STRATEGIC BUDGET COMMITTEE (SBC)

MINUTES

December 12, 2019 ~ 1:00-2:00 p.m.

CL735 ~ Human Resources

Attendees: Andy Bleier, Joy Ruzek, Charles Rybak, Patricia Terry, Sheryl Van Gruensven, Paula Ganyard, Jamee Haslam, Jennifer Jones, Jill Siegmund

Excused/Absent: Mike Alexander, Matt Dornbush, Monika Pynaker, Jolanda Sallmann, Kyle Klumb, Joe Schoenebeck

Other/Guest: Joan Groessl

1. **Review Minutes from October 17, 2019 Meeting** – Minutes reviewed by Committee members with no other revisions needed.

2. **Budget Allocation Committee (BAC) Meeting Update** – Andy Bleier, Budget Analyst, gave an overview of activities of the Budget Allocation Committee meeting on December 5, 2019.
   a. The BAC has forwarded on the IBB allocation metrics for approval. SBC will review metrics and give feedback prior to the February 20, 2020, meeting. A vote for formal approval will occur at that time.
   b. The BAC has submitted a recommendation to the SBC that the university enter into a second shadow year. In spite of a number of accomplishments that were achieved, there are some critical items that remain outstanding. They also make the recommendation due to a number of changes and transitions that have occurred that have delayed timelines for implementation.

3. **Metrics Discussion** – Andy Bleier, Budget Analyst, discussed the metrics and how they were developed and how there are on-going discussion and definitions at the BAC level.

4. **FY21 Budget Survey** – Andy Bleier, Budget Analyst, informed the SBC of the results of the budget survey. There was a low response rate and the survey was sent again and received more results. A lot of strategy related questions.
   a. Needs should be put on survey. Departments need to be aware of what is needed on campus in other areas.
b. The Budget office would like feedback from committees versus the Budget office making the decisions.
i. Interim Chancellor Sheryl Van Gruensven and Provost Mike Alexander to review survey results and bring back answers to Budget office prior to February 12, 2020 meeting.

5. **IBB Model** – Andy Bleier, Budget Analyst, spoke to the SBC on the IBB Model. Andy has introduced the model to people and explains how all dollars are accounted for and how they flow through the model. Andy had office hours where he presented the model to those who wished to come and he will host more office hours for campus personnel to view the model.

6. **Next Meeting** – February 12, 2020 ~ 10:00-11:00 a.m. ~ CL735 (Human Resources)