

Career Services at the University of Wisconsin – Green Bay

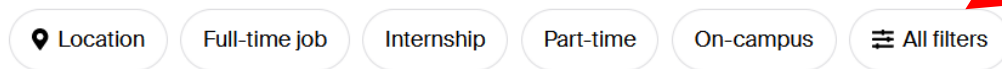
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Signing Up for a Time Slot for the Professional Photo Booth

1. Choose **Jobs** from the home screen in Handshake.



2. Click on **All Filters**.



3. Click on the box for **Interviewing on Campus** and click the **Show results** button.

- ☐ Paid roles only
- ☐ Work study
- ☐ Interviewing on campus

4. Scroll on the left side of the screen until you see the Professional Photo Booth posting. Click on the posting. You will see a full description of the event. **Read through the description** and click on the **Quick Apply** button to sign up for a timeslot.

Quick Apply

5. Click on “Submit Application”.

Apply to UW-Green Bay Career Services ×

Details from UW-Green Bay Career Services:

Applying for Professional Photo Booth requires no additional documents.

Submit Application

- Once you have clicked on the Submit Application button, you will be redirected to the interview schedule. Click on the **Take Slot** button for the time you desire.

Primary

Interview with UW-Green Bay Career Services - Professional Photo Booth - Fall 2021 for job

Professional Photo Booth

Submitted less than a minute ago

This application was selected to interview with UW-Green Bay Career Services.

You qualify for this interview schedule and can take a slot.

Have a professional head shot taken for your LinkedIn profile. Please wear a professional quality shirt/blouse for your portrait.

September 8th 2021

Group By: None

Time	Jobs	Student	Interviewer	Room	Action
11:00 am - 11:03 am	Any	Not Assigned	Not Assigned	Student Services - SS, Green Bay Campus 1600 - Career Services	Take Slot
11:03 am - 11:06 am	Any	Not Assigned	Not Assigned	Student Services - SS, Green Bay Campus 1600 - Career Services	Take Slot
11:06 am - 11:09 am	Any	Not Assigned	Not Assigned	Student Services - SS, Green Bay Campus 1600 - Career Services	Take Slot

- If you change your mind and want to select a different slot, click **Leave Slot** and choose a new slot.

September 26th 2018

Group By: None

Time	Jobs	Student	Interviewer	Room	Action
8:00 am - 8:30 am	TEST ONLY - Mock Interview Day - Fall 2018 #1775643	Your Slot	Not Assigned	University Union - UU Phoenix B-5	Leave Slot
8:00 am - 8:30 am	TEST ONLY - Mock Interview Day - Fall 2018 #1775643	Not Assigned	Not Assigned	University Union - UU Phoenix B-4	Switch to Slot

TO CANCEL A TIME SLOT

If you are no longer able or interested in participating in the Professional Photo Booth, you can cancel your time slot in Handshake. (**NOTE:** You will only be able to do so during the sign up period. Once the signup period has ended, you will **not** be able to cancel a time slot via Handshake. You will need to contact Career Services.)

- Log into Handshake, go to the appropriate **interview schedule** and click on **Leave Slot**.

September 26th 2018

Group By: None

Time	Jobs	Student	Interviewer	Room	Action
8:00 am - 8:30 am	TEST ONLY - Mock Interview Day - Fall 2018 #1775643	Your Slot	Not Assigned	University Union - UU Phoenix B-5	Leave Slot
8:00 am - 8:30 am	TEST ONLY - Mock Interview Day - Fall 2018 #1775643	Not Assigned	Not Assigned	University Union - UU Phoenix B-4	Switch to Slot