




Roommate Groups Help

Click topic

- Creating a Roommate Group
- Respond to Roommate Invitation
- Leave a Roommate Group
- Remove a Roommate
- Disband a Roommate Group

Creating a Roommate Group

Roommate Group Requests



With whom would you like to live?

Use this form to request roommates or respond to a pending roommate request.



Create Roommate Group or respond to Invitation
After finding a potential roommate, click 'Select' to add them to the invite list.

Create Group

Changes are not saved until you click '**Submit**' below.

Roommate Group FAQs:

- Roommate groups work like a 'friend request', a potential roommate must accept the invitation to be part of a group.
- Only students who have signed a Housing Contract can be invited to join a roommate group.
- You may only belong to one roommate group at a time.
- You are part of a group even if you are the only person in the group. Do not create a group unless you intend to invite other students to join.
- Invitations/updates are sent to every member of the group.

 [Cancel](#)  [Submit](#)

Click "Create Group" to form your own Roommate Group. You will be the Group Leader.

Roommate Group Requests



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After finding a potential roommate, click 'Select' to add them to the invite list.

<u>Ginny Tester's group</u>	<u>Roommate</u>	<u>Status</u>
Leave	Ginny T Tester	Leader

[Invite](#)

Click "Invite" to begin adding other students to your group.

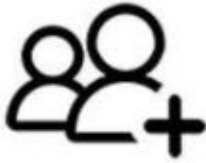
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[Cancel](#) [Submit](#)

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Leave	Ginny T Tester	Leader
Invite		

Roommate Search Criteria

Campus ID:

First Name:

Last Name:

[Cancel](#) [Search](#)

Search for your desired roommate by entering their Campus ID or full name

Then click "Search"

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[Cancel](#) [Submit](#)

<u>Ginny Tester's group</u>	<u>Roommate</u>	<u>Status</u>
Leave	Ginny T Tester	Leader
Invite		

Roommate Search Criteria

Campus ID:

First Name:

Last Name:

Found: TestGirl Test

[Cancel](#) [Search](#) [Select](#)

Your search result will be shown here. If your desired roommate is not found, check for a miss-entered Campus ID or misspelled name.

Once your desired roommate is found, Click "Select" to add them to your invite list.

<u>Ginny Tester's group</u>	<u>Roommate</u>	<u>Status</u>
Leave	Ginny T Tester	Leader
Remove	TestGirl Test	Invited
Invite		

Continue adding additional desired roommates using the "Invite" button until your group is formed.

Clicking the "Leave" button will dissolve the entire group.

If you change your mind about a potential roommate, use the "Remove" button to remove someone from the group.

Roommate Group Requests






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<u>Ginny Tester's group</u>	<u>Roommate</u>	<u>Status</u>
	Ginny T Tester	Leader
	Tes:Girl Test	Invited
		

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 [Cancel](#)  [Submit](#)

You **MUST** click the "Submit" button for your selections or changes to be saved.


Roommate Group

Your Roommate Group changes have been submitted.

You will receive an onscreen confirmation that your changes have been saved.

Responding to a Roommate Invitation

Roommate Group Requests



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Create Roommate Group or respond to invitation
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Ginny Tester's group	Roommate	Status	
	Ginny T Tester	Leader	
<input type="button" value="Accept"/>	<input type="button" value="Decline"/>	TestGirl Test	Invited

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Click the "Accept" button to join the group.

As long as you are a group member, you will be assigned housing with the group.

Changes to your group membership, including your removal or group disbanding, will be sent to your campus email.

Click the "Decline" button if you do not wish to join this group.

You **MUST** click the "Submit" button for your selections or changes to be saved.


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Leaving a Roommate Group

Roommate Group Requests



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Ginny Tester's group	Roommate	Status
	Ginny T Tester	Leader
Leave	TestGirl Test	Member

[Create Group](#)

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[Cancel](#) [Submit](#)

Click the "Leave" button if you want to leave the group.

You will receive a warning asking you to confirm your desire to leave the group.

Once you leave a group, the group leader will need to send a new invitation in order for you to rejoin the group.

You **MUST** click the "Submit" button for your selections or changes to be saved.


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Removing a Roommate or Disbanding a Roommate Group

Roommate Group Requests



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Leave	Ginny T Tester	Leader
Remove	TestGirl Test	Member
Invite		

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[Cancel](#) [Submit](#)

If you are the Group Leader and click the "Leave" button, the entire group will be disbanded.

All members will be removed and will no longer be part of a group.

You will receive a warning asking you to confirm your desire to disband the group.

Click the "Remove" button if you want to remove a person from your roommate group.

You will receive a warning asking you to confirm your desire to remove the person from the group.

You **MUST** click the "Submit" button for your selections or changes to be saved.

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