



REQUEST FOR THESIS DEFENSE/PROJECT PRESENTATION (GR-3)

Instructions for Submittal

Students are responsible for obtaining all necessary signatures and delivering this form to the Office of Graduate Studies. Please direct any questions or concerns to the Office of Graduate Studies: gradstu@uwgb.edu or (920) 465-2123.

- 1.) Students must fill out the all sections on page one of this form, sign and save.
- 2.) Students must then e-mail this form to their Major Professor or Project Advisor.
- 3.) Major Professor or Project Advisor must sign the approval of this form (Faculty Section).
- 4.) The completed form must then be sent to the Director of Graduate Studies at gradstu@uwgb.edu

STUDENT IDENTIFYING INFORMATION:

First Name	Middle Name	Last Name
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Student ID#	Campus E-mail
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Phone	Address
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City	State
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Zip Code

Please select your program

I HAVE COMPLETED ALL REQUIRED COURSEWORK AND I AM REQUESTING PERMISSION TO SCHEDULE:

Please check appropriate box below

<input type="checkbox"/> My Thesis Defense	<input type="checkbox"/> My Project Presentation
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Please enter the title of your thesis or project.

I WISH TO SCHEDULE MY THESIS DEFENSE OR PROJECT PRESENTATION ON:

Date (mm/dd/yyyy)	Time
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Location (Building and Room #)

LIST ALL YOUR COMMITTEE MEMBERS IN SECTION BELOW. (Please include address for off-campus members)

Major Professor or Project Advisor	Department/Employer
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Committee Member 1	Department/Employer
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Committee Member 2	Department/Employer
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Committee Member 3	Department/Employer
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Committee Member 4	Department/Employer
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By signing below, I agree to submit my final, approval thesis or project document to the Office of Graduate Studies, CL 835 or gradstu@uwgb.edu, no later than 20 calendar days after the last day of scheduled final exams.

Student's Electronic Signature

Date (mm/dd/yyyy)

FACULTY SECTION:

I approve this request from the above student. (After signing below, please send the completed form directly to the Office of Graduate Studies, gradstu@uwgb.edu)

Major Professor or Project Advisor's Electronic Signature

Date (mm/dd/yyyy)

Director of Graduate Studies' Electronic Signature

Date (mm/dd/yyyy)