MINUTES
BUDGET ALLOCATION COMMITTEE (BAC)
October 8, 2019 ~ 1:00 p.m. ~ IS1034

Attendees: Dick Anderson, SuAnn Detampel, Susan Gallagher-Lepak, Clif Ganyard, Mike Zorn, Jeff Krueger, Paul Pinkston, Andy Bleier, Katrina Hrivnak, Kimberly Sipiorski, Rachele Bakic

1. Review Minutes from September 4, 2019 Meeting
   - Minutes reviewed, no revisions needed.
   - Minutes will also be uploaded to the Budget web page under the Incentive Based Budget area.

2. Metrics Discussion
   - The current metric count information was presented.
   - Meeting held with the Deans, Katrina, Barb, Dick, Clif and Andy. Andy put together the data that was acquired (see attached sheets). Andy will schedule another meeting with Deans and select others to discuss metrics and data in more detail to clarify some questions they have before the Deans meet with Provost Alexander.
   - Kimberly Sipiorski provided Faculty, Staff and Temporary Instructional Academic Staff data to the Deans during the week of September 30 for review. Final decisions regarding inclusion/exclusion of these groups in counting metrics still must be made.
   - Paul Pinkston met with Dean Gallagher-Lepak regarding questions related to her college and square footage. Paul will follow up with other Deans to discuss questions regarding square footage.
   - Please keep in mind that when things are changed in the metrics, the model will be changed as well.

3. FY21 Budget Survey
   Dick Anderson, Budget Director, presented information (see attached) on responses received from a survey sent to Revenue and Support Centers regarding information
that will be used by budget committees on requests that will be coming and help in the decision making process.

- Many good responses received.
- The responses received will be forwarded to the Strategic Budget Committee for review.
- We need to give more thought to IT and Capital budget needs as we move forward.
- We need to document bigger needs that should be addressed in the future (longer term, major projects).
- Questions, metrics and survey results will be given to the Strategic Budget Committee for review.

4. **IBB Model**

Dick Anderson, Budget Director, presented IBB model summaries (see attached) of FY 18 and FY 19. The FY19 model is not finalized, but data is presented using the defined metrics thus far.

- The summaries presented only include financial activity that was part of the main campus financials. Activity that occurred in branch campus financials was removed. This was done because UW System has confirmed that they will make the campus whole through FY21 for negative balance activity at the branch campuses.
- The scenarios will be shown to the Strategic Budget Committee and were given to Interim Chancellor Van Gruensven and Provost Alexander.
- There still needs to be some deep dives into the model and will decide after the Strategic Budget Committee meeting what are the next steps that need to be taken.

**Next Meeting** – November 6, 2019 ~ 3:00 p.m. ~ CL810 (Chancellor’s Conference Room)