

SUFAC
Meeting Minutes for March 6, 2014

I. Call to Order

SUFAC Chair Shawn Brown called the meeting to order at 5:16 am.

II. Roll Call

- a. **Members Present:** Shawn Brown, Reed Heintzkill, John Landrum, Bea Yang-OFO, Heba Mohammad -SGA Exec., Elizabeth Smeaton, Vanya Koepke, Penghan Yi

III. Recognition of Guests:

Spanish Club: Chelsea Giles

International Club: Ami Saeed Dahroug

IV. Approval of Agenda and Minutes: Shawn entertained a motion to approve the agenda. Elizabeth motioned. Reed seconded. Megan called the question. Reed acclimated. Voice Vote. Agenda passed.

Shawn entertained a motion to approve the minutes from February 20, 2014. Reed motioned. Han seconded. Elizabeth called the question. Reed acclimated. Voice Vote. Minutes passed.

V. Reports

- a. **OFO:** Contingency is \$19,724.66 and small organization start up is \$808.26.
- b. **Senate:** N/A
- c. **SGA Exec:** The senate continues to grow. We have extended the deadline for the student applications. We are working on our referendum question tonight to get one approved for childcare.
- d. **Vice Chair:** We are working on sending out all the letters to the organizations.
- e. **Chair:** Thank you for your work on D-Day. It should be a short meeting.

VI. Discussion Items:

- a. **Spanish Club Contingency Request:** We would like to bring a Caribbean author/DJ to campus as a speaker. He wrote a book about 9/11 so that would bring a new cultural perspective on campus. The airfare was paid for by the AIC so we just need to cover the honorariums. We are asking for extra because we would like to have a celebration at the end where he can DJ.

Questions:

Han asked if they would need to provide the equipment to DJ? There's equipment in the Mauthe Center, such as speakers and lights, and he would bring the music.

Heba asked how much is the request and what does it cover? We are asking for \$1100, which covers the \$750 honorarium and food/water/etc. for the party at the end.

Reed commented that the concern is whether it is an academic program or a student organization program. The speaker is a friend of a professor on campus. The Diversity Task Force denied funding to this event, which is a factor. Reed asked if this money is spent as an org function? The party would bring excitement and participation on campus. He would also be discussing the impact 9/11 on the world, which would enrich the campus. His book discusses how the event had influence on the world, not just the United States.

Shawn asked if the discussions would be during class time? He is speaking during class times but the Humanities department is sponsoring that. He is also speaking during other discussions.

Vanya asked if this is the normal price or a reduced fee for the honorarium since he is connected to people on the campus? They are not sure but they believe it is discounted.

- b. SUFAC/SGA Contingency Request:** We need a second computer monitor for the SUFAC office. The monitor is small so it is difficult to go through the budgets. If we have another bigger monitor on the side, we can work on the budget and the letter at the same time. Student government supports efficiency.

Questions:

Vanya asked if the computer monitors are about the same as the ones in the GAC lab? Yes, they are similar.

Vanya asked about the cable that hooks the monitors together? It is simply an HTMI cord.

- c. International Club Dinner Food and Committed Request:** The international dinner is our biggest event and we would have performers doing a song and dance. We have international food and performances. It ends with an international dance just like last year.

Questions:

Heba asked if the cost being requested covers student tickets? It is a request for the food for students. We are not purchasing food because Aviand's is catering the event. We are also requesting decorations and posters in another request.

Reed clarified that the tickets cost \$16.50 per ticket but we are subsidizing at \$10 for students and nonstudents are charged the full price.

Heba asked if they were able to sell all their tickets last year? He was not sure but they are expecting to sell about the same amount.

- d. **Guideline Review:** This is the discussion to look over the guidelines and see if anything needs to be changed for next year. There were some discrepancies in the guideline that SUFAC does not fund individual memberships when it came to club sports. The exceptions were logically discussed so the guideline will be left as is. Org-smorg was removed from the giveaways guideline. It was decided to raise the maximum for contractual to \$3500 so that it will be more fair for organizations that do mostly travel or mostly contractual events. There are a lot of beneficial programs for the campus that had to be reduced. Honorariums can be changed every other year. The discussion will be tabled until next meeting.

Shawn entertained a motion to package the contingency requests and make them all immediate action items. Reed motioned. Elizabeth seconded. Reed called the question. Han acclimated.

VII. Action Items

a. Spanish Club Contingency Request

Shawn entertained a motion to approve the Spanish Club Contingency request for \$1100. Elizabeth motioned. Megan seconded.

Discussion:

Vanya commented that it seems like a gray area since there might be an academic involvement.

Reed raised the question of whether the Spanish program is funding his visit. The AIC is funding the airfare.

Megan and Reed commented that the fact that he has a friend-relationship with a professor and is doing class discussions make it problematic.

Bea confirmed that they do not currently have a budget.

Shawn commented that it seems to be the same situation as someone paying \$750 to bring in a speaker.

Reed commented that it seems odd that the speaker is being compensated for his discussions for the Spanish Club but not for the department discussions. John clarified that the Humanities department is contributing \$350 for the classroom discussions.

Megan called the question. Motion passes 4-0-1.

b. SUFAC/SGA Contingency Request

Shawn entertained a motion to approve the SUFAC/SGA Contingency request. Elizabeth motioned. Megan seconded. Elizabeth called the question. Motion passed 4-0-1.

c. International Club:

i. International Dinner Food Request

ii. International Dinner Committed Request

Shawn entertained a motion to approve the International Club's Contingency and food requests. Elizabeth motioned. Megan seconded.

Megan called the question. Motion passed 5-0-0.

VIII. Announcements:

We will not be meeting next week for now but we might need one depending on whether someone submits a request.

Elizabeth requested the guidelines to be emailed so that they can be looked over.

IX. Adjournment: Shawn entertained a motion to adjourn the meeting. Reed motioned. Elizabeth seconded. Reed called the question. Elizabeth acclimated. Meeting adjourned at 6:00 pm.

Respectfully submitted by:
Sarah Batten
SUFAC Administrative Assistant