How to Confirm and Find Your Notes
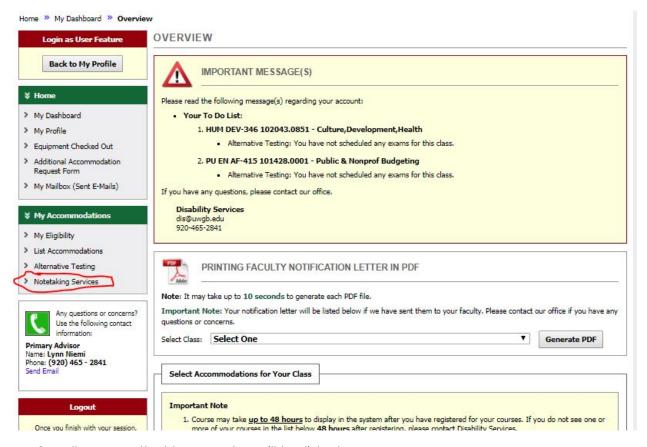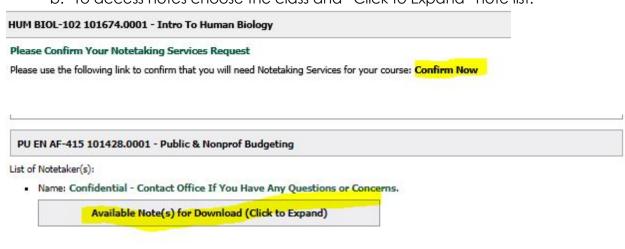
All of your notes can be found in GB ACCESS! Please follow these directions to CONFIRM THEM and find them:

1. Log into GB ACCESS (GB ACCESS)

2. Click on "Notetaking Services" on the left side menu:

3. All courses that have notes will be listed
   a. To confirm notetaking services, select "Confirm" (in blue writing)
   b. To access notes choose the class and "Click to Expand" note list:

- **Notes for Week 9 (Monday)**   ⬇ Download Note
  File Name: Week 9- Monday.docx
  File Size: **8 KB**   Uploaded on: Monday, March 19, 2018 at 03:34:36 PM

- **Notes for Week 8 (Monday, Wednesday)**   ⬇ Download Note
  File Name: Week 8- Spring Break (1).docx
  File Size: **34 KB**   Uploaded on: Monday, March 19, 2018 at 02:19:57 PM

4. Notes are listed newest to oldest, click to "Download Note"
5. Notes can be saved to your computer! If you are still having problems – Please stop by the office and we will be happy to help you!