

Career Services will be offering all services and programs for spring 2021 **VIRTUALLY**. We ask that you contact our office via email to careers@uwgb.edu or by phone at 920-465-2163. Virtual Drop-in hours for the semester will be held via Blackboard Collaborate.

- ◆ Mondays from 12:30pm - 2:30pm
- ◆ Tuesdays from 1:00pm - 3:00pm
- ◆ Wednesdays from 9:00am - 11:00am



Spring 2021 Job & Internship Fairs

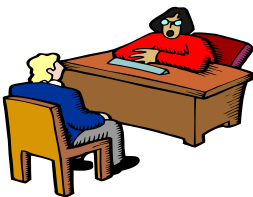
Register early for 1-1 sessions and group sessions with employers allowing for complete virtual interaction with video.

Spring Job & Internship Fair

Wed., March 3 10:00am-2:00pm Virtual, Handshake
Wed., March 4 10:00am-2:00pm Virtual, Handshake

WERF - Wisconsin Education Recruitment Fair

Tues., March 23 3:00pm-7:00pm Virtual, Handshake



Mock Interview Days for Spring 2021

Practice your interview skills **BEFORE** it impacts a hiring decision. Advance sign-up in Handshake. Resume required. 30-minute interview with employer. Do not miss this incredible opportunity to improve your skills.

Tues., Feb. 23 8:00am-4:30pm Virtual
Wed., Feb. 24 8:00am-4:30pm Virtual
Wed., April 14 8:00am-4:30pm Virtual
Thur., April 15 8:00am-4:30pm Virtual



Spring 2021 Workshop & Events Calendar

SPECIAL PROGRAMS

Suit Up with JCPenney

Wed., Feb. 10- Sun., Feb. 14 Online: JCPENNEY.COM

Marketing Yourself from A-Z presented by CLA

Wed., Feb. 10 11:00am-12:20pm VIRTUAL

College to Career Presented by KI

Thur., Feb. 18 12:20pm-2:00pm VIRTUAL

Professional Dining Etiquette Program

Mon., Feb. 22 11:00am-12:20pm VIRTUAL

We are Better Together: Diversity, Equity & Inclusion is good for us ALL Presented by Associated Bank

Tues., Mar. 2 5:15pm-6:45pm VIRTUAL

Elevator Pitch Competition with Austin E. Cofrin School of Business and Networking Event

Tues., March 9 5:00-7:00pm VIRTUAL

WORKSHOPS

Rock Your LinkedIn Profile by LinkedIn Learning

Tue., Feb. 2 1:00pm-2:00pm VIRTUAL

Mon., Feb. 8 12:45pm-1:45pm VIRTUAL

Creating a Resume 101

Thurs., Feb. 4 2:00pm-3:00pm VIRTUAL

Interviewing Basics - Make A Great Impression

Thurs., Feb. 11 2:00pm-3:00pm VIRTUAL

Munchies & Mingling

Mon., Feb. 15 2:00pm-3:30pm VIRTUAL

The Basics of Applying to Graduate School

Tues., Feb. 16 12:30pm-1:30pm VIRTUAL



Career Treks Continue in 2021 Offering Virtual Visits

Visits for students to virtually explore state-wide employers will once again be offered through a collaboration of Career Services at the 13 UW System schools. Career Treks sessions will be live on **Wednesday afternoons** at 2:00pm, with recordings available for future viewing. Career Trek will be 30 minutes long (<60 minutes). Career Treks will introduce students to:

1. Company Introduction: What does the organization do? What drives the organization? What makes the organizational culture interesting?
2. Opportunities: What types of positions are available to students and entry-level candidates? What majors does the organization consider? What can candidates do to make themselves stand out in the applicant pool?
3. Skills: What hard and soft skills does the organization seek?
4. What are the recruiting & interviewing processes?
5. Q & A Session for Students
6. Optional: Breakout sessions and/or virtual tour

| Date | Organization |
|-----------|---------------------------------|
| 2/3/2021 | JB Hunt |
| 2/10/2021 | Society Insurance |
| 2/17/2021 | Delta 3 |
| 2/24/2021 | Skyward |
| 3/3/2021 | Organic Valley |
| 3/10/2021 | Turn Key & 3 Square Market |
| 3/17/2021 | Royal Credit Union |
| 3/24/2021 | Heartland Business Systems |
| 3/31/2021 | Kenosha Unified School District |
| 4/7/2021 | Imperial Supplies |
| 4/14/2021 | Epic |
| 4/21/2021 | Kohl's |
| 4/28/2021 | Uline |

Register at <https://www.uwrf.edu/uwscareertreks/>.



Suit-Up Moved Online to Help You Dress for Success

Suit-up with JC Penney returns for a second year, but it will be online only to maintain the safety of our participants. This special shopping event is scheduled online from **Wednesday, February 10th through Sunday, February 14, 2021**. Professional men's and women's clothing will be available at a significant discount to students and alumni of UW-Green Bay.

A 30% coupon will be available and applied to existing sale prices. In order to participate in Suit-up online, individuals must register in advance on Handshake. Only registered individuals will be emailed the participating coupon. Visit <https://www.jcpenney.com/m/suit-up-view-all> to participate in Suit-up online.

Career Services will be giving away **EIGHT** JC Penney gift cards. Individuals must register for Suit-up by February 1, 2021 to be entered into the drawing for the gift cards. Each gift card will be valued at \$25. Winners of the \$25 gift cards will receive the gift cards electronically to be able to use during the 5 day online special event.



Link to register for Suit-up is below:
https://uwgb.joinhandshake.com/events/634473/share_preview



Compete for Best Overall LinkedIn Profile

How does your LinkedIn profile stack-up against others? Enter the Spring 2021 LinkedIn Profile Competition with an opportunity to win cash prizes! A panel of three professionals will review all URLs representing submitted LinkedIn profiles. Prizes will be awarded in the following categories. A single student could win a maximum of two categories.

- ◆ Best Overall Profile - \$100
- ◆ Most Creative Profile - \$50
- ◆ Best in Class (FY, SO, JR, SR, GR) - \$25
- ◆ Best Summary - \$50
- ◆ Best Headline - \$50
- ◆ Best Use of Media - \$50

All entries must be received by Friday, March 12, 2021 by 11:59 PM via this link: https://uwgreenbay.ca1.qualtrics.com/jfe/form/SV_9HyhLopkNKzeFcF

Prizes will be awarded from funds provided by Acuity, Baker Tilly, CliftonLarsonAllen (CLA), Dental City, Humana, Imperial Supplies, KBX Logistics and Schneider.

In order to enhance your profile to best compete, plan to attend one of the two *Rock Your Profile* presentations by LinkedIn Learning in February. Special tips & tricks will be shared. A solid profile can assist your job search and networking success.

Rock Your LinkedIn Profile by LinkedIn Learning

| | | |
|--------------|----------------|---------|
| Tue., Feb. 2 | 1:00pm-2:00pm | VIRTUAL |
| Mon., Feb. 8 | 12:45pm-1:45pm | VIRTUAL |



Appointments & Drop-In Hours Remain Virtual

Appointments with staff members in Career Services will be virtual through spring semester. Students are asked to call 920-465-2163 or email careers@uwgb.edu to schedule appointments. Microsoft TEAMS or direct phone calls will be used. Drop-in hours will be via Blackboard Collaborate.

- ◆ Mondays from 12:30pm - 2:30pm
- ◆ Tuesdays from 1:00pm - 3:00pm
- ◆ Wednesdays from 9:00am - 11:00am

Access the virtual link for Drop-in Hours on the Career Services website [here](#).



Open by Appointment Only through May 2021

Individually, students will be able to shop the Career Closet for professional attire by appointment. Appropriate attire remains essential for virtual interactions with employers & presentations. Schedule a time to shop the Career Closet through the Career Services' website, as there are specific times each weekday the Career Closet will be open. Currently enrolled UW-Green Bay students may visit the Career Closet & select/receive up to five items each semester to **KEEP**. Students will not be able to try on clothing. Any items that do not fit may be returned to Career Services. Any returned items or donations are isolated for three days. Students must present their student I.D. at time of appointment.