College Credit in High School (CCIHS)

Information & Online Application Instructions

UW-Green Bay college credit can be earned for Project Lead the Way course(s) that are approved and aligned with UWGB standards. This is a concurrent or dual credit program where you can earn not only high school credit for a class but also college credit from UW-Green Bay. Upon completion of the class, you can transfer the college credit you earn to other colleges and universities.*

WHAT ARE SOME OF THE BENEFITS OF EARNING COLLEGE CREDIT IN HIGH SCHOOL?
- Save money on tuition (tuition is $100/credit – most courses are 3 credits; an on-campus 3 credit course would be $984.18)
- Experience the rigor of a college course in high school
- Get a head start on college and accelerate the completion of earning your college degree

HOW CAN I TAKE A COURSE TO EARN COLLEGE CREDIT?
- Complete the online application. APPLYING IS THE FIRST STEP! Follow the instructions below carefully.
  By completing the application it means you’re eligible to take your course for college credit at your high school. It does not obligate you to take a course. Once your course starts, a representative from the UW-Green Bay CCIHS program will visit your class. You will receive a folder of information and complete your college course registration form, which becomes your commitment to enroll in the course for college credit.

To complete the application, go to https://apply.wisconsin.edu/

Is this your first time completing an application in the University of Wisconsin System?

YES – click on Register. Set up a Login ID and a password. Only use an email address that you are able to maintain throughout the application process. Confirmation of your registration and application submission will be sent to it.

NO - If you previously created a University of Wisconsin account, use your login information. If you forgot either your Login ID or your password, select the option to recover.

Note: Using the Chat option is helpful too!

LOGIN

Once you are logged in, select ‘Create a New Application’ (button is located at top of page)

START YOUR APPLICATION

Please follow these 8 steps. Select the following under the question heading:

2. Post-Secondary Education:
3. Reason for Applying (1st spot):
4. Applying to:
5. Are you a U.S. Citizen?
6. Reason for Applying (2nd spot):
7. Applying As:
8. Semester or Term you Plan to Enter:

✓ College Credit in High School Program
✓ College Credit in High School Participant
✓ Summer 2020

*College credits earned in high school can be transferred to other UW-System schools and to most out-of-state or private colleges and universities. Students should research how their CCIHS course credits will transfer to colleges or universities they may attend. The decision to accept or deny the course credits lies with the prospective university or college.
Carefully check the summary. It should look similar to this example:

<table>
<thead>
<tr>
<th>Summary:</th>
</tr>
</thead>
<tbody>
<tr>
<td>High School/Secondary School/Equivalent:</td>
</tr>
<tr>
<td>Post-Secondary Education:</td>
</tr>
<tr>
<td>Primary Reason for Applying:</td>
</tr>
<tr>
<td>Applying to:</td>
</tr>
<tr>
<td>U.S. Citizen:</td>
</tr>
<tr>
<td>U.S. Visa Type:</td>
</tr>
<tr>
<td>Will apply for student visa:</td>
</tr>
<tr>
<td>Reason for Applying:</td>
</tr>
<tr>
<td>Applying As:</td>
</tr>
<tr>
<td>Term:</td>
</tr>
</tbody>
</table>

Please review the above information and ensure that it is correct before continuing. Based on the above answers, you will fill out the following application:

Green Bay, Special

Select “Continue” to prepare your application and proceed.

COMPLETE YOUR APPLICATION

Tips to complete:
- Indicate the Project Lead the Way course you want to earn UW-Green Bay credit for. Visit www.uwgb.edu/pltw for courses.
- Campus you expect to graduate from: If you don’t know, select ‘not listed’ or ‘unknown’.
- Applicant Statement – leave blank.
- Use an email address that you are able to access after high school.
- Ensure you have indicated your high school of graduation.
- **Note:** For the following, if you already have information in the sections of High School courses in progress and Higher Education, leave as is and continue to Residency. Otherwise select:
  - **High School Courses in Progress:** No Courses to Report. Type CCIHS in reason box. Do not list any AP or IB courses.
  - **Higher Education:** I have no institutions of higher education to report

SUBMIT YOUR APPLICATION

1. Select: Perform final check for errors.
   Correct any errors that come up until you get the “Congratulations! No errors were found on your application”.
2. Sign and Submit Application - complete the electronic signature and information as required
3. Select “Sign and submit the application” on the bottom of the screen.
4. If you need to change or add information after submitting, please contact UWGB Admissions at 920-465-2111.

Please contact Aubrey Schramm and schramma@uwgb.edu if you need help on your application.

You should receive a confirmation email after your application is submitted. Transcripts do not need to be sent to UWGB.