**Draft MOU Between**

**County Crisis and County CST Programs**

***The Collaborative Crisis Intervention Services for Youth (CCISY) grant given to our region by the Wisconsin Department of Health Services requires all counties that have a CST Initiative to get an Memorandum of Understanding (MOU) signed between their county crisis program and their CST Initiative that details how the programs will collaborate to assist consumers and families in crisis or at risk for crisis. This is not to be confused with the Interagency Agreement that is part of the CST Initiative, though this can be added as an addendum to that agreement, providing it lays out the agreement similar to this sample MOU.***

The purpose of this MOU is to lay the groundwork for collaboration between the \_\_\_\_\_\_\_\_\_\_\_\_\_\_ County crisis program and the CST program.

The guiding principles of the crisis program are ***(Spell out—if you don’t have principles, see attached list for suggestions).***

The guiding principles of the Coordinated Services Team (CST) initiative are ***(Spell out using either the CST Principles in the CST Handbook or in the County CST Interagency Agreement)***

**OR**

The guiding principles of ***(Agency name)*** are ***(spell out—if the county has countywide guiding principles that are similar to those of both crisis and CST)***

**The role of the crisis program** is to assess all youth presenting in crisis for the risk of suicide, to screen for Severe Emotional Disturbance (SED), to refer to matching professional services and/or informal supports, including the county CST initiative when the youth matches the established criteria of the CST initiative, for a crisis worker to follow-up with youth at risk to suicide within 2 days and to develop or assist in the development of a person-centered crisis plan for all youth at risk for crisis. The crisis program shall act as a consultant to the CST initiative on matters related to crisis planning and crisis intervention for consumers enrolled in the CST initiative and to other units within the agency that serve youth.

**The role of the CST initiative** is to screen youth identified as meeting established criteria ***(spell out criteria here)*** and to develop a Coordinated Service Team (CST) to support the youth and family when indicated, utilizing both professional and natural supports. As a team, a person-centered plan of care, including a crisis plan, will be developed. If the CST needs support in the development of a crisis plan, they will contact the crisis program for consultation (with family consent). Crisis plans will be reviewed after use or at a minimum of every 6 months and updated if necessary. The plan will then be forwarded to the crisis program for review and sign off.

As part of the Informed Consent process, participants in the CST will be informed that crisis planning is part of the CST process and that in the case of a crisis, the crisis plan developed by the Coordinated Services Team will be implemented by the crisis program to the best of their ability. The crisis plan developed by the CST will be shared with the crisis program so that they are aware of how to best meet the needs of the family should there be an acute crisis. If the family has Medicaid or another form of insurance, a release of information will be signed by the family to allow for billing of crisis services. The family will also be informed of who the contacts are for both the crisis program and the CST initiative should a conflict or grievance arise.

The designated contacts for conflict resolution or initial grievances are:

Crisis \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

CST\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

In the case of an acute crisis requiring the involvement of the crisis program, the CST initiative coordinator will be notified during normal business hours or notified the following business day in the case of an after-hours crisis. The intervention (or the crisis response) will be documented in accordance with standards in DHS 34. Following the crisis, the CST team and the crisis program will collaboratively review both the crisis plan and the documented intervention(s) and update the crisis plan if necessary. The updated crisis plan will be signed by the designated licensed professional within 14 days for DHS34 certified crisis programs, and copies of the updated plan will be maintained by the crisis program, the CST program and all responsible parties listed on the plan.

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***(name) (name)***

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***(position/title) (position/title)***

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***(date) (date)***