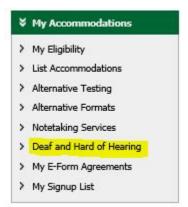## **Requesting Interpreter for Non-Class Requests**

- Go to https://www.uwgb.edu/disability-services/ and select "Student Portal"
  - Log in with your UWGB information
- On left-hand side select "Deaf and Hard of Hearing"

- Click on "Custom Requests"

- Select "Custom Request"
- On the drop down, select "Non Class Related Request"
  - Then click "Continue to specify"

- Fill out form accordingly and press "Submit"
- Once submitted you can view Interpreting requests on your main "Deaf and Hard of Hearing" page.
  - An example shown here…