



Facility Rental Rates

The University of Wisconsin- Green Bay, Marinette Campus is designed to accommodate a wide range of individual, corporate, and community activities. The university staff is committed to providing optimal facility options for events.

A Facility Rental Form must be turned in to reserve space. Space is reserved on a first-come, first-serve basis.

1. Reservations will require payment no less than one week prior to the event.
2. Staffing charges apply when rentals occur outside of posted hours.
3. A clean up fee may be applied for excessive cleaning services required in the facility or with equipment.
4. Any damage to the facility/equipment will be charged to the organization or responsible person.

To inquire about facility availability and rental rates, contact Kaitlyn O’Claire at (715) 735-4339 or oclairek@uwgb.edu.

LEASED AREA	NON-PROFIT		OTHER	
	HOURLY	DAILY (5 hrs. +)	HOURLY	DAILY (5 hrs. +)
Regular Classroom	\$15	\$90	\$25	\$150
Conference Room w/ Skype Availability	\$15	\$90	\$25	\$150
Video Classroom <i>*Please note IT technician fee may apply</i>	\$50	\$300	\$75	\$450
WebEX Conference Room <i>*Please note IT technician fee may apply</i>	\$35	\$210	\$50	\$300
Computer Lab <i>*Please note IT technician fee may apply</i>	\$50	\$300	\$75	\$450
Cafeteria <i>*Does not include use of kitchen facilities</i>	\$30	\$180	\$50	\$300
Student Union	\$30	\$180	\$50	\$300
Theatre	\$50	\$300	\$75	\$450
Music Room	\$25	\$150	\$50	\$300
Performance Hall	\$30	\$180	\$45	\$270
Sculpture Classroom	\$15	\$90	\$25	\$150
Art Classroom	\$15	\$90	\$25	\$150
Field House Gym	\$50	\$300	\$75	\$450
Outdoor Field Space	\$25	\$150	\$45	\$270
Weight Room	\$25	\$150	\$50	\$300
Locker Room	\$10	\$60	\$15	\$90
TECHNOLOGY & EQUIPMENT FEES	NON-PROFIT		OTHER	
	HOURLY	DAILY (5 hrs. +)	HOURLY	DAILY (5 hrs. +)
Microphone(s): Wireless, hand-held, lavalier	\$5	\$30	\$8	\$48
Microphone Mixer	\$10	\$60	\$15	\$90
Overhead Projector	\$10	\$60	\$15	\$90
Cart w/ PC, Projector, and DVD Player	\$15	\$90	\$25	\$150
Gym Floor Cover (Flat Rate)	\$150	\$150	\$150	\$150
SERVICE FEES	NON-PROFIT		OTHER	
	HOURLY	DAILY (5 hrs. +)	HOURLY	DAILY (5 hrs. +)
Theatre Lighting Technician	\$30	\$180	\$45	\$270
Video Staff	\$30	\$180	\$40	\$240
Computer Staff	\$30	\$180	\$40	\$240
Event Staff	\$30	\$180	\$40	\$240
Custodial Staff	\$16	\$96	\$32	\$192

Facility Rental Spaces: For ceremonies, meetings, performances & more



The **Cafeteria** is located next to the Student Union and overlooks Lake Michigan. This open space includes both round and square tables for 100 and can be set with 6' or 8' tables to seat up to 200 in rows.



The **Theatre** is an ideal location for theatrical productions, ceremonies, concerts, debates, or other events where auditorium-style seating is desired. Fixed seating capacity is 365. Handicap seating is included. Use of theatrical lighting and sound system requires campus personnel.



The **Student Union**, located in the main building directly off of the cafeteria, is a bright and airy open space that can easily accommodate table seating for 24 or rows of seating for 50. Rental includes use of tables, chairs and same-floor restrooms.



Classrooms can be configured to meet your needs for a lecture, meeting, or workshop for up to 55 people. Special requests may be made for rooms to accommodate remote attendees via video conference (technical setup fee may apply).



Computer Labs on campus can accommodate up to 27 participants. Each room is fully equipped with computers, projectors, white board and wireless Internet. Both PC and Mac labs available upon request.



The **Fieldhouse Gym and Fields** are ideal for team practices, tournaments, birthday parties and large events. The use of sports equipment is limited and may require an additional fee.

