**Dietetic Internship Preselect Process for Current UW Students**

The University of Wisconsin – Green Bay Dietetic Internship (DI) Program offers a preselect option for a maximum of 12 slots. These preselect slots are reserved for senior UWGB Nutrition and Dietetics students who wish to continue their education at UWGB and complete the dietetic internship after December or May graduation of the same year.

After preselect there is a high probability there will still be greater than six openings in the program. After preselect is completed UWGB administration will indicate the number of D&D matching slots available on this website at the bottom of the page.

**WHO:**

Qualified UWGB Nutrition and Dietetic seniors who wish to complete a Dietetic Internship (Leadership Emphasis) at the University of Wisconsin – Green Bay.

**WHEN:**

The application and admission process will be conducted during the fall semester of senior year. The application deadline is **due by 2 pm CST on Monday, January 3, 2022**. Applicants will be notified of acceptance on or before January 28, 2022. Applicants will be given 72 hours to notify the program director of their acceptance. Applicants not admitted through the preselect option are still eligible and encouraged to participate in the spring match cycle through DICAS.

Full acceptance to the UWGB DI program is conditional on maintaining cumulative GPA’s, graduation and DPD verification. A deposit of $1,000 (which will be put towards the full internship program fee) must be received within 10 business days after the student’s written acceptance into the preselect program, or by February 11, 2022, whichever is sooner. No exceptions.

Students who are accepted for a preselect spot **MAY NOT** participate in the spring match cycle in DICAS. Students that accept the preselection have made a commitment to UWGB for the 2022-2023 internship.

**HOW:**

Electronic copies of the application must be provided to the [humbio@uwgb.edu](mailto:humbio@uwgb.edu) by 2 pm on Monday, January 3, 2022. The application includes:

* **Preselect application checklist – submit as a PDF** 
  + Complete and sign the application checklist to be submitted with your application.
* **DICAS Application form - submit as a PDF** 
  + Save your completed DICAS application as a PDF for submission.
  + NOTE: Reference names and contact information are the only information required in the reference section on your DICAS application. Your references do not need to fill out a reference or form letter on your behalf prior to the preselect process.
* **Personal statement form - submit as a Word document** 
  + This is a duplicate request from the DICAS application, but requested to ensure we can assess word count (maximum of 8,000 characters or approximately 1,000 words).

Additionally:

* $60 nonrefundable application fee in check form made out to: University of Wisconsin – Green Bay must be mailed or dropped off to a Human Biology department associate (LS 455 – Tina Tackmier) on or before the due date listed above.

**MAILING ADDRESS:**

University of Wisconsin-Green Bay

Attn: Tina Tackmier

2420 Nicolet Drive HB

Green Bay, WI 54311

**STUDENT REQUIREMENTS:**

* A minimum cumulative GPA of 3.5/4.0 (current degree seeking school)
* Currently enrolled in the UWGB dietetic undergraduate program
* Complete all of the forms and fee’s listed above and turned in on time
* Complete a virtual or in-person interview the week of January 10- January 21, 2022.

If you have further questions please contact the Program Director, Heather Masters at [mastersh@uwgb.edu](mailto:mastersh@uwgb.edu).