



Virtual Permit

Beginning with the 2014-2015 academic year, UW-Green Bay will be converted to Virtual Parking Permits. Students, staff and faculty use an online process to purchase permits and provide vehicle information. The virtual permit is identified by the vehicle license plate number.

Advantages of Virtual Permits

- ☐ *Immediate registration.* No need to stand in line to purchase a permit or wait for it to be mailed to you.
- ☐ *One-Stop Shopping For Students.* The virtual permit fee is added to your SIS account at the time the upcoming term fees are applied and is financial aid eligible. Students who do not use the parking services can "opt out" through their SIS account to remove the fee.
- ☐ *Ease of Purchase for Employees.* An online purchase and registration process will be used for those using payroll deduction. Those not using payroll deduction can purchase a permit at the Bursar's office and enter vehicle information online.
- ☐ *No need for temporary permits.* If you forget your permit, have a rental, or are borrowing a vehicle, you don't need a temporary permit. Simply register your new vehicle online. In most cases, those who occasionally bring a vehicle to campus can park up to five times per semester without purchasing a permit.
- ☐ *No more Failure to Display citations.* With no physical permit, there's no need to transfer the decal, or worry about the decal falling off or your permit being blocked by window tinting.
- ☐ *Ease of vehicle registration.* A website is available to enter, add or delete license plate information.
- ☐ *Automatic transfer of vehicle information.* After the first year your vehicle information will automatically transfer each year.

Important information to know about the Virtual Permit system--

- ☐ All of your license plates must be initially entered through the online process.

Accuracy of information is critical to avoid citations.

- ☐ Multiple vehicles may be registered with your permit.
- ☐ Only one of the vehicles registered to your permit is allowed to be on campus at a time. Having multiple vehicles registered to one permit on campus at the same time is a parking violation. Offending vehicles will receive a citation.
- ☐ A virtual permit purchase is required after the fifth time an unpermitted vehicle is on campus.
- ☐ Automated License Plate Readers are used to verify parking compliance; therefore, the vehicle license plate must be visible.
- ☐ Permits cannot be shared between individuals except for those who carpool.

For more information visit - <http://www.uwgb.edu/publicsafety> or call 465-2301