

Virtual Learning Guidelines

The Behavioral Health Training Partnership (BHTP) offers a variety of dynamic virtual learning opportunities, which include both self-paced and live, synchronous trainings. We are here to support all of our participants in their continuing education experience. With virtual learning comes some unique challenges, for both the instructors and the participants.

Live, Virtual (Synchronous) Online Courses

In order to best support the learning of all of our participants, we've established some baseline expectations:

- **Participants are required to be present for the entire session**
- **You must have your video on, and have a working microphone**

We will be monitoring attendance, and will not be able to issue credit for participants who join more than 15 minutes past the start time, or who miss more than 15 minutes of content throughout the day. Arrangements must be made prior to the date of the session for any accommodations for pre-existing commitments.

While we understand the need to provide crisis coverage, our expectation is that attendees are ***not currently on-call for crisis*** during the live, virtual session.

The majority of our live, virtual sessions will be conducted via Zoom. If you are unfamiliar with Zoom, please click [HERE](#) for a guide on how to join Zoom meetings. Once Zoom has been downloaded, connections can be tested [HERE](#). If internet connectivity becomes a problem, more information about joining by phone can be found [HERE](#).

Self-Paced (Asynchronous) Online Courses

Each of our self-paced, asynchronous online courses, have a specified number of continuing education hours. When participants submit the course completion verification, they are attesting to their full completion of the course.

- **Participants must watch each module in full**

We will be monitoring participant access in each module, including the number of times a quiz is taken in order to receive a passing grade. Participants must fully watch each module in order to be given full credit for the session.