

SUFAC

Meeting Minutes for November 30th, 2006

I. Call to Order

SUFAC Secretary Matthew Winden called the meeting to order at 5:04 P.M.

II. Roll Call

- a. **Members Present:** Eric Frank, Joe Tyrell, Chrissy Aurit, Ngosong Fonkem, Ryan Wegner, Jaime Carbo, Matthew Winden, Ron Ronnenberg, OFO Representative, Trista Seubert, Crystal Jushka, Pha Thao

III. Recognition of Guests

CLAS- Sarah Brachmann, Megan Witt, Brandon Rusch, Civics Club- Melissa Merlocovich, Carrie Verbruggen, Alternate Theatre- Kathleen Connelly, Richard Kenny, Student Court – Emily Krambs, CCTV- Jason Vincent, Alex Stodola, Roboert Sklansky, Dan Beckwith Art Agency- Cathy Marks, Sandi Rihn, Eric Beinig, Circle K – Jennifer Solway, Kim Apel, Erica Boes

IV. Approval of Agenda

Chrissy moved to strike Discussion Item B, the Fourth Estate Contingency Request from the agenda. Eric seconded. Chrissy explained the reason being they removed the request. Chrissy motioned to approve the agenda. Eric seconded. Chrissy called the question. Agenda is approved.

V. Approval of Minutes

Eric made a motion to approve the minutes. Pha seconded. Minutes are approved.

VI. Reports

- a. **OFO:** Last week \$1,865.56 was allocated to SAGA, \$275 to Mock Trial and \$50 to Line Dancing, which brings the Contingency fund to \$18,591.56. From the Org Start-Up fund, Mock Trial was allocated \$100, bringing Org Start-Up balance to \$800.
- b. **Senate:** Monday is the last meeting of the semester and we are going to discuss a new mission statement and also, we'd like to apologize because we are leaving after the contingency request.
- c. **SGA Exec:** We'll be discussing the mission statement on Monday to get feedback and also be discussing the directory and go over the UW-Systems committee update. Hopefully they are going to look at the process and allow members from other schools to go through with it.
- d. **Assistant Secretary:** Just wanted to remind you guys you should be asking questions so you understand all parts of the budget because this is the only time to get information. Take really good notes because discussion won't happen again for a couple months. One more point, to clarify when talking about 1/3rd contribution, we really don't consider where they get it from, it's not necessarily anything SUFAC considers.
- e. **Secretary:** If you guys remember, you have that list of standard questions. I encourage you to review that sheet, have it out in front of you so each and every question is asked, or at least a large number. I hope everyone had a good break. One other thing for Org representatives; you have no more than 10 minutes to present the budget and we will move into questions after that. Please consider being brief if you are going over line by line. Also, don't worry, you will be timed.

VII. Information Items

VIII. Discussion Items

- a. **SGA Contingency Request-** Student Government asked for a reallocation of funds currently allocated to them in Spring of 2006 since a new constitution was passed. SGA explained that it has to be presented as a contingency request because it must come before the board as it effects the Secretary and Assistant Secretary of the SUFAC board. SGA explained on the request the president of SGA's honorarium amount stays the same, the Press Secretary would change from salaried to a stipend of \$1000, the VP of SGA's honorarium would increase by \$130 because the VP would take on a slightly larger role than last year, the position of Chief of Staff would be included at a stipend of \$500 per semester. SGA explained they would use a policy of sending out surveys and evaluations to determine whether or not those receiving honorariums deserve to get the full amount and if they did a job better than expected they would like to give out bonuses and have requested a total of \$800 to give out for bonuses. SGA requested that it be an action item tonight since the information on honorariums is due tomorrow. Eric asked what the difference between salaried and honorarium is. SGA explained that salary is an hourly wage given every two weeks and a stipend is a lump sum given at the end of the year, also adding that salaries are usually given to secretaries who type minutes. Ryan asked about the Chief of Staff, if the \$500 given would be per semester. SGA said there would be no point to give a section of the honorarium this semester given the amount left, but perhaps next semester so the position could then be filled. Ryan asked which positions were decreased in honorarium amount other than SUFAC Secretary and Assistant Secretary and why they were decreased. SGA said SUFAC was originally above VP of SGA so it was decreased on a hierarchal standpoint so the amounts are nearer to the same level. Chrissy asked what the difference between the VP's duties were then and now to warrant the \$130 increase. SGA said last year there was Senate Speaker and Pro-Temp. Now, the VP is technically Senate Speaker even though the VP is not labeled as such. SGA explained that the VP is essentially running the meetings along with the Speaker and doing a lot of the Senate

work. Chrissy asked now that the meetings have decreased how that impacts the duties of the Speaker and the VP. SGA explained it is still doing a lot of work, still have committees to look after, a lot of working with committee chairs or secretaries, daily issues, and the current Senate Speaker works with committee issues but more from a Senator stand point. Ryan asked if SGA could explain the associated justice at \$600 and explain the duties of this person. SGA said the associated justice created the by-laws and election rules from scrap, took a lot of that into aspect and may not as well give them the full funding depending on tomorrow morning's discussion with the advisor. SGA said a big role of the Student Court is the whole election process and that it will have an even bigger role next semester when elections are occurring. SGA explained the work load will differ from year to year depending on the amount of conflicts the court will have to sort through. Ryan followed up by asking how many cases have come before the court so far this semester. SGA said no official cases have but the court has advised in an unofficial capacity on 4 or 5. Chrissy asked if SGA could explain the bonus system and why SGA needs a bonus rather than just decreasing honorariums if job duties aren't performed. SGA said it did not want to put too much difference in the honorariums given each year, perhaps something of a little incentive, directors work hard, some do good jobs, some do superb jobs, it's a way of rewarding those who have gone above and beyond, those with more than enough daily office hours and those that do more work than that was requested of them. Ryan asked where the bonus money is coming from. SGA said all that was allocated to 4 different boards last year was \$800 left over. Chrissy asked what is the difference between duties of the Union and Dining Secretary vs. the rest of the Secretaries. SGA said basically since it is a transition year and that it used to be a board last year, it had a bigger role especially with the expansion going on and that they are still going through board duties which is a slow process of transition. SGA explained when present in February it will be equal, not a sudden change. Ryan asked other that Crystal and Trysta, who else decides how much of the honorarium is given. SGA said it will work with advisors and also use the surveys and evaluations sent out to various positions within the different committees. Chrissy moved to make this Action Item D. Pha seconded. Chrissy said if SUFAC votes on it now it will work best for everyone. Chrissy called the question. SGA Contingency Request was moved to Action Item D.

IX. Budget Presentations

a. *Alternate Theater-* Alternate Theatre presented their budget which included a total of \$7,109.83. AT explained its fund requests haven't changed much over the past year and are requesting for three studio productions opposed to last year which they budgeted for 3 and one dinner theatre production. AT explained a major addition to the budget is a request for wireless internet to be installed in theatre hall, which will greatly benefit the whole student body. AT explained a lot of classes are held on the 3rd floor and the lobbies are used for a lot of students studying. AT said workshops have remained very much the same, requested money for a playwriting workshop which hasn't been available to students in the past. AT also explained they have a travel request for money to see the Chicago Shakespeare Theatre. SGA said trips in the past have been Wisconsin based organizations and Chicago Shakespeare has a high national standing that would benefit org members as well as all students wishing to attend. Chrissy asked how many productions AT is planning to put on this year with SUFAC money. AT said this year it only has 1 production but in the past it has done 3. AT explained this year is an exception because there was a decrease in interest and getting shows approved but a high number of people have expressed interest and are planning on following through with funding process in the future. Pha asked how come expenses for studio show 3 are half of the expenses for 1 and 2. AT said practice has been to fund two higher shows and one with a lesser budget, based on what the person directing proposed thinks they will need. Chrissy asked where they got \$900 for wireless internet quoted. AT said it has been in contact with Josh Oldman in the Computer Center and he and the professor quoted that number two months ago. AT explained they were trying to contact David Heeper for a breakdown of what the \$900 would go towards but haven't been successful. Chrissy asked with the \$900 does that include support or just equipment installation. AT said the \$900 is to get it installed and get the equipment there. Chrissy asked to AT's knowledge if there would be a yearly fee. AT said it is installed by IT, it then is added into their overall network and AT will only have to pay for the installation and the equipment. Chrissy asked how that will help AT further their goals. AT said for studio shows a lot of work gets done both on the computer and via the internet and it will facilitate research for studio shows, background and visual research and also research pricing for the buying of supplies. Eric asked how did AT calculate 20 students for the out of state trip to Chicago. AT said based on previous travel trips and interest level of an informal survey it was calculated as such but it is also somewhat of an arbitrary number. Chrissy asked what the publicity dollar amount is for the production. AT said it involved the creation of the poster, design and the mass production and any other flyers for advertising, including cost of any publicity photos. AT said also the royalties for the play that is being performed are included. Chrissy asked as far as \$300 for the set and \$100 for the props if that is something that could be reused and AT would then be able to ask for less money for other productions. AT said there is some reusing but very limited storage space so much needs to be taken apart and rebuilt. AT said some things are removed but as a general rule, AT tries to reuse as much as possible but this is sometimes impossible given different shows have different needs. Chrissy asked where does the money go for the light and sound cost. AT said lighting is generally for the gel costs which are plastic coatings that cover the light and change its colors and are quoted at \$10 per sheet. AT also explained gobos are used and they are what project patterns on stage. AT said the sound costs goes toward purchasing sound effects CDs that AT currently doesn't have, CDs for recording sound effects and music for a show as well as renting out any other equipment that AT doesn't have and can't get loaned out. Chrissy asked where the CDs are kept that are purchased. AT said sound effects CDs are stored in the Theatre's sound lab which is locked. Chrissy asked who has access to the sound lab. AT said a student just has to go through a theatre faculty person to get into the room to check it out. Chrissy asked why a vacuum was needed and if something was not available now. AT said it does not have one immediately at its disposal and AT is responsible for maintaining and cleaning areas after each performance so one is needed. Chrissy followed up asking where it would be stored. AT said the vacuum cleaner would be stored in TH-178 and it is a locked room, open during Alternate Theatre board meetings and if another student wanted to use it, it would be available through a request through a board member. Ryan asked under other expenses for production, if any expenses were items that were rented. AT said costumes are

occasionally rented out, but, it depends very much on the show how much is created and how much is rented out through various locations. Ryan asked regarding the money for stage management, if it could be explained. AT said any other supplies that don't fall under photocopying or any spike tape or gaff tape. AT also explained the funds go to reimburse the stage manager for the show and any purchases that they had to purchase out of pocket. Chrissy asked looking at the library of plays, has AT ever looked into keeping them at the Cofrin Library so they are available to other students. AT said it has been considered, but AT hasn't ever been able to execute it through Cofrin. Ryan asked on the contractual form if all three workshops are open to all students. AT said yes. Pha asked how many members AT has. AT said it has an email list of about a 100 people who signed up at Orgsmorg and it very much depends on the event their member size. Ryan asked how many active members AT has. AT said approximately 40 who attend lots of things and are involved in productions, which does get larger with studio productions because they do involve a lot more people. Chrissy asked how AT is different from Theatre department regarding their equipment usage. AT said it does loan some supplies but some things AT specifically needs for productions. AT added the equipment is stored in same facility but kept separate within it. Voting will take place on this in February.

b. Art Agency (A2) -Art Agency requested a total of \$6,100. AA explained it is requesting 300 for S & E, \$200 of which is for purchasing an award for the annual art exhibition. AA added the cost has always been \$200. AA also requested a total of \$5,000 in contractual money for visiting artists. AA said one artist, Anthony Goicelea, is \$3,000 because the more famous someone is the more their fee is. AA also requested \$800 to get a charter bus to Chicago in November for Sculptural Objects, Functional Art. AA said it is an International art exhibition that takes place in Chicago and AA feels that it would be a great benefit for students to go to. AA added all of their events are open to everyone. Chrissy asked if AA considers expense for the student art exhibition an award for the student or consider it purchasing the piece. AA said this year its considering it as an actual purchase from the person, adding that AA had to take it out of their agency and that is the best explanation they can give. Chrissy asked regarding visiting artists if AA could rank which one they would prefer to come in the order of what's most important. AA said all are rather important, but said it did decide if only two would come, AA would like to do a 2d person and a 3d person so they can better cover the studio. AA added that was not reflected on the budget because it was decided after the budget was configured. AA said it feels all three are important in order to get breadth that needs to be covered through 8 studio areas. Eric asked if AA finds more people go to the more expensive visiting artists. AA explained it depends whether or not the artist is working in a media that promotes itself, but, in general all are well attended and AA thinks cutting any of them would be detrimental for a lot of students because it gives students a chance to gain a different perspective. AA added a lot of professors require students to attend also. Eric followed up asking how many usually attend on average. AA said atleast 80. AA explained the visiting artists do a lecture but try to do other things like critiques or workshops if they are here for 2-3 days. AA explained the artists are working with students the entire time so there is a lot of student interaction with the artist. Ryan asked if Chrissy clarified if the contract is over \$2,000 if SUFAC's contribution is 2/3rd or 3/4th. Chrissy said it could be checked up on D-day. Ryan asked how were the fees calculated for Anthony Goicelea. AA said he requires \$1,000 outright, and he is a New York based artist so lodging is included as is travel. AA added they based the number on the past budget. Ryan asked how many days would he stay in Green Bay. AA said it depends, usually 2-3, depends on flight. Ryan asked so it would be \$2,000 to fly and feed and lodge him. AA said some people have more expensive fees. Ryan asked if fees could be explained more in depth. AA said some individuals won't show up unless their rate is what is given, not set in stone, depends upon location and time of year, but he didn't give direct fee for that, so a little cushion is included. AA explained it didn't want to request funds and not have enough due to schedule constraints. Point of information when an org goes to Grant Winslow to get a contract, Grant helps negotiate a low contract, Grant help with what's included as far as lodging and food.. Chrissy asked for an average number of students that usually attend the Chicago trip. AA said this is the 1st time AA is requesting money for it and AA selected 36 because that's the size of bus AA would be getting. AA added it did inquire into peoples interests in attending and there were about thirty people that signed up for it and if there were more interest it would be 1st come 1st serve. Eric asked what promotional aspects are planned for the trip. AA said posters, banners and e-mail. Voting will take place on this in February.

c. Campus Renewable Energy Collaboration- Campus renewable Energy Collaboration had a scheduled budget presentation but did not appear at the meeting.

d. Christ Living Among Students- Christ Living Among Students presented a budget asking for a total of \$1,376. CLAS explained that \$300 was for S & E, for duplicating advertising brochures that would include short description of who CLAS is, what CLAS does, topics covered throughout semester and that CLAS would like them to be available at OrgSmorg. CLAS requested a committed request for \$1,076 for an OrgSmorg promotional item and an honorarium. whistle light keychain with a CLAS logo on it that would be handed out at OrgSmorg. CLAS said it got the funds calculated from Dollar Imprint at \$1.19 per item for 400 keychains for a total of \$476. CLAS also requested a book for study each week, but CLAS said it hasn't decided on an exact book, but the approximate cost is \$15 a book. CLAS would like 20 of those for a total request of \$300. CLAS said it was also requesting a \$300 honorarium for Pastor Bill Limmer who spends a lot of time preparing every week for each week's meeting and that he also leads each meeting from 8-10 on Thursday nights, brings in computer and projector and prints out material. Pha asked how many members there are. CLAS said each week on average, around 10 people show with 20 active members. CLAS explained since it's Thursday night there are lots of conflicts in schedule. CLAS said there are more people on the email list, about 50. Eric asked regarding Bill Limmer, if he receives any compensation now. CLAS said no, all of it is donating time to UWGB students. CLAS added he uses his own time to prepare materials, lessons and that he often brings food and does it out of charity for UWGB students and that \$300 would be the least we could do for him. Chrissy asked regarding the books for education materials, how does CLAS determine who gets a book. CLAS said anyone who would come and want a book, CLAS figured since 10 people show and about 20 people sometimes come, if there were more people that want it, CLAS would find a way so everyone could definitely have one. Joe asked what the new books price was based off of. CLAS explained it was last year's purchase of books. Chrissy asked if advertising brochures could be printed in black and white instead of color. CLAS said it wanted to

get color so it would stand out as opposed to plain black and white, but CLAS said it would consider the black and white over the color. Voting will take place on this in February.

e. Circle K International- Circle K presented a budget asking for a total of \$3,538.92. CK said the bulk of the budget is transportation, travel funds because there are other districts, just not in Green Bay. CK said it's an international organization. CK said there were two conventions that are in the district, so two events that happen in Wisconsin. CK also explained there is an international convention held in a different place each year. CK said the other money asked is for photocopying for agendas, newsletters and other such things. Chrissy asked if there is a reason photocopying is used vs. duplicating. CK said Duplicating is for newsletters. CK also explained agendas are put together weekly and there is not enough time to get it to duplicating. Eric asked if CK, the group, could be explained. CK said it is an international org about community service, leadership, and fellowship. CK added it Tries to develop college students into world leaders, while having fun getting to know different sorts of people. Chrissy asked how many attend these trips in the past. CK said the international convention in the summertime has about 5 people attend. CK said the district convention has around 10 and the fall membership conference and spring have about 15 or 20. Chrissy asked what does the registration include. CK said it covers where you stay, which is at a camp in the Wisconsin Dells, and that it covers all food and photocopying costs and publicity costs, all one lump sum. CK added it includes a t-shirt, all the materials received, paying for a speaker, a dj for the dance, cost for conference rooms for the hotel, but each member pays their own hotel costs, not included in registration. CK said the international convention was pretty much the same, registration includes duplicating, speaker costs and dance costs. Chrissy asked whether the \$15 registration for fall membership and spring conference is just food cost or cost of registration. CK said the \$15 includes everything. Pha asked what's the point of the conferences. CK said Fall is for recruitment, to learn about scholarships, lots of community service and those sorts of aspects. CK said officers receive a little bit of training and are able to network with other officers. CK explained the Spring one focuses more on primary training for officers and members also learn more about what it is to be a member and get recruitment ideas to start thinking for next year. Chrissy asked how many members CK currently has. CK said approximately 20 but CK is looking at increasing membership in Spring. Voting will take place on this item in February.

f. Civics Club- Civics Club requested a total budget of \$2,100. CC requested \$100 for duplicating registration forms for steps for Make a Difference Walk as well as promotional posters and table tents. CC requested \$2,000 to pay for t-shirts. CC said this year 300 t-shirts cost approximately \$1,900 and over 200 participated in the walk which came from the campus and the community. Chrissy asked who the people are that receive the t-shirts. CC said the majority are all students, but CC does open the event to metropolitan area, but vast majority are fellow student org members and any leftover t-shirts go to sponsors and members of non-profit orgs the money is raised for. Chrissy asked if SUFAC could be paid back for some of the t-shirt cost through the fundraising. CC said the walk is for raising money for 6 non profit organizations, but CC said it considered taking money away from that but didn't want to take money from those it was benefiting. CC added that it had a t-shirt sponsor two years ago that backed out and this year CC had to scramble so it decided not to take from the fundraiser. Ryan asked if a student is not a member of CC if they want to participate what special request must they fill. CC said it requested a \$10 donation for a t-shirt for the non profit organization. CC said this year it piloted a program for a team to pre-register to pick out specialized t-shirts, but in order to do that \$300 in donations had to be set. Ngosong asked how does CC pick which organizations receive the money. CC said the program is only 4 years old and it is working with the Public and Non-Profit Managing class. CC said the first year it chose 6 non-profit organizations in the area and that included 2 disease related. CC said the majority of the six have continued every single year, but CC takes suggestions and that some groups have approached CC. CC explained it makes the decision in March who benefits from the walk. Chrissy asked if the members have to donate in order to get a t-shirt to participate. CC said no, they get a shirt for all hard work they put in promoting and fundraising for the org. Chrissy followed up so they would have to donate time vs money, but they are still participating. CC said yes. Ryan asked about excess shirts since this year 200 participated, where did the other 100 t-shirts go. CC said 12 sponsors got shirts, each receive 5 shirts, but CC also gave out to each of the 6 non-profit organizations that were donated to plus community members who donated a significant amount, such as \$100, they would receive a t-shirt. CC added it also sent a shirt to the National Make a Difference Walk contest. CC added several, maybe 15-20 shirts are used to promote the walk for next year at OrgSmorg. Chrissy asked how many members CC currently had. CC said 2 members and with advisors, could include 20 students of the Public and Non-Profit management class because they contribute to the walk. Ryan asked if the walk was the only event they held. CC said it has been in the past, but CC is participating in the Phoenix Forum and a blanket drive this year. Voting will take place on this in February.

g. Creative Campus Television- Creative Campus Television presented a budget for a total of \$12,549.20. CCTV explained it currently produces 2 shows all by themselves, On the Ball, a sports talk program and also On the Reel, an entertainment program. CCTV said it is currently working on a project entitled The Dorm and that it is looking for approval to have it shown on channel 20. CCTV said it had a big highlight on the Green Bay Gamblers season preview with interviews with coaches and players and that when the Milwaukee Bucks were in town it had interviews with players and the head coach. CCTV said it is always promoting phoenix athletics, any sport that is in season and that it also highlights players who have good games and performances. CCTV also said when there are musical guests on campus, it gets permission to film them and play on the shows. CCTV requested general office supplies, such as photocopies for scripts and memos for org memos, but the majority of the cost was duplicating mainly. CCTV said it needed duplicating money to purchase cue cards and print them off from the copy center. CCTV said the cue cards are cut in half and used on the set when being filmed and that it needs about 25 per person for the scripts and that cost adds up. CCTV said this year scripts are being taped on the back, so the cue cards can get reused. CCTV said poster cost is also included in this. CCTV explained other expenses include the WBA award submission \$25, with every submission costing an additional \$15 each. CCTV requested honorariums for three people. CCTV said it needs to do more executive functions as an org and that time is spent at these things that requires compensation to attract people to do this. CCTV explained preliminary by-laws that have been set up in the

past few weeks, details all of the by-laws of the org, including new selection of these positions. CCTV explained the first item on the capital portion is a camcorder and tripod, which will allow CCTV to go out and film segments outside of studio, in addition to programming, as Channel 20's camera becomes increasingly booked. CCTV also requested a wireless microphone because the camcorder has an onboard microphone but insufficient for audio quality necessary for professionalism. CCTV said the mobility allows on camera talent to move around, perhaps to quickly try and get a player as they walk off an important figure from university and get post game coverage and so forth. CCTV also explained the wireless is also a safety feature, otherwise there is a cord that could be detrimental, if someone could trip and damage equipment or personnel. CCTV said it allows for quick and easy set up. CCTV explained the last capital item is the video recording hard drive, instead of having to record images in realtime, an hour of footage would take an hour to record, instead allows to use any computer and download almost instantaneously. CCTV explained the contractual requests include fall and spring studio time, these are costs to film 8 sessions in fall and 11 in the spring. Chrissy asked about the prices of honorariums. CCTV said it looked at the number of hours required, such as an exec producer puts in 20 plus hours a week, a production manager 15 plus and editor 10 plus. Joe asked about how many wireless microphones were they requesting. CCTV said it comes with one wireless microphone for the pocket lapel and a stick microphone. Eric asked how long the current equipment has been used. CCTV said it doesn't have any of its own, so CCTV said it used the ones in the studio and channel 20's equipment, and they are using it more and more every day, so the time has come to get their own equipment. Joe asked regarding the video recording hard drive what they needed the tapes for. CCTV said for back ups. Ryan asked how on campus vs off campus students can watch the footage. CCTV said on campus students can watch it via their tvs and the union will broadcast it as well as the Kress Center. CCTV also added that it was in the works with Time Warner to air on their public access throughout the community, but it was put on hold while the construction goes on. Joe asked about the food budget they forgot to mention. CCTV said it was for introductory meeting and OrgSmorg. Ryan asked how many hours of playtime they get via channel 20. CCTV said On the ball sports talk show airs every Tuesday-Sunday at 8:30, 10:30 and 5pm and that on the reel is a similar schedule, Thursday throughout the weekend. Chrissy asked if CCTV could explain whether or not someone earned a full honorarium. CCTV said basically by review, CCTV would create a review form for all org members to complete, obviously want all org input and org advisors input as well, ultimately up to org advisor to decide if duties have been completed efficiently. Eric asked how come 11 shows in Spring and 8 in Fall. CCTV said due to past experiences, finding new talent and training in Fall takes awhile to get going and Spring everything is in full swing. Chrissy asked what the affiliation is with the advisor and if he is affiliated with channel 20. CCTV said the advisor is a staff member at residence life so he knows the goings on of channel 20. Chrissy reiterated if the advisor favors channel 20 or CCTV over the other and what would happen if there was a conflict. CCTV said there hasn't been much conflict, but recently, CCTV has full control over the two shows instead of some assistance from channel 20. CCTV said in a way, the advisor can see the whole picture on either side so help coordinate how each other can help one another out. Chrissy asked what the storage plan or security was for capital items. CCTV said Residence Life allows them to use the basement of Apartment 3312, also there is a locked room in the basement that only CCTV officers have access to. Chrissy asked if channel 20 would be able to use CCTV's equipment and if so, how would they deal with conflicts. CCTV said if there is a big project that comes up and collaboration is there, channel 20 has three of their own and has never needed more than 3 cameras and if within the next few years they would require the use of the camera, CCTV would most certainly be involved in helping filming. Ryan asked regarding the WBA submitting of the films and if there was any success. CCTV said last year it won a 3rd place for best show for WBA. Overall, CCTV explained it and Channel 20 took home 3 awards. CCTV said it was competing against schools that have classes that produce these shows while CCTV does that during their free time. Chrissy asked what each of the members affiliation with channel 20 is. CCTV said Jason is staff at channel 20 and the production manager, yet CCTV tries to do all of its own production. Chrissy asked looking at costs of color copies through duplicating have they considered using black and white. CCTV said posters and cue cards are much more attractive in color compared to black and white. Ryan asked how many current active members CCTV has. CCTV said it has approximately 35 active with 65 on the e-mail list. Chrissy asked how many times cue cards are used and if they have to be reprinted. CCTV said throughout the semester they are used but through wear and tear, they have to be replaced as time goes by. Voting will take place on this in February.

X. Action Items

a. Future Marketing Professionals Contingency Request- Chrissy moved to approve Future Marketing Professionals in full. Ngosong seconded. Chrissy thinks FMP has really good goals and that the organization contributes well to the university. Ngosong concurs. Motion passes 6-0-1.

b. Kress Events Center Programming Auxiliary Budget Recommendation- Chrissy made a motion to move into Committee of the Whole for 10 minutes. Eric seconded. Chrissy called the question. Chrissy clarified this is for the programming portion of the budget, not the maintenance portion. Chrissy asked what everyone thought of the presentation and the use of their money and if its appropriate. Matt said there were some good things in the portion, but didn't answer or justify all their requests. A board member added on the surface a lot of their answers seem kind of shallow, specifically, the staff requests, the students and the fitness director and director of operation and event coordinator. Matt added that SUFAC doesn't know to what extent if they are entirely justified, particularly in the fact that they aren't doing any advertising for events for the Kress Center. Matt added that he didn't see how one person couldn't handle the job of the event coordinator and director of operations. Chrissy added there definitely was a problem with the Fitness Director as classified vs. academic and that Tom Mackey's answer is not completely accurate and that they are harder to fire if they aren't performing their job duties if classified. In terms of number of students hired, they are not saying not all are going to be necessary but firmly believe they are coming to SUFAC for an over inflated budget that Kress will be able to use as precedent. Chrissy added there was also the historic breakdown that has been in previous SUFAC minutes as \$150 for programming and maintenance and \$250 for debt relief and it was made very clear because of amount has been 400 per year for awhile. Matt explained because there

was excess cash basically available so Kress did not have to take out as big a loan or bonding as anticipated, so from now on students only pay 200 for debt relief. Matt added just because the debt relief goes from 250 to 200, doesn't mean programming/maintenance goes from \$150 to \$200 just so Kress can keep it at \$400. Chrissy made the recommendation to keep programming/maintenance at \$150 instead of taking the excess \$50 for it and that this year Kress would charge \$400 per student but in the future because of inflation it would go up, so to keep the breakdown at \$150 and the debt relief for \$200. Chrissy explained if SUFAC causes them to reduce amount by \$50, it leaves a \$50 buffer to compensate for these things, such as inflation, so as not to ask for more than \$400 per student in the future. Chrissy made a motion to extend Committee Of the Whole for 10 minutes. Eric seconded. Chrissy called the question. Extended for 10 minutes. Matt explained 102 fund is money that students don't have to pay fringe benefits on. Matt further explained if Kress takes a salary from 102, students don't have to pay for health insurance, its picked up by the state. If it comes out of 128, students have to pay for their health insurance and dental. Kress is trying to say if they put it in the 102 the state may not allow them to so they are trying to get it directly from the students. Matt added some things just weren't justified directly and need to be put into the recommendation for the Chancellor. Matt explained SUFAC needs to vote on the specific issues that are problems and that he and Chrissy will go back and write a letter and bring it to the board to discuss in the future. Ryan asked if the number of student employees will be disputed. Chrissy made a motion to extend another 5 minutes. Eric seconded. Chrissy called the question. Extended 5 minutes. Chrissy explained the student aspect of employees and number of them need to be justified. Chrissy further explained issues include salaries from 102 vs 128, classification of the fitness director, breakdown of 150 vs 200, fulltime positions being added and how they compare to eachother and number of student workers they are asking for. These are the things that concern SUFAC. Ryan asked if it needs to be gone about in a passive way or a firm. Matt explained SUFAC doesn't make the decision, but the Chancellor makes it and those that presented it make the ultimate decision and the only way to change it is if the Chancellor asks to change each line item specifically. Board members agreed that the 150-200 needs to be addressed, let the operations run for a year and decide then, but the two titles they currently have are already doing the proposed work, might go as far as not even needing an even coordinator. Ngosong agreed, saying he just doesn't want to give them a blank check to have free reign with a budget. Chrissy asked if the board members were comfortable as it is important in the recommendation. Chrissy made a motion to move out of the Committee of the Whole. Joe seconded. Chrissy called the question. Moved out of Committee of the Whole. Chrissy made a motion to approve the budget with recommendations that it be considered where the salaries are paid from, the 150/200 breakdown, the full time positions, the number of student workers and the fitness director staff position and classified vs academic staff. Joe seconded. Chrissy called the question. Motion passes 7-0-0.

c. Kress Events Center Maintenance Auxiliary Budget Recommendation- Chrissy made a motion to move into Committee of the Whole for 10 minutes. Ngosong seconded. Chrissy called the question. Committee of the Whole for 10 minutes. Chrissy said there were similar concerns as the first one, maybe some things weren't justified, but there is a possibility they thought that they need to fill the budget and ask the maximum and SUFAC shouldn't think that's fair or reasonable to students. Matt said the main concern being groundskeeper that should be a function of grounds keeping and once its all put together and then maybe take a look since the building won't be finishing and landscaped for over half the year next year. Matt added shovelling sidewalks seemed like a shaky argument. Chrissy said the main thing would be the breakdown of the 150-200 amount, should fall within 150 instead of 200 level. Matt added there should be some buffer for increases in \$400 for students over next 3-4 years so SUFAC should not allow the \$400 amount right away. Ryan commented, looking at the costs fringe benefits it would be 43.7% for fulltime staff, so that calculated would only be \$69,000 so why are they asking for \$125,000. students. Ron believed the handout was typo-ed to show the wrong percentage. Ryan added the cost is not accurate, academic is \$60,000 approximately and it is shown as \$45,000 higher, and minusing fringe benefits for LTE which is probably \$1,000 or so. Matt added it wasn't asked when he presented how the fringe benefit was calculated, but it is in handouts. Ryan proposed it as a question that wasn't addressed but it does seem to be an error. Ryan said Kress explained the 4 custodians as one who watched and supervised rather completing custodial work. Chrissy said to reach the \$150 breakdown if its possible by cutting a custodian than SUFAC should consider that. Chrissy made a motion to move out of Committee of the Whole. Joe seconded. Chrissy called the question. Chrissy made a motion to approve Kress Events Center with four recommendations including the removal of the groundskeeper, recommending \$150 breakdown, addressing discrepancy in fringe benefit and the issue of four custodians. Joe seconded. Chrissy called the question. Motion passed 7-0-0.

d. SGA Contingency Request- Chrissy made a motion to move into Committee of the Whole for 10 minutes. Ngosong seconded. Chrissy called the question. Committee of the Whole for 10 minutes. Chrissy said the point is they have been allocated this money and its been budgeted for and its not costing more money. Matt added each line can be added or subtracted and you can say you dont feel that much is necessary for each person and so forth. Matt added it is not historical to add to honorariums and one of the concerns was the concept of bonuses to secretarial positions. Matt said if SGA wanted secretarial positions to make more money than SGA should add to secretary positions, if SGA doesn't feel secretaries have done their duties, reduce their honorarium. Chrissy added that it is not perceived well for other students on the outside looking in and it's not meant to be payment for work, more like compensation for time to put in, such as doing work to get meetings ready, compensating for time. Matt added honorariums are not meant to be payment, but a compensatory measure for people and the honorarium should not be the reason people take positions. If you do the work for the job, the honorarium should be given in full. If not performing to fullest, reduce the honorarium. Ngosong added a person should work hard for the honorarium not for a bonus. A straw pull revealed all board members agreed with cutting the \$800 bonus system. Chrissy explained the honorariums she is comfortable with are the President, and Vice President, but the honorarium for the senate speaker was decreased only by 100 when their duties seem to be reduced by more than that. Chrissy added the Secretary of Seg Fees was bumped down but that amount is still justified and the Union and Dining argument that their stipend used to be a huge amount is a poor argument for why they should be getting a bigger amount than other secretaries

and it sounds fair that all secretaries get the same level when their meeting schedule and duties are very similar. Chrissy made a motion to extend committee of the Whole for 5 minutes. Motion passed. Committee of the Whole extended. Ryan asked why put money for the position that they didn't have, regarding Chief of Staff. Chrissy said the person quit this semester and that SGA is looking to replace them. Chrissy added SUFAC should ask in annual presentation who is taking over the duties and how that changes. Ryan asked where does Chief of Staff line up on the old list. Chrissy said perhaps an executive assistant but she is not exactly sure. Matt asked if \$2,000 seemed reasonable for President's salary. and the Vice President at \$1600 with \$130 increase. A straw pull showed SUFAC was in favor of this change. Matt asked what about regarding the Senate Speaker \$100 decrease. Ryan said he would like more of a decrease, perhaps to \$900 because VP is taking more duties. Ryan added the number of senate meetings has decreased by 3/4, with new structure then that job position has changed. Chrissy suggests maybe some logic that the senate speaker should be decreased by \$130, because of the increase for VP. A straw pull revealed all board members agreed with cutting Senate speaker amount to \$1070. Secretary of Segregated Fees went down by 300\$. Matt explained that board members should be objective as they can when deciding the amount. Eric asked why it was decreased. Matt explained because SGA wanted hierarchical honorariums, so SGA doesn't want the Seg Fee Secretary to make more than the VP. A straw pull revealed all in favor of the honorarium change to \$1,500 for the Secretary of Seg Fees. Matt explained for the Secretary of Union and Dining, from the presentation, it was felt that its inappropriate to make at same level for other secretaries because the argument was because in past they had that. Matt added but now, a lot of programming isn't in there and there is no vice chair and holding the meetings which are regulated by the senate speaker, so if they hold same kinds of meetings and are not running their own board anymore, then only fair that Secretary of Union and Dining should be reduced to \$600. A straw pull revealed unanimity regarding the decision to reduce the Secretary of Union and Dining's honorarium to \$600. Chrissy moved to extend Committee of the Whole indefinitely. Eric seconded. Chrissy suggested grouping rest of secretaries at \$600, and a straw pull revealed SUFAC was in favor of this decision. Ryan suggested that the Chief of Staff is not justified and that other people are already eating up the duty in the absence of one now, so that line item could be marketed at say \$0 and SGA can come back and do a contingency request. Chrissy said she is uncomfortable with that because if SGA comes back next year, SGA would have trouble in the future to add it and the whole structure is really new and SGA is trying to learn how to make it work. Chrissy added SGA is probably still trying to make sure the duties work and to take a whole position away might mess with the infrastructure. Chrissy added maybe now the duties are being picked up or maybe they aren't being completed. Ryan said it wasn't justified for a level of \$1000. Ngosong said perhaps \$650. Eric, Jamie and Joe said perhaps \$700. A straw pull revealed all board members agreed with setting Chief of Staff at \$700. Matt said that regarding the Press Secretary, he doesn't feel this position is justified to be higher than rest of secretaries and should be paid like the rest of secretaries at \$600. A straw pull revealed all in favor of the Press Secretary at \$600. Matt said the Vice-Secretary of Segregated Fees was cut \$470 from last year and feel that is fine as it keeps structural shape. Pha said the secretary is paid \$1,500, so the vice secretary should get paid a little less and that seems like a fine division. Pha added that the position has a lot of requirements, meetings every week that runs from 2-3 hours on top of preparing. A straw pull revealed that all agreed that the Vice Secretary should be at \$1,000. Matt said regarding the Chief Justice at \$900, look at what duties will be every year vs not every year, \$900 is a fair number for associate justices being paid at same level of secretaries, if they have meetings every week. Matt added depending on job duties, that would be a fair number. Ryan said in terms of the time to come ahead, they are preparing for the future as well as now and that he does agree that the level should be above secretaries. Matt added as a point of information that the Chief of Justice is a lifetime appointment and as long as they choose to stay active they can stay chief justice throughout their UW-Green Bay career and that the Chief Justice is not counting on the \$900 honorarium. Ryan said the Associate Justices perhaps could be less, seemed like not all positions are going to get maximum out of their duties. Ryan added that the way that it sounded if they fulfill all their duties than that amount seems warranted, if they don't they get less than what is there. A straw pull revealed all board members were in favor of the Chief Justice at \$900. Another straw pull revealed the board members agreed Associate Justices should receive \$600. A straw pull revealed all agreed with the salaried positions. Chrissy made a motion to move out of Committee of the Whole. Joe seconded. Chrissy made a motion to approve SGA reallocation requests in the following amounts: \$2,000 for President, \$1,600 for Vice President, \$1,070 for Senate Speaker, \$1,500 for Secretary of Segregated Fees, \$600 for Secretary of Union and Dining, Student Recreation, Student Resources, Environmental Affairs, Academic Affairs, Health and Safety and University Governance, \$700 for Chief of Staff, \$600 for Press Secretary, \$1,000 for Assistant Secretary of Segregated Fees, \$900 for Chief Justice and \$600 for Associate Justices. Joe seconded. Chrissy called the question. Motion passed 6-1-0.

XI. Announcements

Matt added to the board his thanks for staying all night and explained the truth is because there were so many budgets to catch up on that was the reason the meeting ran so late.

XII. Adjournment

Chrissy made a motion to adjourn. Jamie seconded. Chrissy called the question. Chrissy called acclamation. Motion adjourned at 7:55 P.M.

Respectfully Submitted by,

Joy Hanneman
SUFAC Administrative Assistant