



Position and Compensation Review Committee Guidelines

Position and Compensation Review Committee Membership:

- Vice Chancellor for Business and Finance (Chair)
- Provost and Vice Chancellor for Academic Affairs
- Vice Chancellor for University Advancement
- Vice Chancellor for Student Affairs and Campus Climate
- Executive Director of Marketing and Communications (Non-Voting Liaison)
- Human Resources Representative(s) (Non-Voting Liaison)

Position and Compensation Review Committee Purpose:

The Position and Compensation Review Committee is a Chancellor appointed committee responsible for the allocation of campus resources. Representation of each campus area leader/officer is necessary to ensure adequate allocation of campus resources with regard to position count (personnel), funding, and internal resource allocation.

Actions Requiring Committee Review:

- Authorization for Recruitment for all appointment types (temporary or ongoing)
- Authorization for Temporary Hires for the following appointment types:
 - Academic Staff and Limited if:
 - Rehired Annuitant (regardless of appointment length/FTE)
 - Appointment will be one year or greater
 - Appointment will be less than one year, but 50% or greater
 - Temporary positions less than one year for program revenue operations including Athletics, Weidner Center, University Union and Residence Life
 - All Temporary University Staff appointments (including extensions)
- Authorization to Waive Recruitment (all appointment types)
- Base Rate Adjustment
- FTE Change
- Title Review Request
- Leave of Absence Request



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- Overload requests for 12-month employees (all) and 9-month employees (those exceeding the \$18,000 / 20% limit)
- Alternative Work Schedule Request
- Telecommuting Request
- Tuition Assistance Request
- Leadership Green Bay/Leadership Certificate Program Participants
- Any other compensation and/or position adjustments as determined by PRC

Position or payment requests not subject to committee approval:

- Any temporary appointments not reflected in the list above (i.e. adjunct instructors, associate lecturers, short-term lump sum paid hires, summer session/service payments)
- Recruitments for Associate Lecturers - do not need to be approved through PRC, but do need to be coordinated through TAM