This contract is executed by and between ____________________________, hereinafter referred to as the Participant, and the University of Wisconsin – Green Bay, hereinafter referred to as the Program, for the provision of a Child Welfare Education Program Stipend. This contract takes effect as of April 1, 2020. This Contract is contingent upon the continuation of federal and state funding.

The Program agrees to provide the Participant with the following:

1. A stipend equivalent to the cost of 2020-21 graduate, in-state tuition and segregated fees, for:
   - _____ Specialized Year (Fall & Spring Semesters and 6 credits Summer Semester)
   - _____ Part-Time Tuition  _____ Full-Time Tuition
2. Information about qualified employment opportunities in Wisconsin public, tribal and community partner child welfare agencies.

The Participant agrees to the following terms and commitments:

1. Enrollment in child welfare emphasis courses, with a final grade of “C” or better in each course.
2. Successful completion of field practicum in public or tribal child welfare agency, as defined by a grade of “B” or higher in the practicum course;
3. Maintain graduate status and enrollment in the MSW Program;
4. Meet all MSW Program Academic and Non-Academic Retention Standards.
5. Successfully move toward completion of the MSW degree;
6. Participate in program orientations and meetings arranged by the Child Welfare Coordinator;
7. Completion of employment obligation, in no more than three (3) years from the date of graduation, or provide monetary reimbursement of stipend funds. [Attachment A]
   a. MSW Advanced Participants who do not have previous work experience in child welfare and/or did not complete the BSW Child Welfare Education Program course requirements (PSYCH 331, PSYCH 332, SOC WORK 351, SOC WORK 451) are required to attend three (3) workshops during the summer term to gain knowledge required of advanced level social work students entering the field of child welfare and the field practicum course.
8. Upon graduation, submit documentation of availability for qualified employment [Attachment B].
9. For one year after graduation, apply for and accept, qualified employment in the field of child welfare in a Wisconsin public or tribal child welfare agency, with special consideration of employment given to the 26 NE Wisconsin region counties. (See Attachment A for geographic area). Participants may actively be requested to conduct a statewide search.
10. **For a one-year period after obtaining full-time qualified employment**, remain employed in that position for at least one year (12 months) for each year stipend funds are received;

11. If currently employed by a public child welfare agency, retain full-time employment in the agency for **a one-year period for each year stipend funds are received**.

12. **For a three-year period after graduation**, provide the Child Welfare Coordinator with current contact and employment information.

13. Complete employment obligations or reimburse stipend funds received in no more than three (3) years from the date of graduation;

14. Remain in good standing with the employer during the repayment period, and:

15. Reimburse the full amount of stipend funds received within 90 days if determined to be in default, as defined in the Program Guidelines.

The Contract will be considered to be completed when one of the following conditions is met:

- The participant fulfills their post-graduation employment commitment in a qualified public or tribal child welfare agency or;
- The stipend recipient reimburses the full amount of stipend funds received, or;
- The stipend recipient is granted an exemption of their post-graduation employment commitment.

Participants will receive written notice when they have fulfilled the requirements of their contract.

Signature by the Participant confirms that they have been provided a copy of the Child Welfare Education Program Guidelines [Attachment A] and forms [Attachments B, C, D, and E]. An executed (signed) copy of this contract will be provided to the applicant upon acceptance into the program.

________________________________   ___________________
MSW Student Participant    Date

________________________________  ___________________
Child Welfare Coordinator    Date

UWGB CWEP

Attachments:
A: CWEAP Program Guidelines
B: Initial Graduate Report
C: Employment Search Report
D: Self-Referral for Stipend Reimbursement
E: Request for Deferral/Exemption of Employment Obligation

Revised 01/2020