



LETTER OF EVALUATION MASTER OF SOCIAL WORK

Instructions for Submittal

Applicants must fill out the first two sections of this form, save, and send to each evaluator. Each evaluator must fill out the remaining sections and send directly to the Office of Graduate Studies, gradstu@uwgb.edu or Office of Graduate Studies, 2420 Nicolet Drive, Green Bay, WI 54311-7001.

APPLICANT SECTION:

First Name

Middle Name

Last Name

PRIVACY ACT STATEMENT:

Under the Family Educational Rights and Privacy Act of 1974, students enrolled at the University of Wisconsin-Green Bay have access to their educational records, including letters of evaluation. However, students may waive their right to see letters of evaluation, in which case the letters will be held in confidence. If the applicant has not signed a waiver, he or she may request to see the letters after a final decision is made on admission. The student's decision is indicated below:

Applicant's Electronic Signature

Date (mm/dd/yyyy)

EVALUATOR SECTION:

The applicant referenced above is seeking admission to the Master of Social Work program at the University of Wisconsin-Green Bay. The information you share with us is valuable in making admission decisions. We appreciate your honest feedback in completing this evaluation.

Part I asks you to rank the applicant's abilities and disposition. Part II asks you to provide a narrative to three specific prompts. You may complete Part II by typing directly into the box below each prompt, or by attaching a letter. If you attach a letter, please address each of the prompts listed in Part II. Part III asks you to provide a recommendation for admission. Questions can be forwarded to the Office of Graduate Studies at gradstu@uwgb.edu.

EVALUATOR INFORMATION:

Full Name

Employer

Email

Address

State

Title/Position

Phone

City

Zip Code

How long have you known the applicant?

In what capacity have you known the applicant?

Comments: (Limit 1000 characters)

Part I

	Top 10%	Top 25%	Top 50%	Lower 50%	Lower 25%	Unable to Rate
Academic capacity						
Oral communication ability						
Written communication ability						
Demonstrates understanding of self						
Engages in active listening						
Accepts responsibility						
Open to feedback						
Exhibits compassion and support for others						
Values quality in performance						
Handles conflict appropriately						
Engages productively with others						
Displays perseverance in light of challenges						
Trusts other people in their judgement						
Values diverse points of view and perspectives						
Demonstrates ethical behavior and decision-making						
Works interdependently as well as independently						
Demonstrates respect for others						
Demonstrates a value for learning in self and others						
Possesses integrity						
Demonstrates flexibility and adaptability						

Part II

Please describe the applicant's primary strengths/assets and challenges/liabilities in relation to completing graduate level work
(Limit 2500 characters)

Please describe the applicant's primary strengths/assets and challenges/liabilities as a potential advanced practice social worker
(Limit 2500 characters)

Please describe the applicant's primary strengths/assets and challenges/liabilities in relation to cultural awareness and sensitivity
(Limit 2500 characters)

Part III

RECOMMENDATION FOR ADMISSION:

Recommend Highly

Recommend

Recommend with Reservations

Not Recommend

Evaluator's Electronic Signature

Date (mm/dd/yyyy)