



Technology@UWGB Governance Charter

The Information Technology Administrative Advisory Team

Executive Summary

The IT Administrative Advisory Team provides oversight and sets priorities for the development and integration of UW-Green Bay administrative applications and services.

The IT Administrative Advisory Team is a Technology@UWGB Governance advisory team chaired by a senior business leader who is involved with technology solutions on campus. The team makes recommendations to the Associate Vice Chancellor and Chief Information Officer (CIO).

Structure

A senior business leader who is involved with technology solutions serves as chair. The representatives for the divisions and business units on the team are appointed by a member of Cabinet for a two-year term. The chair may appoint ad hoc teams as appropriate.

The IT Administrative Advisory Team receives input from key administrative areas who steward, manage, and champion campus technology usage in support of digital transformation.

Purpose

To provide oversight and direction for the administrative applications and services that support the University's objectives.

To establish priorities and sequencing for development and integration and make recommendations to the CIO regarding development, funding, and policy.

To champion digital transformation, a common data model, and other common infrastructure where needed, as well as best practices in centralized and distributed administrative systems.

Objectives

Approve priorities and recommend resource allocation for administrative systems' ongoing operations, enhancements, and new initiatives to assure alignment with the university's business goals and needs.

Monitor progress of administrative initiatives and provide guidance to ongoing administrative system/service operations, support efforts, and enhancements.

Consider and discuss impact of administrative system changes on people, process, technology, and standards and policies.



Encourage and facilitate the integration of systems and access to data across functional boundaries and guide the development of common data models.

Champion effective information and IT security measures, policies and practices to ensure the confidentiality, integrity, and availability of resources are preserved.

Resolve escalation of issues which span departmental or divisional boundaries.

Review division and department systems in the context of administrative systems/services.

Provide direction to prevent, where appropriate, unnecessary redundancy or unsustainable service implementations and their resulting inefficiencies and risks.

Members serve as champions for digital transformation and conduits of information about Technology@UWGB and IT strategy to their departments/divisions, and across campus.

Operating Principles

Meetings are held every other month, or as determined by the team.

Current Members

Michael Cocuzza, Student Affairs, Chair
Wendy Woodward, Associate Vice Chancellor and Chief Information Officer, Co-chair
Jen Jones, Enrollment Services
Matt Suwalski, Auxiliary Services
Peter deHart, Graduate Programs
Brad Gajeski, Facilities
Joey Daniels, Athletics
Tony Decker, Public Safety/Police
SuAnn DeTampel, Finance
Bojan Ljubenko, Institutional Research
Janet Bonkowski, Marketing Communications
Melissa Nash, Human Resources
Renee Ettinger, Library and Archives
Nora Langoff, Advancement
Brock Neverman, Weidner Center
Mike Bubolz, Division of Information Technology, ex-officio
Monika Pynaker, Division of Information Technology, ex-officio
Andy Georgenson, Division of Information Technology, ex-officio
Travis Albrecht, Division of Information Technology, ex-officio

Adopted September 7, 2021