

From the front page of your SIS account:

CLICK ON ACCOUNT INQUIRY

The screenshot shows a 'Student Center' page for 'Jane Doe'. It features several sections: Academics, Finances, and Personal Information. The Academics section includes 'Enrollment' and 'Academic History' links, a 'This Week's Schedule' table, and a search box. The Finances section includes 'My Account' links, a 'UW-Green Bay Account Summary' box, and 'Financial Aid' links. The Personal Information section is partially visible. Red circles highlight the 'Account Inquiry' link in the Academics section, the 'UW-Green Bay Account Summary' box, and the 'Bursar-Cashier/Student Billing' link in the Finances section.

| This Week's Schedule | | |
|----------------------|---------------------------------|-------------------------------------|
| | Class | Schedule |
| 34 | GEOG 350-001 LEC (9330) | W 8:00AM - 10:45AM MAC-229 |
| 34 | PU EN AF 356-001 LEC (9737) | MWF 11:00AM - 11:50AM MAC-237 |
| 34 | UR RE ST 436-001 LEC (9818) | MWF 2:00PM - 5:00PM MAC-233 |
| 34 | UR RE ST 452-001 LEC (11010) | Tu 6:00PM - 8:45PM MAC-109 |

UW-Green Bay Account Summary
You owe **5,057.96**.
▪ Due Now 0.00
▪ Future Due 5,057.96
Currency used is US Dollar.

Click to view account details

This is a quick summary of your account status.

Link to the Bursar's website where fee and billing information can be found.

Due Now means you have a current or past due balance.
Future Due means you have charges not yet due.

Tabs at the top of Account Activity screen will help you navigate the finance screen.

The screenshot shows the top navigation area of the Account Activity screen. A red oval highlights the following tabs: **Account Inquiry**, **Electronic Payments**, **Account Summary**, **Account Activity**, **Charges Due**, **Payment History**, and **Pending Financial Aid**. Below the tabs, the page title is "UW-Green Bay Account Summary".

You owe 8,917.11. For the breakdown, access Charges Due

- Due Now 8,917.11
- Future Due 0.00

** You have a past due balance of 8,917.11. **

What I Owe

| Term | Outstanding Charges & Deposits | Pending Payments | Pending Financial Aid | Total Due |
|--------------|--------------------------------|------------------|-----------------------|-----------------|
| Summer 2016 | 5,917.11 | | | 5,917.11 |
| Fall 2016 | 3,000.00 | | | 3,000.00 |
| Total | 8,917.11 | | | 8,917.11 |

Currency used is US Dollar.

▶ **Remittance Addresses**

Financial Aid

[Go to top](#)

Or use the “other financial” drill down box on your SIS home page to navigate your Finance screen of your SIS account. Choose option and click double arrows on right side of box.

The screenshot shows the "Finances" section on the SIS home page. It includes a "My Account" section with links for "Account Inquiry" and "Make Payment or Manage Refunds", and a "Financial Aid" section with links for "View Financial Aid" and "Accept/Decline Awards". A message box states: "You have no outstanding charges. Refunds are available on or after the 1st day of classes." Below this is a search box containing "other financial..." with a red arrow pointing to it from the left. A red circle highlights the double arrow icon on the right side of the search box. A dropdown menu is open below the search box, listing the following options: **Account Activity**, **Charges Due**, **Payment Agreement**, **Payments**, **Pending Financial Aid**, and **Other Financial**.

Due dates are listed under the **Charges Due** tab

The screenshot shows the 'Student Center' interface with the 'Allocate Paym...' page. The 'Charges Due' tab is selected. Below the navigation tabs, the text reads: 'Following is a running total summary by due date of charges on your account. Review either the Details by Due Date table or the Details by Charge table to see the specific charges. Please see Bursar's page on website for Summer due dates. If enrolled in multiple sessions, all charges are due on your 1st session's due date by 4:15 p.m. Central.'

A table titled 'Summary of Charges by Due Date' is displayed. The table has two columns: 'Due Date' and 'Due Amount'. The data rows are:

| Due Date | Due Amount |
|------------|------------|
| 06/27/2016 | 5,000.00 |
| 06/28/2016 | 917.11 |
| 06/29/2016 | 3,000.00 |

Below the table, it states 'Currency used is US Dollar.'

Click on "Account Activity" in the Finance drop down box to view your payments, charges and refunds. You can adjust your search using the 'view by tabs'.

The screenshot shows the 'Student Center' interface with the 'Allocate Paym...' page. The 'Account Activity' tab is selected. Below the navigation tabs, the text reads: 'UW-Green Bay Account Activity' and 'Allocate Payment'.

A search filter box is highlighted with a red rectangle. It contains the following fields:

- View by
- From: 07/06/2006
- To: 07/06/2016
- All Terms
- go

Below the search filter, a table titled 'Transactions' is displayed. The table has columns: 'Posted Date', 'Item', 'Term', 'Charge', 'Payment', and 'Refund'. The data rows are:

| Posted Date | Item | Term | Charge | Payment | Refund |
|-------------|---------------------------|-------------|----------|---------|--------|
| 06/22/2016 | Housing Damages | Fall 2016 | 3,000.00 | | |
| 06/22/2016 | Damaged Library Equipment | Summer 2016 | 5,000.00 | | |
| 06/22/2016 | Insight Charges | Summer 2016 | 1,000.00 | | |
| 06/22/2016 | Web Credit Card Payment | Summer 2016 | | 35.00 | |
| 06/22/2016 | Web eCheck Payment | Summer 2016 | | 47.89 | |
| 10/10/2011 | Late Payment Penalty | Fall 2011 | -20.25 | | |
| 09/20/2011 | Tuition Undergrad Res | Fall 2011 | -746.25 | | |

PAYMENTS

You are able to make electronic online payments from your SIS account.

Click on [Make a Payment or Manage Refunds](#) link on your Student Center home page.

Nancy's Student Center

Academics

Search
Plan
Enroll
My Academics

i You are not enrolled in classes.

Enrollment Shopping Cart ▶

other academic... ▶▶

Finances

My Account

Account Inquiry
Make Payment or Manage Refunds

Financial Aid

View Financial Aid
Accept/Decline Awards

i You have no outstanding charges. Refunds are available on or after the 1st day of classes.

other financial... ▶▶

Student Links

We accept Credit Card Payments (Visa, Discovery, American Express and Mastercard).

- Debit and Credit Card Payments will have a 2.75% convenience fee charged by our online payment vendor
- Convenience Fee will be directly charged to your credit or debit card

Electronic Checks (e-Check) payments have **no** fees.

- (Enter your bank routing number and your account number from your check or bank statement – do NOT enter your debit card number if you want free e-check payment)

After you click “Make a Payment or Manage Refund” link on your SIS home page

- Link will bring you to our online payment vendor, Nelnet Business Solutions (NBS)
- Once on the Nelnet screen click “Make a Payment” and choose your payment type (Credit Card, Debit Card, or Electronic Check)
- Follow steps to enter in your credit card or e-check banking information

The screenshot displays the SIS account dashboard for Nancy Skim. The header includes the University of Wisconsin Green Bay logo and navigation links for Home, My Profile, and Financial Accounts. The user is signed in as Nancy. The main content area is divided into three sections:

- Payment Activity:** Shows a current balance of \$72.50 with a "Make a Payment" button highlighted by a red arrow. Below this, it lists "SPRING 2018 Current Charges" with an "AMOUNT DUE" of \$72.50.
- Refunds:** Includes a "Manage Refunds" button.
- Nancy Skim Profile:** Lists account details such as "TestAccount1@factsmgt.com", "Register to receive text services on your mobile phone.", "Six Financial Accounts on file", and "Three Authorized Parties on your account".

If you have questions about your SIS account, contact Student Billing at 920--465--2224 or email us at Bursar@uwgb.edu.