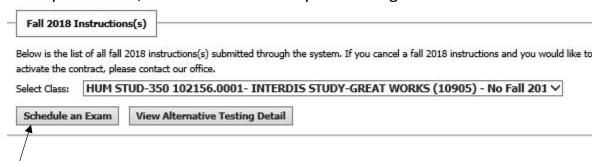
How to Schedule Exams/Quizzes/Finals in GB ACCESS

Log into your GB ACCESS account (GB ACCESS)



- Under "My Accommodations" select "Alternative Testing"
- In drop down tab, select a course to request testing



Select "Schedule an Exam"



- Scroll down and fill out the drop down tabs and boxes accordingly
 - Your accommodations will be listed here, check off boxes accordingly.

- Select "Add Exam Request" and do the following:
 - o Please contact your professors and let them know you have signed up for exams.
 - Communicate with your professors (in person or over email) about testing agreement.