

SUFAC

Meeting Minutes for September 15, 2011

- I. **Call to Order**
SUFAC Chair Matt Balson called the meeting to order at 5:17 pm.
- II. **Roll Call**
 - a. **Members Present:** Matt Balson, Jessica Olive, John Landrum, SGA Exec., OFO, Michael, Jillian, Kimberly.
- III. **Recognition of Guests:** Mick Scheuer-SUFAC, Lucas Hecker- Pre-Med Club, Noel Alvarez-Pre-Med Club, Joshua Shope-SUFAC, Lindsay Krapfl-SUFAC, Shawna Albert-SUFAC, Shawn Brown-SUFAC, Amanda Hemm-SUFAC, Lindy Vang- SUFAC
- IV. **Approval of Agenda** Matt entertained a motion to approve the agenda. Jess motioned. Riley seconded. Mick called the question. Jess acclimated.
- VI. **Reports**
 - a. **OFO:** Contingency is \$44,659.34 and small organization start up is \$1,500.00. Brooke explained what the contingency and organization start up funds are.
 - b. **SGA Exec:** Appointed 5 senators, two are here tonight. Developing bi-laws. Next senate meeting is September 26.
 - c. **Vice-Chair:** Welcome back and thank you for your interest. Name tags and binders will be done for next weeks meeting. A parli-pro teaching will be taught next week.
 - d. **Chair:** This will not be our normal meeting area. We will usually meet in the 1965 room.
- VII. **Discussion Item**
 - a. **At-Large Member Application:**
Lindy Vang: Lindy is a Junior and has been a member of SUFAC prior to this year. She is also a member of SASU and is a RA. She feels she can contribute to SUFAC by voicing her opinion and will share what SUFAC can offer to other students on campus.

Questions: Riley asked what Lindy can get out of the organization? Lindy feels she can gain experience and is interested in knowing where her money goes

Mick Scheuer is a fifth year senior, double majoring in business, marketing, and German. He is also involved in AIESEC, German club, officer for Christ Living Among Students, and currently the treasure for College Republicans.

Mick expects to understand the parliamentary procedure and to see where the money is going. He feels he can offer an outsiders perspective.

Questions: Riley asked what Mick knows about a seg fee? Mick knows about as much as the general student, and that money goes back for student's events.

Shawn Brown is a Junior, who transferred from St. Norberts. Therefore, he isn't too involved yet, which is part of the reason why he wants to join. He has a Business major with an emphasis in marketing.

Questions: No questions.

Shawna Albert is a Business major with a management and accounting minor. She is a Junior and joined SUFAC to have a better understanding of where her money is going.

Questions: Riley asked what she knows about seg fees. Shawna doesn't know much other than it is a lot per student. Michael asked if she wants to make sure the other 6,000 plus students' voices are heard? And yes, she does.

Amanda Hemm is a Sophomore, with an art management major. She wants to get more involved on campus and wants to know where her money is going. Amanda also wants to help decide what events this money will help fund on campus.

Questions: No questions.

Lindsay Krapfl is a Junior with a biology major. She is hoping to contribute her voice and honestly doesn't know anything about seg fees, which is the main reason why she wants to join.

Questions: No questions.

Joshua Shope is a Junior Math major, minoring in business. He feels he can give SUFAC a new voice. He want to get more involved with campus organizations as he's only involved with intermurals currently.

Questions: No questions.

Jess mentioned how many of our other at large applicants are not present, and therefore will post pone those applications until next week's meeting. She also clarified that SUFAC would usually vote in At-Large members at the end of the meeting, but because there is a Pre-Med Club request, there must be a board.

Matt entertained a motion to package all At-Large members. Riley motioned. Kimberly seconded. Jessica called the question. Vote passes 4-0-0.

Matt entertained a motion to approve all of the At-Large members. Jess motioned. Riley seconded. Kimberly called the question. Roll call vote passes 4-0-0.

- a. **Pre-Med Club-** We would like to travel to Madison for “Doctoberfest.” This will bring Pre-Med students to the campus and get another look into the medical field. This trip will help students learn about the application process and real life situations. The organization will need a hotel, as it is a two-day event. There is a \$20 registration fee, and the organization is hoping to take 10 students, equaling \$200. If the organization does not have the money by Monday, the fee will double. The organization doubts there will be more than 10 students. If anything, the number of students attending would most likely decrease. One member would like to use his or her own vehicle, so the organization is requesting to take out the motor pool expense. The organization is also about 99% sure that only 4 people will be going, therefore only one vehicle is needed. Therefore, the total cost would most likely be cut in half from what the request form says. The two of the four students attending are new members, which will be a great opportunity for them.

Questions: Mick asked if any notification was sent out to the student body? There has been notification in Orgsync, but because there was a time crunch with the money, the organization didn't have a lot of time to work with advertising. Brooke asked if the request should only have 4 people? Yes. Jess said as point of information, requests must be present to the entire student body. Also, board members were informed that SUFAC typically hears a request one week, and then vote on it the next week. This week, however, the board can choose to make it an immediate action item and vote on it tonight. By doing this, the organization won't have to put in the extra money for the registration fee. OFO told the new number changes. The number of students went from 10-4, so the registration fee went is now \$80. The number of total vehicles goes down to one, with gas adding up to \$102.20. The motor pool was scratched because the organization decided to take a personal car. The total cost is \$380.20, the one-third contribution is \$126.73, and SUFAC's contribution is \$253.47. Point of information, SUFAC can contribute two-thirds of the trips, while the organization will provide the other one-third. Therefore, SUFAC will vote on the two-thirds tonight. Also, male and females are not able to stay in the same hotel room. Riley asked why this is a good investment overall. Lucas said that new information would be presented as information on medicine changes every year. It is also a big motivational booster for the students who want to attend medical school. In Madison, students will be able to talk to different Deans of Admissions from different grad schools. Michael asked if students who aren't going in the trip but who are in the club benefit? The students in the club who are attending this event will bring the information back with them and will discuss it at a club

meeting. Shawn asked if there would be anyone who would decide to go last minute? The organization doesn't believe so, but if someone did, they would have to pay the extra fees for the hotel, registration, etc. Jess stated as a point of information, the two-third SUFAC contribution would need to be distributed evenly for all of the members attending.

Matt entertained a motion to make Pre-Med Club an immediate action item. Jessica motioned. Riley seconded. Jessica called the question. Roll call vote passes 8-2-0.

VII. Action Items

a. Matt entertained a motion to approve Pre-Med \$253.47. Jess motioned. Riley seconded. Kimberly acclimated.

Questions: Shawn asked why is it beneficial to approve this money for a reason where only a few people can attend? Jess said that SUFAC contributes money if it is for the purpose of the organization. Mick stated that he feels SUFAC shouldn't provide the money because he personally didn't even know that the Pre-Med Club even existed. Jess explained that because this event was given at such short notice, advertisement was more of a problem than it usually is. John talked about what new point neutrality is and how it affects student organizations on campus. It was also mentioned that because this is a last minute trip, each board members' vote will be personal Josh stated that he thought it was pointless to provide the money for just 4 people, but because the information would be relayed onto other students within the club, he found it to be more appropriate. Mick asked if the Pre Med Club had money in their contingency fund. OFO was unsure of this information. Matt said that the board couldn't take information that happened in the past into consideration of these year's academic requests. Lindsay asked what happens if the one-third contribution cannot be paid by the organization. Jess said that the organization is responsible for that money and if they can't come up with their third, SUFAC will get their two-third contribution back at the end of they year. Josh asked if the board could request for the organization to advertise to the student body better. Jess said that yes, SUFAC can tell the organization to advertise more in advance. Matt clarified that SUFAC is not voting on the number of students going to Madison, but the amount of money going they would be contributing. Michael asked if the postings needed to be done a week before the trip or the dead line for the sign up. Shawn asked if there was any advertising out for the trip. Kimberly said yes, on Orgsync. Josh asked about SUFAC breaking the rules, and if that's shown in a negative light. Jess said that when SUFAC breaks rules, student organizations realize that and sometimes those organizations ask for SUFAC to break the rules again. Jess said that the board doesn't necessarily want to guard the money in the fund. John asked how often does the board break a rule? Jess said that last year, it occurred, but not very often. This is because organizations used money in

their organization's budget to fund these things. Also, last year every time an organization requested to be an immediate action item, the board granted their request. Riley clarified what a "friendly" was. A "friendly" is short for "friendly amendment." Mick friendlied for advertising in 15 places around campus. Amanda asked what would happen if the organization doesn't do what the board asks, such as advertising in 15 different places on campus? Jess said that the board can discuss that if it ever occurs. Jess accepted the friendly. Jess called the question. Roll call vote passes 9-1-0.

VIII. **Announcements:** John mentioned that Parli-Pro is a system that keeps the meeting continuing. However, because of that, all the information is not always available. Therefore, if the board decides to push the system aside, that is ok, as information is needed to make good decisions. Riley added that if there are any questions, to use the objection. Also, board members are to read the guidelines prior to next weeks meeting. Jess wanted to thank everyone for their patience. These meetings will flow much smoother in the future. Jess also wanted the board to know that next week's meeting is in the 1965 room. Kimberly asked where the SUFAC office is. John said its right by the Phoenix Club. Jess also said that it is required that all the board members are to pick up their binders prior to the meeting.

IX. **Adjournment-** Matt entertained a motion to adjourn. Jessica motioned. Jillian seconded. Jessica called to question. Matt acclimated. Exited at 6:36 pm.

Respectfully submitted by:
Hope Nyenhuis
SUFAC Administrative Assistant