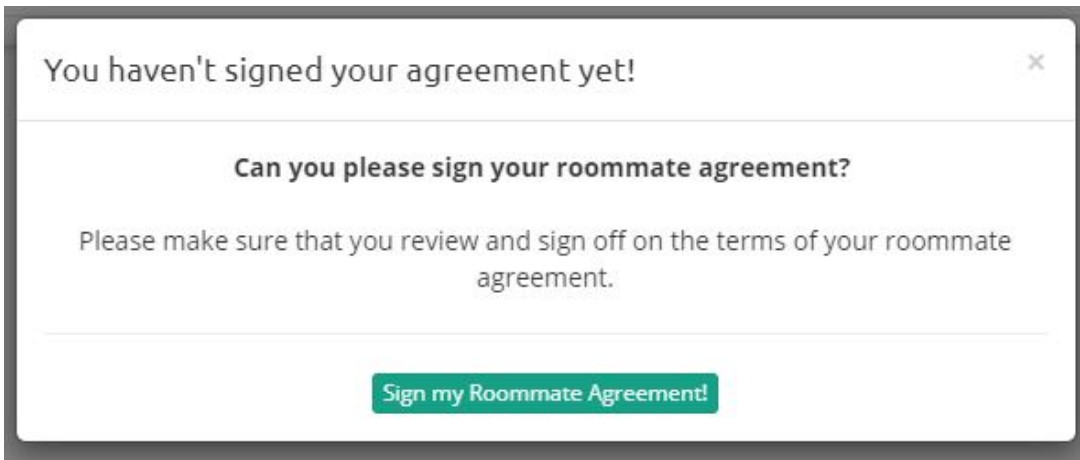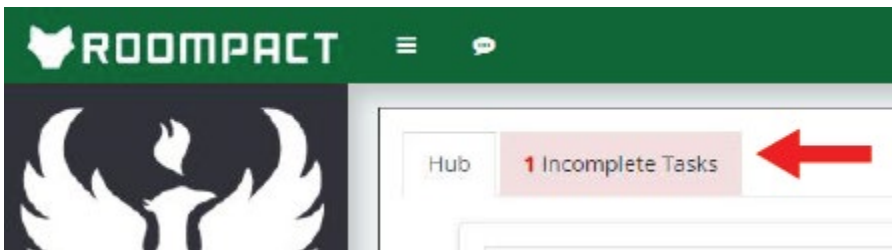# Roommate Agreement Process

The Roommate Agreement should be completed with your roommates. The Roommate Agreement process allows roommates to better understand each other and to set expectations for their living environment. Download the Roommate Discussion Items document to facilitate the discussion with your roommates.
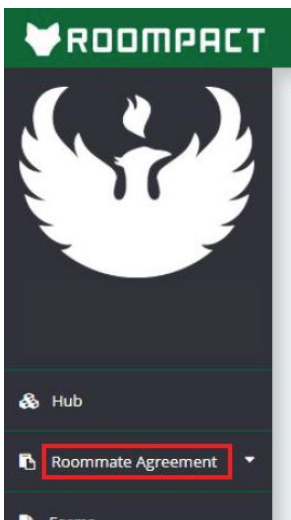
Residents must login to their Roompact account to access their roommate agreement. Residents will be reminded to complete the Roommate Agreement each time they log in. Once the resident completes the Roommate Agreement, the reminders will go away.

There will also be an indication at the top of the Roompact window.

Residents can also access the Roommate Agreement through the side menu.

The Agreement Helper (below) is the first step in the agreement completion process.

How to complete your agreement:

1) Finish the Agreement Helper. Incomplete

2) Review & modify your agreement as needed.

3) Sign and save your agreement. Incomplete

Agreement Helper

This tool will help you and your roommate(s) define some basic ground rules for your living space. Basically, we just want you and your roommate(s) to totally kick butt together.

Get Started!

The Agreement Helper poses direct questions to residents, to help them to think about and talk through important issues. Residents **cannot** leave an answer blank - they must enter information, or select the *Skip* button.

0%

It is acceptable to press your snooze button
? time(s).

Skip ⚠   Next ▶▶

After completing the Agreement Helper, residents will be able to add and edit terms to their agreement.

⌧ 📶 82% 3:44 PM

🔒 https://roompact.com/agreements ⟳ 🗔

Modify Your Roommate Agreement

Add New Term

Add a custom term here!

+

Roommate Agreement

Roompact University - Building A - Room 101

Danny Marks - Sal Klaymore

1)   ✎ ✕
   This is an agreement
specific term that can be
   created/edited by a
      resident...

Once residents have added their custom terms, the third and final step is for residents to sign their agreement.

To sign their agreement residents must scroll to the bottom of their agreement page.

J dovekas	**Print your name**
	Test Student
	Draw your signature
signature	
Joanie Dovekas signed on May 16th, 2019.	Accept and Submit Clear