GREEN BAY AREA PUBLIC SCHOOL DISTRICT
Community Member Consent Form

Community Member Name _____   Building/School _____

Role/Job _____

Mission Statement
It is the intent of the GBAPS District to make electronic communication resources available to District designated support staff acting as leaders of approved programs and to participants in these programs. This resource should be used to enhance and foster relationships between the School District and individuals participating in District sponsored programs. All users are expected to use these information technology resources in a manner consistent with the appropriate use and etiquette stated in the following guidelines listed on page two of this document. Prior to accessing the Internet, all users will be required to receive training in its appropriate use. In addition, community members participating will be required to register on a sign-up sheet at the location of the approved program where they will be supervised by a District designated support staff member.

Due to the Children's Internet Protection Act (CIPA) requirements, all GBAPS District workstations that can access the Internet will have some type of blocking or filtering technology in place. Therefore, all equipment connecting to the Internet from any connection located within the District's buildings must be filtered. This includes student, staff, administrative, and select community members' workstations accessed by minors or adults.

Even with filters in place, it is impossible to control all materials on this global network. The District's Educational Goals and Administrative Rules governing the use of educational resources (IFA-R, IFAB-R, and IKB-R) shall continue to be used as guides for selecting and appropriately using information resources. Some users may discover educationally unsuitable information. Through the Internet, staff may have access to materials that are illegal, defamatory, inaccurate, or potentially objectionable to some people. Nevertheless, the GBAPS District believes that the educationally appropriate information and interaction available on this worldwide network should be available as a resource for select community members. The acceptable use policy defines the appropriate use of the Internet.

Users may review the complete Internet and Web Page Policies and Administrative Rules covering electronic communication resources for further clarification. These documents are available in all administrative and school offices of the District.

Place an "X" to indicate your choice(s).

1. Internet access:
_____ I understand the Internet Use/Web Page Policies and agree to abide by their provisions. I understand that violation of the provisions stated in these policies may result in suspension or revocation of privileges or other disciplinary measures.

2. Web Page information:
_____ I DO give my permission for my name, photo, writing or art works to be included on the district web page and/or the home page for my building.
_____ I DO NOT give my permission for my name, photo, writing or art works to be included on the district web page and/or the home page for my building.

I understand that it may become necessary to give additional permission for my participation as other online activities are approved by the District.

_____   _____
              Signature   Date

Once granted, consent will be ongoing until the select community member leader submits a revised Internet Access/Web page Consent Form or the District revises the Internet Access/Web page Consent Form. It is the community member leader's responsibility to inform the appropriate District staff of their revised Internet Access/Web Page Consent Forms if they choose to make changes in their status. This document was accepted by:

_____   _____
           Authorization   Date

C. **Community Member Computer Use**

1. Acceptable Use

Responsible community members:
- Shall accurately and completely sign, date and submit the Community Member Leader Computer Use Form to the appropriate District employee, or register on a sign up sheet at the location of the approved program where they will be supervised by a District designated support staff member, prior to using the Internet with any District equipment or connections.
- May use the computer to research educationally appropriate information for use in classes or work responsibilities, to improve their own professional development or for completing their work responsibilities. Community members may use the computer for their volunteer work responsibilities
- Will respect and uphold copyright laws and all other applicable local, state and federal laws or regulations.
- Will respect the rights and privacy of others by not accessing private files.

2. **Unacceptable Use**

Responsible community members:
- Shall not sign computer use forms with any name other than their own.
- Shall not connect anybody's personal computer to the district's network jacks or assist others in doing the same.
- Shall not use the computer for any illegal purpose.
- Shall not use the computer in such a way as to violate the District's expectations.
- Shall not use the computer to send personal broadcast messages, visit personal chat rooms or use personal instant messaging.
- Shall not change any computer files that do not belong to the user.
- Shall not use an account other than their own or misrepresent their identity.
- Shall not create and/or distribute a computer virus over the network.
- Shall not use the system to illegally transfer software, otherwise known as pirating or illegally share copyrighted movies, music and games over Internet "peer-to-peer" networks or removable storage devices.
- Shall not reveal the names or personal addresses or phone numbers of students.
- Shall not deliberately use the network in such a way that they would disrupt the use of the network by other users (i.e. download or use streaming video or music for non-curricular use).
- Shall not deliberately or willfully cause damage to computer equipment or assist others in doing the same.
- Shall not deliberately access materials that are inconsistent with the District's goals.
- Shall not deliberately use the District's computers to violate the school's code of conduct or District's goals or show others how to do the same.
- Shall not use the District's computer connections to maintain a personal web site.
- Shall not use the District's computer connections to conduct personal business for profit.
- With the exception of technology designated specialists, shall not use the system to disable the filtering software or download or install software programs or files onto the hard drive(s) or network.

3. **Consequences for Misuse**

Unacceptable uses may result in the suspension, revocation or limitation of computer use and/or other appropriate disciplinary actions, including restitution and/or referral to law enforcement agencies.