#### **UNIVERSITY OF WISCONSIN - GREEN BAY**

#### ANNUAL SECURITY AND FIRE SAFETY REPORT (2013)

The University of Wisconsin – Green Bay is a safety leader among Wisconsin college campuses, and we work hard to keep safety a priority on our campus. Become an informed member of our campus community to protect yourself, and others, and to help keep UW-Green Bay a welcoming place. The following important information about safety, security, crime, crime prevention, Housing fire safety policies, training and information regarding any fires that occurred in Housing are included in this report. This report is also available on our Public Safety website at:

# http://www.uwgb.edu/publicsafety/documents/AnnualSecurityandFireSafetyReport.pdf

**Reporting Crimes or Emergencies:** All members of the campus community are urged to immediately report crimes, suspicious actions, fires, or other emergencies occurring on the campus to Public Safety. UW - Green Bay Police and/or Security respond in accordance with the established law enforcement/public safety procedures. Assistance from Green Bay Police, Fire, Ambulance or other emergency services is provided upon request. In an emergency or a crime in progress call 9-911 (from campus phones) or 911. All other reports may be made by calling 465-2300, the use of emergency phones (blue light), or by reporting in person to Office of Public Safety, located in the Instructional Services Building, Room 1024.

**Voluntary/Confidential Reporting:** Victims or witnesses may report a crime on a voluntary, confidential basis to the Dean of Students, Health and Counseling, and Residence Life. Reports of this nature are filed with university police for information purposes, but there is no formal investigation of the incident. Counselors, at the Health and Counseling Center, who are informed by persons they are counseling of the commission of a crime, may also inform that person that crimes can be reported to them or to the Dean of Students Office on a voluntary, confidential basis for inclusion in the university's crime statistics.

**Emergency Response:** UW-Green Bay Police and/or Security respond to all emergencies, crimes, complaints or situations that may cause a significant emergency or dangerous situation in accordance with established law enforcement/public safety procedures to confirm, mitigate, investigate, document and summon appropriate resources as necessary. Assistance from Green Bay Police, Fire, Ambulance or other emergency services is provided upon request.

**Emergency Notification and Timely Warnings:** Upon confirmation of an emergency, dangerous situation, or a crime which poses an immediate and/or continuing threat to the health or safety of students, employees, or others, Public Safety/Police or University Communications will, without delay, and taking into account the safety of the community, determine the content of the notification, determine who to notify and initiate the notification system, unless the notification will, in the professional judgment of responsible authorities, compromise efforts to assist victims or to contain, respond to, or otherwise mitigate the emergency. Follow up information is provided as needed. Public Safety/Police or University Communications will distribute a notification or warning by one or more of the following: public address system, GB Alert emergency text messaging system, university computer network pop up message system, e-mail, our emergency website at <a href="https://www.uwgb.edu">www.uwgb.edu</a> , and/or the University's main website at <a href="https://www.uwgb.edu">www.uwgb.edu</a> .

**Emergency Response and Evacuation drills:** Each year UW Green Bay conducts a fire drill and a tornado drill for the purpose of notifying all students and staff of our emergency notification systems, evacuation and sheltering procedures, along with testing those procedures and emergency notification and timely warning systems.

**Report Preparation:** The Annual Security Report is prepared by the Office of Public Safety. Included in this report is crime, arrest and referral information from University police, local police, Dean of Students, Judicial Affairs, Residence Life, advisors to student organizations, athletic director, coaches and others, including confidential reports, that are shared with Public Safety for inclusion in this report.

**Enforcement Authority:** In accordance with s. 36.11 (2), Wisconsin Statutes, UW-Green Bay Office of Public Safety is staffed by police officers who meet the standards of the Wisconsin Law Enforcement Standards Board and have the power to arrest and bring before the proper courts persons violating the law on University property. Security officers do not have police authority and request police response when necessary. The university's peace officers and security officers cooperate with local police authorities in the exercise of their responsibilities. Local police respond when requested. It is the policy of Public Safety/Police to encourage accurate and prompt reporting of all crimes to Public Safety/Police or the appropriate local police authorities. *University Police and/or security officers patrol facilities and grounds 24 hours every day.* 

Security Awareness and Crime Prevention Programs: UW-Green Bay provides information to students and employees about campus security procedures and practices, protecting themselves and their property, and encourages them to be responsible for their own security and the security of others, informs them about the prevention of crimes through the following programs and literature distributions:

- Crime prevention, personal safety, GOTCHA, operation ID programs, and others are offered throughout the academic year by Public Safety/Police personnel, and at the request of students or employees.
- Emergency Guidelines are printed in the back of the campus phone directory each fall, posted in each classroom, residence, student planner, and on the Public Safety web site.
- Emergency phones are strategically located throughout campus, and are clearly identifiable by signage and during the hours of darkness are identifiable by an illuminating blue light. These emergency phones are connected directly to University Public Safety/Police.
- Residence Life (Housing) programs include presenting or sponsoring programs to their residents on sexual assault, date rape, how to support the victim of a sexual assault, and what services are available.
- Annual Chancellor's Security Walk where students, faculty and staff engage in open dialog and walk with the Chancellor and University Leadership for the purpose of discussion and observation of areas of concern that may affect campus security and safety.
- Security Alerts, regular news releases, annual sexual assault awareness programs, Health and Safety Committee meetings each semester, training on emergency procedures
- On-line Crime Prevention Information: The Public Safety Homepage contains crime preventions tips and resource information including personal safety, preventing theft, registering personal property, operation ID, emergency action guidelines and much more. Located at: <a href="http://www.uwgb.edu/publicsafety/">http://www.uwgb.edu/publicsafety/</a>

Security and Access to Campus Facilities: General access to and use of UW-Green Bay facilities is governed by Chapter UWS 21 of the Wisconsin Administrative Code, and institutional policies on file in the Office of the Chancellor. Security is provided in the maintenance of the university facilities through a number of mechanisms including limitations on hours of operation, policies on keys, restricting access to those bearing proper identification as university staff or students, provisions of adequate lighting, and making available telephone call boxes for emergency assistance. Specific security mechanisms may vary with the type of university facility. Security precautions in place for the various types of facilities at UW-Green Bay are:

- Access to buildings and keys is controlled by Public Safety.
- Access to buildings and keys in University Housing are controlled by Residence Life.
- Entrances to Residence Halls are locked at all times.
- University Buildings are closed from 11:00 pm to 6:00 am, except special activities.

Local Police: UW-Green Bay encourages cooperation with local police authorities to monitor and record information concerning criminal activity occurring away from the campus, but involving university students or university-recognized student organizations. University police work in cooperation with local police regarding crimes involving students or impacting the campus community and requests their cooperation by informing University police about crimes reported to them that may warrant a timely warning.

**Illegal Drugs:** The possession, use, and sale of illegal drugs are regulated at UW-Green Bay in accordance with the Drug-free Schools Act, the Drug-free Workplace Act, applicable provisions of state and federal law, and Chapter UWS 18, Wisconsin Administrative Code. UW-Green Bay Public Safety/Police enforce violations of state and federal laws regulating the possession, use and sale of illegal drugs.

Alcohol: The possession, use, and sale of alcohol are regulated at UW-Green Bay in accordance with applicable provisions of state and federal law, and Chapter UWS 18 of the Wisconsin Administrative Code. UW-Green Bay Public Safety/Police and/or the Dean of Students enforce violations of possession, use and sale of alcohol, to include underage drinking laws.

Alcohol and Drug Abuse Education: UW-Green Bay offers alcohol and other drug programming, counseling, assessments, referrals, employee assistance program, dissemination of informational materials, support groups and mandatory programming attendance for violators of alcohol and other drug violations.

**Registered Sex Offenders:** If you seek information regarding the sex offender status of any individual employed or enrolled at the University of Wisconsin Green Bay phone (920) 465-2300, email University Police at <a href="mailto:publicsafety@uwgb.edu">publicsafety@uwgb.edu</a>, or stop by our office and request this information. You may also visit the Wisconsin Sex Offender Registry website at <a href="http://offender.doc.state.wi.us/public">http://offender.doc.state.wi.us/public</a>.

### SEXUAL ASSAULT

It is the policy of the UW-Green Bay to encourage victims of sexual assault to report the crime to the Public Safety/Police or the local police as soon as possible. All sexual assault complaints received by University Public Safety/Police are investigated in cooperation with the local police, when applicable. Any employee who witnesses or receives a firsthand report of a sexual assault is required to report the incident to the Dean of Students, or Public Safety. The Dean of Students compiles reports to disseminate statistical information.

**Preventative Measures:** Awareness and prevention measures are key elements in reducing the risk of sexual assault, but no one can predict or control another person's behavior. If you are sexually assaulted, it is not your fault! Seek support and help immediately. TALK TO SOMEONE rather than trying to erase the incident from memory. This is the first step in regaining control of one's life. SEE RESOURCES OF HELP listed at the end of this report.

UW-Green Bay's efforts to promote awareness and prevention of sexual assault and dating sexual assaults includes programs and literature distributions during Freshman Orientation, Sexual Assault Awareness Week, and Personal Safety Programs. Programs and materials address how to reduce the risk of becoming a victim, report suspicious activity or a crime, emergency and non-emergency reporting, services, personal safety, prevention and a march. Resident Assistants present and sponsor programs on sexual assault, and how to support the victim. Partners in Prevention, comprised of students, faculty and staff, work together to address issues of sexual assault and harassment programming and education.

**Get Medical Care:** As soon as possible, the victim should get medical care. The victim will benefit from being examined for physical injury and disease, and from a discussion of options. In order to preserve physical evidence of the assault, do not bathe, shower, douche, use the bathroom or change clothes before the medical exam. Evidence of this type would be vital if the victim decides to pursue criminal charges.

**Report the Incident:** Several avenues are available to report the assault. A victim can file a confidential and/or anonymous report with the Dean of Students Office or the Counseling Center. This does not obligate the victim to press charges. The Dean of Students Office is available to assist a victim in contacting support agencies on or off campus, notifying proper law enforcement authorities including university and/or local police, and discussing the various options open to the victim. You may also report the incident to University Public Safety/Police, your Resident Assistant (R.A.), Residence Life Staff, Counseling and Health Center, the Green Bay Sexual Assault Center or local police.

#### Victims Rights: Victims have the right:

- \* to seek criminal charge and/or file a University disciplinary complaint.
- \* to request protection from harm or threat of harm arising out of cooperation with law enforcement and prosecution efforts and to be provided information on the level of protection available.
- \* during the investigation and disciplinary process, upon the request of the victim, changes in the academic and/or living situation of those involved are possible if such changes are reasonably available.
- \* to be informed of financial assistance and other social services available to victims including information on how to apply for the assistance and services.
- \* to be informed of the outcome of any campus discipline.
- \* to a free medical examination to supply evidence to aid in prosecution of an assailant. (Refer to state statue Chapter 950 available from the Dean of Students Office.)
- \* to have the assistance of University personnel in obtaining and securing evidence; preventing contact with the assailant; and finding alternative academic and living situations.
- \* to have others present during a disciplinary proceeding.

#### The Accused

- \* has the same opportunities to have others present during a disciplinary proceeding.
- \* will be informed of the outcome of any institutional disciplinary proceeding alleging a sex offense.

Sexual assault will not be tolerated on the University of Wisconsin-Green Bay campus or in the university community. Campus investigation and disciplinary action in cases of alleged sexual assault involving campus students and occurring on the UWGB campus will adhere to Student Non-Academic Disciplinary Procedures. Sanctions imposed following a determination of an on-campus disciplinary procedure regarding sexual assault, range from non-academic disciplinary institutional probation to suspension or expulsion.

#### VIOLENCE AND THREAT POLICY

**Policy:** UW – Green Bay will not tolerate any act or threat of violence made in the workplace, on university lands, or while in work status. After receiving a report of threats or violence, the University will conduct an immediate investigation and respond with the appropriate action.

**Report:** All students, faculty and staff are encouraged to report behaviors which are of concern or in crisis, contemplating or threatening harm to themselves or others; or actions you believe may be bias motivated.

### MISSING STUDENT NOTIFICATION POLICY

If any member of the University community has reason to believe that a student who resides in on-campus housing is missing, immediately notify the Dean of Students, Residence Life or University Police. They will initiate an investigation. Official missing person reports will be referred immediately to University Police.

If after investigating, it is determined that the student is missing and has been missing for more than 24 hours, the Dean of Students will notify the student's confidential contact, and if the student is under 18 years of age, and not an emancipated individual, immediately contact the custodial parent or legal guardian of such student no later than 24 hours after the student was determined missing. University Police will notify the appropriate law enforcement agencies no later than 24 hours after the time the student is determined missing. (if the law enforcement agency did not make the determination that the student is missing).

In addition to registering an emergency contact, students have the option to register a confidential contact person to be notified in the case that the student is determined to be missing for more than 24 hours. Students may register a confidential contact by logging into their SIS account and following these steps: Click on the **Self Service Link** in the **Menu** box. Select **Campus Personal Information** in the **Menu** box. A list of 8 options will appear, click on **Emergency Contacts** in the middle of the screen and follow the instructions.

### **RESOURCES OF HELP**

- UW- Green Bay Counseling & Health Center 465-2380, Student Services Building, Room 1400
- UW-Green Bay Dean of Students 465-2152, Student Services Building, Room 1905
- UW-Green Bay Resident Assistant or any Residence Life (Housing) Staff 465-2040, Housing Community Center
- UW-Green Bay Office of Public Safety (24 hours) 465-2300, Instructional Services Building, Room 1024
- Sexual Assault Center (24 hours) 436-8899, 300 Crooks Street, Green Bay, WI
- Crisis Center Hotline (24 hours) 436-8888
- Green Bay Police Department (24 hours) 448-3200, 307 S. Adams Street, Green Bay, WI
- Brown County Sheriff Department (24 hours) 448-4200, 300 N. Walnut Street, Green Bay, WI

For more information on Crime Prevention, Emergencies and Services, Contact:

#### OFFICE OF PUBLIC SAFETY UNIVERSITY POLICE

Instructional Services, Room 1024 2420 Nicolet Drive Green Bay, WI 54311-7001 Phone: (920) 465-2300 Homepage: http://www.uwgb.edu/publicsafety/

Distributed by the Office of Public Safety

Campus crime statistics as reported by the Office of Public Safety & Police (reported by calendar year).

OFFENSES	VENUE	2010	2011	2012	
	On Campus ***	0	0	0	
	In Residence Halls	0	0	0	
Murder and non- negligent manslaughter	In or on a non campus bldg/property	0	0	0	
manoladgritor	In Residence Halls   0   0     In or on a non campus bldg/property   0   0     On public property   0   0     Total   0   0     On Campus ***   0   0     In or on a non campus bldg/property   0   0     In or on a non campus bldg/property   0   0     On campus *** - **   5   6     On public property   0   0     On campus *** - **   5   6     In or on a non campus bldg/property   0   0     On Campus *** - **   5   6     In or on a non campus bldg/property   0   1     On Campus *** - **   0   0     In or on a non campus bldg/property   0   0     In Residence Halls   0   0     In or on a non campus bldg/property   0   0     In Residence Halls   0   0     In Residence Halls   0   0     In ro on a non campus bldg/property   0   0     In Residence Halls   0	0			
		0	0	0	
	On Campus ***	0			
	In Residence Halls	0	0	0	
Negligent manslaughter		0	0	0	
	On public property	0	0	0	
		0			
	On Campus *** - **	5			
	**In Residence Halls	4	5	2	
Sex Offenses – forcible *		0	1	0	
	On public property	1	0	0	
	Total	5	6	2	
	On Campus ***	0	0	0	
		0	0	0	
Sex Offenses – non- forcible	In or on a non campus	-	0	0	
IOICIDIE		0	0	0	
		Ice property   0   0   0     Total   0   0   0     mpus ***   0   0   0     In Residence Halls   0   0   0     operty   0   0   0     bild property   0   0   0     in a non campus operty   0   0   0     mus *** -**   5   6   2     **In Residence Halls   4   5   2     a non campus operty   0   0   0     ilic property   1   0   0     ilic property   1   0   0     in Residence Halls   0   0   0     in a non campus operty   0   0   0     in Residence Halls   0   0   0     in Residence Halls   0   0   0     in a non campus operty   0   0   0     in Residence Halls   0   0   0     in a non campus operty   0			
			_	0   2   0   2   0   0   2   0   2   2     1    1    1 <td></td>	
		-		-	
Robbery	In or on a non campus		0	0	
		0			
		-			
			-		
	In Residence Halls	0	-	-	
Arson	In or on a non campus bldg/property	0		-	
	On public property	0	0	0	
	Total	0	0	0	
	On Campus ***	3	0	2	
	In Residence Halls	2	0	2	
Aggravated Assault		0	0	0	
			-		
	On Campus ***				
	In Residence Halls	0	2	1	
Burglary		0	0	0	
	On public property	0	0	0	
		1	0	4	

Motor Vehicle Theft	On Campus ***	0	1	1	
	In Residence Halls	0	0	0	
	In or on a non campus 0 bldg/property		0	0	
	On public property	0	1		
	Total	0	1		
Larceny-Theft	On Campus ***	28	38		
	In Residence Halls	5	10		
	In or on a non campus bldg/property	0	0	0	
	On public property	3	0	0	
	Total	31	38		

ARRESTS	VENUE	2010	2011	2012	
	On Campus ***	77	81	67	
	In Residence Halls	VERKE   2010   211   211     IS ***   77   81   67     In Residence Halls   69   81   58     non campus rrty   8   0   3     property   17   5   6     Total   108   86   76     Is ***   32   17   26     In Residence Halls   29   17   24     non campus rrty   1   0   4     property   2   4   4     Total   32   21   34     is ***   4   3   0     In Residence Halls   0   3   0     non campus rrty   1   0   3   0     non campus rrty   1   0   0   0	58		
Liquor Law Violations	In or on a non campus bldg/property	8	0	3	
	On public property	17	5	6	
	Total	108	86	76	
	On Campus ***	32	17	26	
	In Residence Halls	29	17	24	
Drug Violations	In or on a non campus bldg/property	1	0	4	
	On public property	2	4	4	
	Total	32	21	34	
	On Campus ***	4	3	0	
	In Residence Halls	0	3	0	
Weapons Possessions	In or on a non campus bldg/property	1	0	0	
	On public property	3	0	0	
	Total	4	3	0	

UNIVERSITY DISCIPLINE	VENUE	2010	2011	2012	
	On Campus ***	159	211	215	
	In Residence Halls	156	208	215	
Liquor Law Violations	In or on a non campus bldg/property	3	0	2	
	On public property	0	0	5	
	Total	159	211	222	
	On Campus ***	2	2	9	
	In Residence Halls	2	2	9	
Drug Violations	In or on a non campus bldg/property	0	0	0	
	On public property	0	0	0	
	Total	2	4	9	
	On Campus ***	2	1	3	
Weapons Possessions	In Residence Halls	0	1	3	
1 03353310113	In or on a non campus bldg/property	1	0	0	

On public property	1	0	2	
Total	2	2	5	

\* These statistics include anonymous confidential reports made to campus offices described in this report. They, however, represent incidents believed to be made in good faith, but for which no verification has been established.

\*\* Hate crimes are crimes that manifest evidence of prejudice, based on Race (Q), Religion (R), Sexual Orientation (S), Ethnicity (T), Gender (U), or Disability (V). 2008: No Hate Crimes Reported. In 2009 there was one vandalism to a poster related to sexual orientation; one vandalism to a brochure related to ethnicity. 2010: No hate crimes reported.

\*\*\* This category includes all on campus incidents, including those listed "In residence halls." These categories represent a duplication and are not cumulative.

# FIRE SAFETY

While the University of Wisconsin Green Bay and the surrounding community are relatively safe places, it is important to recognize that no place is without certain dangers. With this in mind, you are encouraged to practice the following five safety recommendations.

**Fire safety education and training programs for students, faculty and staff:** Fire safety policies and evacuation procedures are shared with students and other residents through a number of methods that include sending an email to each resident at the beginning of each semester, posting the information on the Housing website, including it in resident's housing contract, the Housing handbook, hall meetings with all residents, fire drills and on building signage. Students and residents in violation of fire safety policies are sanctioned accordingly.

Resident Assistants and Area Coordinators are trained in fire safety. Resident Assistants conduct fire drills for education and personal safety purposes at the start of each semester (in September, February and in June). An email is sent to each resident reminding them of housing fire safety policies and evacuation procedures.

**Exits:** Access to all room and apartment doors must be clear and unhindered, permitting doors to be fully opened. Furnishings may not be placed in a manner that blocks escape through a window in an emergency. Arrangements may not involve large amounts of burnable material between an exit door and the sleeping section of an apartment or room.

**Fire Prevention and Safety:** Fire safety should be a major consideration as you design and furnish your room. Read the previous section on decorations. In addition to the cautions listed there, you may not store flammable liquids such as charcoal lighter fluid or gasoline or any other volatile materials in your room or apartment or storage areas. Tampering with any fire safety device is a violation of regulations.

Take responsibility for fire prevention and know how to protect yourself in the event of a fire: Know where exists are located, and the location of fire extinguishers and fire alarm pull stations. Maintain a safe living environment by using 3-prong extension cords; not overloading electrical outlets; checking smoke detectors regularly; not leaving items on top of the cooking range; and confronting or reporting others violating fire safety policies. Take all fire alarms seriously. In the event of a fire, survival is your top priority. If safe to do so, notify others near the fire; activate the fire alarm system; call 9+911; and quickly decide if you can extinguish the fire. If not, get out, closing all doors behind you. If you cannot get out, get someone's attention for help.

In the event of a fire: Sound the alarm and call 9-911 for the Fire Department, leave the building, and do not attempt to re-enter the building. It is important that you be familiar with the exits and procedures for evacuating your building.

**Extinguishers:** Each apartment unit and each hallway is equipped with a fire extinguisher. Learn the location of the fire extinguisher and the pull station nearest you as soon as you move in. If you have had to use your fire extinguisher or it loses pressure for any reason, notify your resident assistant immediately to arrange for recharge.

Fire Safety Inspections: Green Bay Fire Department conducts monthly fire inspections of on campus Housing.

Fire and Electrical Safety Policy: Housing policy prohibits smoking, burning candles and incense, non-grounded extension cords, opencoil cooking and heating appliances, explosives, fireworks, accelerants, open flames, tampering with fire safety equipment including smoke detectors, fire hoses, extinguishers, exit signs, fire alarms and sprinkler systems and anything that presents a danger to self and/or others.

False Alarms: Anyone who causes a false alarm may be evicted immediately, and subject to civil penalties.

Fire Alarm Testing: Fire alarms are tested monthly, normally the first Wednesday of the month, between 12:30 pm and 3:30 pm.

Fire Drills: are conducted at the start of each semester, fall, spring and summer.

**Smoke Alarms:** Each living unit is equipped with a smoke detector. By law, you are responsible for reporting malfunctions detectors to the Residence Life Office.

**Electrical Safety:** Total electrical requirements added to rooms and apartments may not exceed one power strip per electrical outlet. Multiple-socket plugs are prohibited. Extension cords may not be run under rugs or fastened through their insulation. Do not use frayed cords. Students may not rewire their residence by direct splicing into the electrical distribution system of the building. Black lights may not be placed in existing University light fixtures.

For fire safety reasons, the only extension cords permitted in university housing facilities are those that are UL listed 3 wire/3 prong cords of a 16 gauge minimum weight. Power strips with an on/off switch, 15-20 amp circuit breaker/surge protector, and a 3-prong grounded plug-in are recommended. For your convenience, the UWGB Phoenix Bookstore carries this type of extension cord, which may be purchased upon your arrival or via their website at <a href="http://www.thephoenixbookstore.com/">http://www.thephoenixbookstore.com/</a>

Plans for fire safety improvements: The fire detection and alarm system in the apartment buildings (3312-3334 Walter Way) were upgraded in the summer of 2010.

#### Procedures for evacuation:

FIRE AND OTHER EMERGENCY PROCEDURES are posted on the inside of the entrance door to each on campus student residence hall or apartment. Those procedures are:

IF YOU DISCOVER A FIRE: Sound alarm and leave building by nearest exit; Call 911; Give as much information as you can to dispatcher; Do not hang up until dispatcher says he/she has all needed information; Do not try to put out fires or rescue others unless you can do so safely; Do not throw water on grease or electrical fires;

WHERE TO GO WHEN ALERTED TO THE POSSIBILITY OF FIRE: If there is smoke in the room, drop to the floor and stay low; Smoke inhalation is often fatal; Feel knob before opening the door; If it is hot, don't open. If it is cool, brace against door and open slowly; If heat or heavy smoke is outside, close door and stay in the room; Call 911.

IF YOU CANNOT LEAVE YOUR ROOM OR EXIT SAFELY: Stay calm. Seal cracks around door using wet sheets, towels, or clothing to prevent smoke from entering the room; Hang an object out the window (sheet, jacket, shirt) to attract Fire Department attention. Call 911. Report that you are trapped, and give your location; Stay near window and low to floor. A wet cloth over nose and mouth will aid in breathing if there is smoke; IF YOU CAN LEAVE YOUR ROOM, Take a wet cloth to aid in breathing if you encounter smoke; Close door behind you and take your keys; Go to nearest exit. If it is blocked with smoke or fire proceed to another exit; Keep low to floor if there is smoke; Cover nose and mouth with wet cloth and take short breaths; Stand clear of building after evacuating; Follow directions of fire, police, and residence hall personnel. NEVER re-enter a burning building.

**Special Needs:** Students with special evacuation needs should report those needs to Disability Student Services and the Office of Residence Life. The address of those students with special evacuation needs is shared with University Police, who shares this information with the 911 Communication Center. Students are responsible for developing their own evacuation plan.

ON	CAMPUS HOUSING			FIRE SAFETY SYST	EMS		
Bldg		Smoke Detection	Alarm Monitoring	Suppression System	Fire Extinguisher	Evacuation Placards	No. of Fire
No.	STREET		On Site	(sprinkler)	Devises		Drills
3312	Walter Way	Х	Х	NO	Х	Х	3
3314	Walter Way	Х	Х	NO	Х	Х	3
3316	Walter Way	Х	Х	NO	Х	Х	3
3318	Walter Way	Х	Х	NO	Х	Х	3
3322	Walter Way	Х	Х	NO	Х	Х	3
3324	Walter Way	Х	Х	NO	Х	Х	3
3326	Walter Way	Х	Х	NO	Х	Х	3
3332	Walter Way	Х	Х	NO	Х	Х	3
3334	Walter Way	Х	Х	NO	Х	Х	3
3342	Lenfestey Court	Х	Х	Х	Х	Х	3
3344	Lenfestey Court	Х	Х	Х	Х	Х	3
3346	Lenfestey Court	Х	Х	Х	х	х	3
3348	Lenfestey Court	Х	Х	Х	Х	Х	3
3352	Leon Bond Drive	Х	Х	Х	х	Х	3
3354	Leon Bond Drive	Х	Х	Х	Х	Х	3
3356	Leon Bond Drive	Х	Х	Х	Х	Х	3
3362	Schaefer Court	Х	Х	Х	Х	Х	3
3364	Schaefer Court	Х	Х	Х	Х	Х	3
3366	Schaefer Court	х	Х	х	х	х	3
3374	Downham Court	Х	Х	Х	Х	Х	3
3372	Downham Court	Х	Х	Х	х	Х	3
3376	Downham Court	Х	Х	Х	х	Х	3
3306	Thompson Court	Х	Х	Х	х	Х	3
3304	Thompson Court	Х	Х	Х	х	Х	3
3302	Thompson Court	Х	Х	х	х	Х	3
2407	Bay Settlement Rd	Х	NO	NO	х	Х	3
3294	N. Circle Dr	Х	Х	х	Х	Х	3

ON	CAMPUS HOUSING			FIRES			
		No.	Date	Cause	No.	No.	Value of
		Of	Of	of	of	of	Property
Bldg No.	STREET	Fires	Fire	Fire	Injuries *	Deaths **	Damage***
3312	Walter Way						
3314	Walter Way						
3316	Walter Way						
3318	Walter Way						
3322	Walter Way						
3324	Walter Way						
3326	Walter Way						
3332	Walter Way						
3334	Walter Way						
3342	Lenfestey Court						
3344	Lenfestey Court						
3346	Lenfestey Court						
3348	Lenfestey Court						
3352	Leon Bond Drive						
3354	Leon Bond Drive						
3356	Leon Bond Drive						
3362	Schaefer Court						
3364	Schaefer Court						
3366	Schaefer Court						
3374	Downham Court						
3372	Downham Court						
3376	Downham Court						
3306	Thompson Court						
3304	Thompson Court						
3302	Thompson Court						
3294	3294 N. Circle Drive	1	6/28/12		0	0	25
2407	Bay Settlement Rd						

\* Denotes the number of Injuries that required treatment at a medical facility.

\*\* Number of deaths related to a fire

\*\*\* Value of property damage caused by a fire