

SUFAC

Meeting Minutes for November 2, 2006

I. Call to Order

Secretary Matthew Winden called the meeting to order at 5:02P.M.

II. Roll Call

- a. **Members Present:** Joe Tyrrell, Pha Thao, Ngosong Fonkem, Chrissy Aurit, Ryan Wegner, Jaime Carbo, Anton Williams, Matthew Winden, OFO Rep, Trista Seubert, Crystal Jushka, Ron Ronnenberg

III. Recognition of Guests

IV. Approval of Agenda

Chrissy moved to approve the agenda. Pha seconded. Chrissy called the question. Agenda was approved.

V. Approval of Minutes

Chrissy moved to approve the minutes. Pha seconded. Chrissy called the question. Minutes were approved.

VI. Reports

- a. **OFO:** Last week, Sheepshead Review was allocated \$183.78 and Sierra Student Coalition was allocated \$750.00 as well as IVCF, which was allocated \$1,410. Current balance is \$23,507.43
- b. **Senate:** We are looking for volunteers for the voting booth in the community center and we would like you all to remember to vote!
- c. **Assistant Secretary:** No report.
- d. **Secretary:** No report.

VII. Information Items

- a. **Auxiliary Budget for Kress Events Center-** Kress presented the auxiliary budget. Kress said the total revenue was approximately \$470,000 with approximately \$620,000 for salaries. Kress said the benefits of the new center would hopefully include double student use of the facility given that there will be no membership fees from students with new hours from 6:30 A.M. – 11:00 P.M. Kress wants to add a Director of Fitness which Kress said would improve programming significantly, perhaps on par with the YMCA. Chrissy asked how Kress determined the \$460,000 collected from students would go to pay mortgage for the Kress Center. Kress said \$200 dollars of the \$400 dollars would be used for debt service, and the other to run the building and clean and maintain the facility. Chrissy followed up asking when that decision was made and by whom. Kress said in 2001 it was approved by SUFAC and has been in the memos every year since 2000-01. Trista asked since Kress wants membership revenue, will Kress advertise to the community. Kress said yes, by opening up early Kress could attract more members to the Kress center and Kress is going to take an aggressive approach to get many, but not too many members so as not to take time away from students. Chrissy asked where Kress planned to get the increase of \$76,000 dollars in sales and charges. Kress responded that would be due to membership revenue which would be used to help fund salaries and to also anticipate an increase in facility rentals and vending due to flow of people. Ryan asked how Kress will fill the gap from membership fees from students transferring to community and will Kress get as many memberships. Kress responded that the loss of student membership revenue will be offset by community members, faculty and staff, plus the plan is to utilize some of the \$400 for that fee also. Ryan followed up asking how much community members will be charged for a year. Kress responded \$390 fee a year for a community member. Chrissy asked for a salary breakdown and if the increase from 2-5 included classified staff. Kress responded the director position has a built in salary of \$60,000, the fitness director is a classified staff position of about \$32,000, and the event manager is \$35,000. Chrissy followed up if that includes fringe benefits. Kress responded it does not.

Kress said fringe benefits estimate on the director is approximately \$24,000, the fitness director is approximately \$13,000 and the event manager is approximately \$14,000. Ryan said the approximate student budget at 63% was miscalculated and is actually 99%. Kress said it was a math error. Ryan asked what the projected number for 2007-8 year was for student employees. Kress said it was a guestimate. Kress projected that in the weight room there would be 1 employee covering three spots and at the busiest time probably 3. Kress said in the front desk area, there would be a couple people working there plus the turf room. Kress commented things like referees and intramurals are standard, but more games and building locations are where it showed that more students will be needed. Chrissy asked what the LTE funds are used for. Kress responded most for hiring people to teach learn to swim classes in the summer, a lot of them are college students from other campuses or high school students. Chrissy followed up asking if the increase is due to an increase in the program itself. Kress said a little increase due to higher salaries and a guessing game as to how many UWGB students can be hired vs students that aren't UWGB students. Chrissy asked as far as the events center being a new venue for entertainment, if there was any revenue projected due to that. Kress said no, to be honest and that Kress took a conservative approach for putting in any revenue for the event center because Kress isn't sure if there will be demand for that. Chrissy asked as far as athletics using the facilities, do they contribute any fees to the facility. Kress said that if athletics is using it, Athletics would pay for the staff during the event. Chrissy asked how Kress planned to handle a conflict between student life needing it and/or athletics. Kress said in late spring/summer a facility schedule will be created and a policy for scheduling. Chrissy asked what Kress plans to do with the reserve funding. Kress said it may be using a good portion of the reserve to help purchase equipment for the new facility. Chrissy followed up asking if Kress planned on the amount changing or for them to spend it down. Kress said it will be spent down, perhaps even by this year and Kress is putting out bids in January and will have an idea by the end of the fiscal year for the total cost. Chrissy said there have been a lot of students over the years that have contributed, how does Kress plan on students who contributed money in the past to offer them benefits? Kress said alumni receive a reduced rate. Chrissy asked why is Kress projecting the 102 fund sales credits going down. Kress said it doesn't have as much revenue that it is generating themselves to upkeep that and the campus fringe benefit pool on funds 102 is shrinking, so even if Kress has the same amount of revenue, the same benefits wouldn't happen. Chrissy asked how does Kress plan to separate facilities from athletics and students. Kress said the majority of cardio equipment will be on the second floor and Kress is planning on buying two lines of weight equipment; an athletics team can use one line and another for students or community people to use. Kress said there would be enough of a space gap to allow for multiple users and Kress cannot foresee any problems coming up with the new space being six and a half times bigger. Ryan wanted clarified the additional allocation fund of \$460,000 and if that is coming from \$400 that students pay. Kress said it was paid per year, not by semester. Chrissy asked as far as utilities was it planned for the state to pay for that. Chrissy wanted the separate budget clarified, if its included in the current budget. Kress said no, its not and added its a separate expenditure, an estimate for additional custodians and expanded hours with more square footage to clean. Kress said more maintenance requirements, given size and scale that campus doesn't have the staff to absorb it, so it has to be covered by segregated fees. Chrissy asked if its additional money or if its part of the \$400. Kress said its included in the \$400. Kress said its included in the \$400. Chrissy asked if utilities do get picked up if that includes maintenance or just the light bill. Kress said it would be heat and electricity. Kress added segregated fees would not be increasing and that there are three separate components and there is no budget format to present those, so right now components are debt service and how much of construction will be paid from debt services with an estimate of \$8 million dollars. Kress added that the second piece is what does it cost to clean and maintain, and what does it cost to program/develop programs for the facility. Kress emphasized that this is not a proposal to increase segregated fees of any sort. Chrissy wanted clarified the budget they presented and if it was just programming or was it debt maintenance. Kress said operating the building, staffing and the programming was presented and that debt maintenance was not a part of either. Ryan asked what year was the 8 million expected to pay. Kress said 20 year bonds, looking to bond early next year, January or February. Ryan followed up with the two budgets together over segregated fees, approximately 44% was put into the facilities and

program, so roughly 56% for debt services. Kress said yes, approximately. Ryan asked if operating expenses would go up. Kress said yes, inflation and salary budgets increase perhaps 2.5% per year. Kress said debt service would be unlikely to change, only change would be if it went down as it is at a fixed amount for 20 years. Point of information, the Kress Center does not get the entire \$400 segregated fee, the union receives it in part also. Chrissy asked why wasn't Kress presenting the utilities budget. Kress said it is assuming the state will pick up the bill, and it would be a huge detriment to the students if they would have to pay another \$100 for utilities. Discussion will take place on this item next week.

VIII. Discussion Items

a. *Line Dancing Club-* Line dancing presented a contingency fund request for \$220 for t-shirts and general supplies and copy sheets for steps. LD said it has approximately 10 members and that LD would like to get t-shirts to promote the club to attract more members. LD said they have currently collected membership dues and can put some money towards the t-shirts, approximately \$250 was collected in membership funds. LD said it is also requesting \$50 for general supplies and start up costs. Trista asked if LD has searched around for the cheapest ones. LD said yes, they are going through team-apparel, and will cost approximately \$10-12 per shirt. Chrissy asked how LD will decide who gets the t-shirts. LD said it's ordering one for every person, approximately 14 with a few extra for prospective members. Chrissy asked if t-shirts were just for club members. LD said yes. Ryan asked how long they've been an org. LD said its their first year and it has had 5 meetings. Ryan asked if LD had any advertising for their org. LD said no, trying to keep members and hopefully by next semester have more flyers and promoters. Ngosong asked what LD's goals were. LD said like ballroom dancing, tried to bring another dance to campus. Ryan asked how much does each member pay for dues. LD said right now \$25, originally going to use that money for t-shirts. LD added but with SUFAC's help, LD hope to use some of that for t-shirts, another for a hoedown at the end of the year. Voting will take place on this item next week.

IX. Action Items

a. *Auxiliary Budget Recommendation for Student Life-* Chrissy moved to approve student life in full. Ngosong seconded. Chrissy said the only concern was that they are asking for a big chunk of money for the Kress Events Center and perhaps suggesting they come back and ask for the money next year out of SUFAC reserve, so SUFAC knows what they plan to do. Chrissy added it is so SUFAC has more details and information; they could present it next year to SUFAC with Good Times as a contingency request. Ngosong also added that he agrees with Chrissy. Ryan asked that the line item be pointed out where the \$25,000 is coming from. Chrissy said Operating S & E for student life is at \$176,995, with an increase of \$35,000 dollars. \$25,000 is for a specific entertainer for Kress Center opening, the other ten due to inflation, etc. Anton made a motion to ammend the motion and to ok the budget except put in a recommendation to subtract \$25,000 from the Kress Event Center performer for the one time event until SUFAC receives futher information. Joe seconded the amendment. Ryan believes that \$30,000 should be subtracted instead because they are making up for the space shuttle commander. Chrissy said SUFAC risks a lot of micromanaging with their budget and student life expressed they were intending to keep the budget as low as possible. Ryan would like to ammend it to \$30,000. Straw pull was not in favor of the amendment. Ryan withdrew his ammendment. No second to the ammendment to the ammendment. Voting will now take place on the ammendment to recommend that student life drop the \$25,000 for the Kress Center entertainer not be allocated this year and approach SUFAC next year once they have more info in the form of a contingency request in a joint presentation with GTP next year. Chrissy called the question. No discussions. No objections. Seeing none, voting will now take place on the ammendment to the motion. Ammendment to the motion passes 7-0-0. No discussion on the original motion with ammendment. Chrissy called the question. No objections. Move into a vote for the recommendation except for \$25,000. Motion passes 7-0-0.

b. *Auxiliary Budget for Dean of Students-* Chrissy moved to approve in full. Jamie seconded. Chrissy is glad they are keeping costs low and nothing with a huge increase. Joe asked what fringe was. Chrissy said fringes are things such as health insurance, dental insurance and such and it's a rate set by state which cannot be changed. Chrissy called the

question. No objections. Move into vote on approving Dean of Students budget recommendation in full. Motion passes 6-0-1.

c. *Auxiliary Budget for Alcohol Awareness Education-* Chrissy moved to approve AEA with the recommendation that they don't use any of the money for any kind of staffing. Ngosong seconded. Chrissy wanted to recommend they are asking for this money to provide education so they know this information, and if they are pulling that funding for separate reasons to counsel doesn't feel they are asking the money for the right thing, which is not education awareness necessarily. Ryan added that they did get the \$2,000 dollar grant and would like to recommend to reduce the balance by that extra money. Ryan requested that the budget be reduced by \$2,688 and recommend to give them \$4,812 for 07-08 year. Further add that they had no concrete plans on how to spend down the reserve. Joe seconded Ryan's motion. Chrissy called question. Motion passed 3-0-4. Motion is amended to \$4,812. Chrissy clarified that what they are trying to tell AEA that they want them to use their reserve amount of \$2,688 because money is only for programming, no reserve is needed. Chrissy recommend they aren't allowed to use education money to pay staff because it's not an appropriate use of that money. Chrissy called the question. Anton objected. Anton asked why do they have this program anyway. Ryan said to add to the question why doesn't ResLife pay for this. Chrissy said the idea that ResLife should pay for all of it is an idea that could be looked to, but the programs are offered to all students. Trista added ResLife's had programs like this so it catches multiple audiences. Chrissy said a lot of the drinking on campus happens in the dorms, maybe ResLife should be putting on programs, which they do, just because you're not living on campus, doesn't mean you won't drink in there, and the idea is you are taking student money to program to all students to benefit all students. Anton is curious as to what other campuses use. Matt pointed out that is new information which you can't consider. Ryan and Anton were wondering if they could add information on the next budget that they provide information on what other campuses offer in relation to UWGB's AEA program. Chrissy called the question. No objection. Voting on AEA budget with amendment recommendation that it be \$4,812 with reserve amount to bring reserve to \$0 and with recommendation that they look into providing info on similar services at other UW-campuses and to not use the money SUFAC is giving them to provide for staff. Motion passes 7-0-0.

d. *Auxiliary Budget for Health Services-* Chrissy moved to approve health services in full. Joe seconded. Chrissy thinks health services are trying to keep costs as low as possible, rising costs of healthcare is not under their control. Anton added the budget was very thorough. Ryan added they keep a thin line of margin of profit and they are sure they have money available, why are certain shots free. Ryan made a recommendation that they should higher the margin to ensure costs. Chrissy said if SUFAC does make recommendations, SUFAC becomes micromanaging and they try to keep costs low for students and offset costs just enough so everything balances. Chrissy added segregated fees already go to pay for these things so a pretty good balance is already there. Chrissy called the question. No objection. Motion passes 5-1-1.

X. Announcements

XI. Adjournment

Motion to adjourn by Ngosong. Seconded by Joe. Meeting adjourned at 6:42 P.M.

Respectfully Submitted by,

Joy Hanneman
SUFAC Administrative Assistant