for org smorg. Gain will not be with us the rest of this semester because she went back to Korea. Reed commented that we have a card for her to sign. Shawn continued by saying thank you to everyone that is here.

## **VI. Discussion Items:**

**a. Curling Club:** We were just at a bonspiel this past weekend and we won second in the event. We are looking to go to Nationals in March. We currently have 10 members and we are hoping to recruit more at orgsmorg. We are asking for 10 memberships, \$100 each, at the GB curling club. It allows us to practice and compete in any leagues there. We are requesting 10 broomheads, which are \$25 apiece and last two years. Under the committed funds, we have \$77.08 for Digicopy posters twice a year to promote the club and events. Next year we are hoping to do more open houses where students can come to the curling club and learn more about what we do. For our travel requests, our first priority is for Nationals for four students. The number of students doesn't actually dictate how much Nationals will be because only four members can play on the ice but there can be more members to switch out. The number of students isn't strict because it is an overall fee. The biggest thing is the travel cost. In the past, Nationals has been hosted in the Midwest but there is talking of taking it out in the East (PA or NY), which is why the costs is higher than expected. I understand that it is higher than allowed but we would like you to consider it. We don't know if we would fly or drive there. Out of all of the universities in America, it is the top 16 schools that go. We are ranked 8<sup>th</sup> in points but we are technically in 13<sup>th</sup> place. The rest of the travel requests would be for bonspiels to gain merit points and most of them are within Wisconsin or Michigan. For these trips, we would be sending the team, not just for 4 people. We estimate the fees to be around \$150, which is probably an overestimate. Rice Lake, WI is our first priority to advance and get points. We are also requesting a trip to Escanaba, MI. We are requesting \$100 per night for two rooms. We will be taking our own vehicles. Our next trip is \$150 for one team, two rooms. There is a total travel cost of \$3,202.25 and \$4,529.33 for broomheads, membership fees, etc.

### **Questions:**

Heba asked about the capital items. You are asking for 10 replacement broomheads but you requested these earlier this year, so why do you need more? We currently have 16 brooms and we have some that SUFAC gave us earlier this year. We did not ask for all 16 of them at the beginning of the year so we waited until now to replace all of them because they are 4 years old. A brighter broomhead is easier to see and they get dark after a season of use. We would like to use the new broomheads for the bonspiels and practice with the old ones.

Elizabeth asked, is there a different brand that can be used since they are wearing out faster than expected? They are the only ones that can be used with the type of broom without replacing the whole broom, which would be hundreds of dollars.

Heba asked about the travel requests to the East for Nationals? We are just estimating based on the information they are giving us but they have not decided yet.

Reed pointed out that SUFAC has a limit of \$40 per person per day and right now you are at \$60 so that may need to be changed.

**b. PEAC:** We do a lot of good for the community and on campus. One of the things we are asking money for benefits students on campus and it's beneficial to the org, campus, and community. There are some minor discrepancies because I made the budget going off of last year's budget. There is \$600 revenue from the budget of last year that I have not figured out what it is from so I have crossed it out, which will change our budget. In contractual, there is no program listed and I couldn't find it in the costs calculated but it affects our final numbers. The \$600 committed revenue should be removed and it will decrease total allocation request. Those are the only monetary changes. Under committed requests, we try to get as many people involved during orgsmorg as possible. Earth week is put on the last week of April and a lot of students benefit from it. We are asking \$200 for food to provide free to students so that they can learn about how well local and organic food tastes. Global Service Day would be potentially in the spring or fall time to do some planting around campus. The cost would cover plants, pots, and rocks to brighten up the campus and bring plant diversity. The Water Tent event last year was held at the women's basketball game where we gave out free water samples of Green Bay's tap water to encourage students to stop buying so many plastic water bottles. Food day is another huge event (program 2 under contractual) in November during the fall semester. That is a huge day because it joins together the Dietetics, SLO, and PEAC clubs. There are a lot of advertising and includes local vendors and speakers. We are asking for more money to get a better speaker next year because we want to keep improving on the speakers we get. Recycle Mania is another thing we want to keep this year. We do not feel we need as much money for this event as we requested last year. Program 4 is an event that we never got around to doing last year. Under contractual, we would like to have a speaker or film for an environmental issue. It could

be an issue that students want to see or what we choose as a club. Anyone on campus can participate. Under food requests, PEAC does a lot of events involving food. These are rough estimates based on last year's menus and they are more than likely incomplete because the menu probably will not be the same next year. The total is an underestimate because we are not sure what we need yet or what food will be available. We do not know the other orgs budgets as well as what they will contribute to the events. We also have food at orgsmorg for recruitment as well as snacks during meetings. Under travel, all the requests are in Wisconsin. 3 out of the 4 are free to attend. The one in Milwaukee is not free but it is our first priority because of the benefit it brings to the members. The budget assumes that we are going to rent vehicles but my calculations were based on using our own vehicles. We do not think it is necessary to rent. The cost per mile that I calculated is much higher than what I calculated, almost three times as high. Bea commented that it is \$0.35 per mile because it is a standard state rate. Shawn commented that those changes will be made. Growing Power is our most desirable trip. Will Allen in Milwaukee is a big name in urban gardening. Sustainability Summit is one that we have not attended but we are interested in. It involves green enterprise and business and we feel that is a big part of the future economy so it would be important to attend. The event in Oshkosh provides information about different methods of farming. Growing Power is a \$10 per student registration but the rest of the events are only travel expenses and no membership fees.

**Questions:**

Heba asked, which events are public? Food Day and Earth Day are public because everyone can partake in the meal and stay to hear the speaker. There are small programs that take place with local vendors that share their aspects on campus as well as the farm show in Oshkosh, which is a lot of local farms. It establishes links between the campus and the public. Environmental issues are obviously public issues.

Reed commented that contractual costs exceeds the guidelines so is there a plan to get together with SLO and Dietetics? Yes. Shawn commented that they would like a breakdown of the contribution in these events and the total cost. SUFAC needs it by February 22<sup>nd</sup>.

Vanya asked, how do you expect to fix the \$600 discrepancy under the committed requests? Matt responded that this was not

explained in his calculations and he thinks it was extrapolated from last year's budget from the Water Tent event. We were not involved in planning it so they do not know where this cost came from.

Reed asked if the budget for the beehive is under Earth Day? It is not because the beehive collective does not charge, they only take donations. It is not included.

Elizabeth reminded them that there is a \$1500 limit under food requests so that may be a concern. PEAC replied that there is a lot of food that they have to serve, especially on Food Day and on Earth Day. We try to get at least 200 meals, which is where all the money goes to. These are the events that we team up with other orgs so that cost will change.

Heba asked, which event do the Eco-Reps will contribute to? Recycle Mania.

- c. **SASU:** The purpose of SASU is to promote diversity and educate the campus about Southeast Asian cultures. We are asking for \$550 for supplies and expenses and \$1500 for capital items. The Halloween Dance is every year and it is very successful. We provide a safe environment for students on campus. We are asking for \$500 for a DJ. We are asking for \$3000 for a speaker, a sex trafficking survivor. We are asking for \$500 for the copyrights about sex trafficking as well as another \$500 for a fall film copyrights. We are asking for \$150 for food for the Halloween dance. We are asking for \$500 and \$300 for other events. For the SASU kickoff meetings for spring and fall, we are asking for \$350. \$200 for the film showings. Under travel requests, the first is for the leadership retreat. We are also going to the Festival of Nations.

**Questions:**

Reed commented that there is a limit of \$2000 under contractual expenses. \$3000 seems pretty high for a speaker, can you break that down? We are also collaborating with Unchained and we are talking with her agent. We have not met with Unchained yet.

Reed commented that there might be a miscommunication under the itemized lists. We want you to breakdown everything that makes up the cost of the event so we will need that. As for travel, there is a \$40 per person per day limit so we may adjust that.

Shawn would like to hear justification for going to Ohio? The leadership retreat is smaller and more personal. The second conference is more as a whole.

Heba asked if there is any thought to only sending the executive boarding instead of 21 people? This past fall, we took 14 so it all depends on how many people go.

Shawn commented that there are generally 4 people per room so you may need to get another room unless you put 5 people in one of the rooms. SASU said that putting 5 people in a room is an option because they have done it before.

- d. **OLA:** Our mission statement is to educate people about Latina cultures and reach out into the community. We are asking for \$400 under our committed requests this year because of promotional costs. Under capital items, we are asking for \$400 for decorations for the Day of the Dead week. Cinco de mayo celebration is listed as \$400. It's a weeklong celebration that involves piñatas, performers, student programs, etc. The Mixed Blood Theater is a theater group that educates about multicultural community. A lot of teachers use it as extra credit. There is also another \$300 for Cinco de Mayo for food costs. Under travel requests, our first trip is to Chicago. We have been attending every year for the last 4 years. 21 people are attending this year. The total SUFAC contribution is \$4009. It's a great conference for all of our members, not just Latinos. We also take SASU and BSU members.

**Questions:**

Reed is concerned about how the contractual costs are \$900 over the limit. Is the Mixed Blood Theater the one that would be preferred to cut first? Yes.

Reed asked about clarification about professors giving extra credit to these programs? Many professors spread awareness about the events. Many Spanish classes and world health as well as other classes are involved.

Reed asked what basis do they decide who goes on the trips? We have a signup sheet and it is first come, first served.

Heba asked about their tamales fundraiser since they are not asking for any money? Usually the supplies come out of pocket and they are reimbursed after sales.

- e. **Bowling Club:** Our mission statement offers a competitive and recreational cosmic league. Students that are not skilled at bowling do not have to travel and can have fun. Competitive bowlers have the

opportunity for travel. Under the committed fees, we ask for photocopying and Digicopy money for posters as well as money for postage to send the membership fees in the mail. USBC is the national conference and there is an additional \$35 fee if you exceed 8 members on the team. It is \$35 charged per person after 8 members. We have 1 male team and 2 women teams. We also have 2 bowling balls that we would like to raffle off. We are requesting \$200 each and SUFAC would be reimbursed. Cosmic bowling is one night every week. It's \$8 per student but we ask the students to pay \$5 so we ask for \$3 funding per student. Under travel requests, we attend hopefully 4 conferences per year. We do not know where some will take place yet and certain ones will be further away (listed by the asterisks on the budget). It would be 2 nights and 6 rooms as well as motor pool for the 4 conference tournaments. In part 3, it is in Oshkosh so we are not requesting motor pool or hotels. We would be taking our own vehicles but the membership fee is \$500.

**Questions:**

Reed asked if only UWGB students are participating in the raffle? Sometimes we will offer the raffle to the public at our tournaments. We raffled off two bowling balls during the tournament. Reed commented that we may not be able to fund that using seg-fees.

Elizabeth commented that the travel will be going over the limit so are trips prioritized? It is. The only thing that may change is the number of students attending, which would affect the number of cars and rooms. The destinations are also subject to change and we do not know where they are until the end of the semester. We can email SUFAC as soon as we know the locations.

Shawn asked about the differences between the membership fees? The UBC is the fee for being a collegiate bowling and it covers registration at the four meets we are participate in. The USBC allows us to bowl in any meet.

**General Discussion:**

Heba would recommend OLA to request funds for the tamale fundraiser because something could go wrong. They have wiggle room in the budget.

Reed would like to point at that he is glad that people are paying attention to guidelines. Last year, they were thrown aside. However, there are a lot of situations where there could be justifiable reasons for making exceptions. I think PEAC is one example because they do a lot of community work as well as SASU.

Shawn commented that we need to find a balance so it is important to stick to the guidelines unless there is a justifiable reason to make an exception. I will send you the guidelines from last year's D-Day to look over.

Vanya asked about the reserve? Shawn responded that we had more in the past but we are down now. We are hoping that enrollment numbers will increase next year.

Heba asked if a 3% increase is a possibility as a solution? John does not think so and that the administration has other ideas so they will try to work with us. They are trying to schedule a meeting with the Exec right before D-Day.

**VII. Action Items**

**VIII. Announcements:**

Shawn asked if there are any suggestions for food on D-Day? Usually there is pizza. Heba is asking for tropical smoothies. Reed will head up the food for D-Day.

**IX. Adjournment:** Shawn entertained a motion to adjourn the meeting. Megan motioned. Elizabeth seconded. Vanya called the question. Elizabeth acclimated. Meeting adjourned at 6:45 pm.

Respectfully submitted by:  
Sarah Batten  
SUFAC Administrative Assistant