



GRADUATE SPECIAL PETITION GENERAL FORM

Instructions for Submittal

Students are responsible for obtaining all necessary signatures and delivering this form to the Office of Graduate Studies. Please direct any questions or concerns to the Office of Graduate Studies: gradstu@uwgb.edu or (920) 465-2123.

- 1.) Students must complete all sections on the first two pages of this form, sign, save, and secure required signatures.
- 2.) Students may attach appropriate documentation.
- 3.) The completed form must then be sent to the Associate Vice Chancellor for Graduate Studies at gradstu@uwgb.edu.
- 4.) The final decision will be posted to the memorandum section of your transcript.

STUDENT INFORMATION:

First Name	Middle Name	Last Name
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Student ID#	Campus E-mail
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Phone	Address
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City	State
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Zip Code

Please select your program

Current Academic Status (select one)

Cumulative GPA	Earned Credits
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Address the following questions:

I request an alternative or exception to the following academic rule, regulation, procedure or requirement of UW-Green Bay.
(Limit 1000 Characters)

Requested or proposed alternative or exception: (Limit 1000 Characters)

Please explain why you are making this request. (Limit 2250 Characters)

How does this impact your education plans? (Limit 2250 Characters)

By signing below, I agree to pay any and all additional tuition and fees or penalties resulting from approval of this petition. Please consult with Student Billing (SS 1700) at (920) 465-2224 if you have any questions.

Student's Electronic Signature

Date (mm/dd/yyyy)

Students are encouraged to seek the supporting signature of their program, thesis or project advisor.

SUPPORTING SIGNATURE: (Complete by Program Chair, Major Professor or Project Advisor)

Comment: (Limit 1000 Characters)

Major Professor or Project Advisor's Electronic Signature

Date (mm/dd/yyyy)

ACTION BY THE OFFICE OF GRADUATE STUDIES: (For Office Use Only)

Petition Approved Denied
Decision:

Action: (Limit 2250 Characters)

Associate Vice Chancellor for Graduate Studies' Electronic Signature Date (mm/dd/yyyy)