

# Alumni Registration

## UW-Green Bay Career Services

Name: \_\_\_\_\_  
Last First MI Maiden

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Email Address: \_\_\_\_\_

Phone #: \_\_\_\_\_

UW-Green Bay Date of Graduation: \_\_\_\_\_  
Month Year

UW-Green Bay Student ID # (9-digit): \_\_\_\_\_ Birth date: \_\_\_\_\_

Alumni/ae can schedule a one-hour appointment to meet with Career Services staff for career and job search related matters at the rate noted below. There is an additional cost for assessments. Handshake access gives you the ability to search for job opportunities, upload your resume and directly apply to positions listed in the system.

### Select the services for which you are registering:

☐ **FREE - Handshake Account**

☐ **\$50 - One hour appointment with Career Services staff.**

**\*Additional appointments can be scheduled at the same rate.**

Please complete and submit this form with the applicable fee to:

Career Services  
University of Wisconsin-Green Bay  
2420 Nicolet Drive, SS 1600  
Green Bay, WI 54311-7001

Checks should be made payable to: UW-Green Bay

Upon receipt of your form and payment, you will be notified by email that your account has been activated/updated and you will be provided with a username and directions for using Handshake. If you have any questions, feel free to call us at 920-465-2163 or email [careers@uwgb.edu](mailto:careers@uwgb.edu).

### Office Use Only

Pd: \$\_\_\_\_\_ Ck #\_\_\_\_\_ Date: \_\_\_\_\_ Email confirm date: \_\_\_\_\_ Inactive date: \_\_\_\_\_

☐ Handshake Activated/Updated ☐ Handshake Note ☐ Handshake Label

☐ Expiration Reminder Added to Tasks