Regional News and Updates

UW Campus Executive Officer Candidate Open Fora Next Week

Interviews are being held next week for Campus Executive Officer positions at UW-Sheboygan and UW-Manitowoc. The candidates will not be visiting the UW-Green Bay campus on these days. Instead, they will be spending time on the two branch campuses. For those interested, the best time to visit with the candidates will be at one of two open forums — one in Manitowoc and one in Sheboygan.

UW Restructuring Visual Identity Branding Survey: Share Your Thoughts

As a key community and campus constituent, we value your input as we bring our organizations together. If you haven't already done so, please take a few minutes to respond to a short survey by Wednesday, June 27, 2018 regarding the recommended name and logo for UW-Green Bay and our branch campuses. (Note: While the survey shows a logo treatment for the Marinette Campus, know that the logo treatment for all three branch campuses is similar.)
Chancellor Miller talks ‘new coastal university’ pending HLC approval

“Transformational change in higher education is coming to Northeast Wisconsin,” writes UW-Green Bay Chancellor Gary L. Miller in a column featured in the USA Today Network-Wisconsin. “The UW Campuses in Sheboygan, Manitowoc and Marinette are proposed to soon become, pending approval from the Higher Learning Commission, branch campuses of UW-Green Bay. With this restructuring, Northeast Wisconsin has an extraordinary opportunity for partnership, higher education access and economic development.” Read the full column.

Branch Campus Websites Accounts, Communications and Marketing
Transitioning July 2

Branch campus websites on July 2 will be redirected to:

- http://sheboygan.uwgb.edu/
- http://manitowoc.uwgb.edu/
- http://marinette.uwgb.edu/

Content will be the same, just migrated into the UW-Green Bay Kentico Content Management System (CMS). There are a few exceptions such as the individual Library websites that will remain because they are a search tool, which needs to remain as is until summer of 2019.
Name changes on the sites will take place after the names are approved by the Board of Regents on Aug. 23.

The web staff will be working with individual campuses on content changes and providing access to the CMS for approved individuals. In the meantime, any changes should be directed to webdev@uwgb.edu

All UW-Green Bay departments should start to review their web pages for content that will need to be updated throughout the transition year.

Social media accounts, media relations, and marketing for all branch campuses are transitioning to UW-Green in early July. University Marketing and Communication is working on transition plans.

**New Governance Members Welcomed**

The UW-Green Bay University Staff Committee will begin its 2018-19 shared governance term with the addition of a representative from each of UW-Green Bay’s proposed 2-year campuses. Transition year committee membership will be as follows, with the Vice Chair and Secretary positions being selected in August:

- Julie Flenz, Human Resources Liaison
- Linda Hornick, Marinette Campus Rep
- Holly Keener
- Jayne Kluge
- Ann La Force, Sheboygan Campus Rep
- Kim Mezger
- Theresa Mullen
- April Peissig, Manitowoc Campus Rep
- Monika Pynaker
- Jan Snyder, Chair
- Tracy Van Erem, Treasurer

A Bylaws Restructuring Committee has also been formed to review and revamp the bylaws to incorporate language reflecting the addition of university staff from the 2-year campuses, and will begin meeting in July. Membership for that committee is:

- Jenny Charapata
- Linda Hornick, Marinette Campus
- Holly Keener, SOFAS Liaison
- April Peissig, Manitowoc Campus
- Kay Sbarbaro, Sheboygan Campus
- Jan Snyder
- Teri Ternes
- Amanda Wildenberg

Thank you to those who are serving on these committees as we bring our campuses together.
Project Coastal Key Decision Documents Available

Key decisions regarding UW-Green Bay’s restructuring with UW-Marinette, UW-Manitowoc and UW-Sheboygan have been made. Many of these address questions and important items that need to be addressed in order to move forward successfully as one university with four locations, including:

- UW College Faculty Tenure, Probation, Rank, and Emeritus Status
- Athletics at UW Colleges
- Student Access and Enrollment at UW-Green Bay during the UWCS Restructuring Project
- UW-Green Bay’s Tuition Plan for 2019-2020

UW Colleges and UW Extension

Restructuring Updates

KEY UPDATES
HLC Decision on 6/29

- Planning for HLC decision continues.
- UW cannot make any announcement before HLC provides their official, documented response by mail.
- Signed MOUs between UWSA and Receiving Institutions will go into effect upon receipt of the hardcopy HLC approval.

UDDS/DEPTID plan clarified

- Receiving Institutions should continue to use the UDDS structure currently in place for the 2018 fiscal year. All operations will officially transfer July 1, 2019 unless specifically approved by System Administration leadership prior to July 1, 2019.
- While operations will not fully transfer until 2019, the structure for beyond July 1, 2019 needs to be defined this year. In order to align resources across the institution, provide resource allocation, and perform accurate required reporting and analysis, a consistent and integrated structure must be adopted.
- The UDDS structure should be validated by each institution’s CBO and entered by the Controller (or responsible campus designee) into the Shared Financial System (SFS) by Wednesday, August 15, 2018. This structure should be broadly shared on the receiving institution’s campuses with all impacted users.
PROJECT MILESTONES
Completed

- All regions submitted Financial Aid Applications to the Department of Education
- The second employee communication was sent from RIs
- The Facilities Functional Team met in Fond du Lac

Upcoming

- Many Functional and Regional teams have 7/1 milestones
- HLC-related milestones on 7/1
  - Financial Aid will have plan in place to accept aid at Receiving Institutions for 2019-20
  - Regions will link academic oversight of instruction processes to RIs
  - Regions will join 2017-18 UW Colleges catalog with that of RIs
  - Regions will align institutional research structure
  - The Finance Functional Team will final two-year pro formas and 2018-19 Red Book
  - The IT Functional Team will merge CITS with UWSA Office of Information Services and begin provision of services to the branch campuses
  - System will distribute grant funding to branch campuses

FUNCTIONAL AND REGIONAL TEAM UPDATES
Project Management Office (PMO)
Completed:

- Held Steering Committee Meeting 8 and Regional Team/Functional Team leads all-hands meetings
- Completed all eight visual project plans and checklists (roadmaps) for Lake Winnebago Working Groups
- Conducted Steering Committee meeting in Green Bay (June 11) to discuss key issues and review completed work
- Completed student lifecycle roadmap
- Validated System Roadmap and extended it to December 31, 2018

Upcoming:

- Finalizing System Roadmap through December 31, 2018
- Continuing MOU management SME meetings

Project Communications Office (PCO)
Completed:
• Drafted Student Population Critical Communications plan for financial aid
• Interviewed Ray Cross with UWSA Office of University Relations for video segments for website
• Drafted communications roadmap and conducted planning session at Functional Team Leads & Regional Representatives meeting to identify additional milestones
• Created design framework for updated restructuring website

Upcoming:

• Developing and updating web content for restructuring website redesign
• Drafting deliverables for HLC decision communications plan
• Finalize communications roadmap

Bursars – No update

Completed:

• Met with the Controllers and recorded their concerns
• PMO is now following up on the recommendation and requesting its endorsement by UWSA Finance
• Worked with Huron to develop a tuition model option based on the current tuition decisions

Upcoming:

• Working through the business process changes needed to ensure proper 1098T reporting in transition year
• Review by campus bursars of tuition model option (each Receiving Institution will determine what model it prefers and whether to modify it)

Facilities and Property

Completed:

• Attended Facilities meeting at UW-Fond du Lac on June 11
• Worked with SIS team to begin to work through coordinating UDDS codes of the Receiving Institutions with the branch campuses

Upcoming:

• Discussion of issues associated with regional employee transitions
• Planning meeting to discuss mapping of UDDS codes
• Finalizing project plan and milestone dates
Restructuring News from UW-Marinette, UW-Green Bay, UW-Manitowoc and UW-Sheboygan
Friday, June 22, 2018

- Distribution of legal contracts and facilities inventory to Receiving Institutions (July 1)
- Defining risk management responsibilities (July 1)

Finance – No update

Completed:

- Completed all pro formas for presentation at June BOR meeting
- Created template for UW-Extension and populated it with 2018-19 Budget
- Reviewed small work group materials for allocation of UW-Extension budget
- Compiled questions regarding tuition into consolidated FAQ Draft, outlined tuition solutions, and discussed tuition policy implications with various stakeholders

Upcoming:

- Issuing final clarification on tuition
- Continuing conversations for UW-Extension/UW-Madison/UWSA budget

Financial Aid – No update

Completed:

- Made campus-specific updates from each regional campus financial aid director to the campus-based reallocation letter that will be submitted to the Department of Education
- Forwarding of Receiving Institution-based reallocation letters to UW System to get signed by Chancellor Sandeen
- Financial Aid Functional Team meeting in Madison on (June 5)

Upcoming

- Receiving Institutions submit EApp to Department of Ed by June 20

Human Resources

Completed:

- Completed regional visits
- UW Colleges HR team has met with HR teams at receiving institutions to discuss the HR MOU
- HR Transformational team met and identified HR areas that can be provided in a centralized method
 Restructuring News from UW-Marinette, UW-Green Bay, UW-Manitowoc and UW-Sheboygan

Friday, June 22, 2018

Upcoming:

- Finalizing regional employees job assignments this week
- HR Transactional Team is meeting next Thursday to confirm assumptions and timeline for the transitional year

Information Technology (IT)

Completed:

- Reviewed proposed timeline development process
- Reviewed questions from technical overview meeting
- Reviewed the status of the proposed UW System IT strategy team

Upcoming:

- Prepare the technical overview presentation
- Continue development of the IT Functional Team timeline

Libraries

Completed:

- Prepared and submitted list of recommendations and risks to PMO
- Submitted communications needs to PCO
- Attended Council of UW Libraries conference
- Upcoming:
  - Delivery of library services transition plan (July 1)
  - Delivery of collection merging strategy, including electronic and print resources (July 1)
  - Delivery of library shared information systems migration plan for transition year (July 1)

Procurement – No update

Completed:

- Review of spend analysis

Upcoming:

- Memo to other Functional and Regional Teams regarding contract-related information exchange
• Team review of contract review approach
• An informational report on auxiliary contracts
• Assessment of procurement automation future state (July 1)

Registrars – No update

Completed:

• Finalized Degree appearance for transition year AAS graduating students

Upcoming:

• Developing memo language for transition year transcripts from PRISM

Student Information Systems (SIS)

Completed:

• Access and authorizations to PRISM completed for Huron and Sierra-Cedar data conversion development team

Upcoming:

• Installation of conversion tools at RIs
• Configuration of database links between PRISM and each Campus SIS to facilitate transfer of data
• Receiving Institutions defining access managers for incoming test scores (ACT, AP, TOEFL/IELTS) and transcripts

Student Recruitment Functional Team (SRFT)

Completed:

• Constant conversation about applications work

Upcoming:

• Meeting to discuss transition of UW Colleges majors database and branch campus programs
• Defining requirements for MAAD reporting as it relates to managing admission decisions across branch and main campuses
• Admissions Work Group will review options for tracking academic interests in each of their Campus SIS
Student Visa Functional Team (SVFT)

Completed:

- Meeting 6/14 with UW Colleges Admissions, Tim U. and System legal to identify how to handle processing international student applications and paperwork during the transitional year

Upcoming:

- Feedback from SEVP (currently scheduled on the Roadmap for July 1)
- Draft language for communications to students
- Dissemination of guidance to DSOs

Veterans Services – No update

Upcoming:

- Resolved concern about UW College’s Veteran staff’s organizational placement and reporting structure as of 7/1/2018