

University of Wisconsin-Green Bay
Social Work Professional Programs

Date:

Instructions: Applicant should complete the entire first page of this reference form, and then submit the form to the person providing the reference. The reference person then completes the form, and returns it to the Social Work program (see instructions at the bottom of the reference form) directly by the application deadline noted below.

LETTER OF REFERENCE FOR:

APPLICATION DEADLINE: Due by 4:00 PM CST on the 4TH Monday in March

NAME OF PERSON COMPLETING REFERENCE:

RELATIONSHIP TO APPLICANT:

(Note: References from personal friends or family members will not be accepted).

PRIVACY ACT STATEMENT:

Under the Family Educational Rights and Privacy Act of 1974, students enrolled at the University of Wisconsin-Green Bay have access to their educational records, including letters of evaluation. However, students may waive their right to see letters of evaluation, in which case the letters will be held in confidence. If the applicant has not signed a waiver, he or she may request to see the letters after a final decision is made on admission. The student's decision is indicated below:

I WAIVE MY RIGHTS TO EXAMINE THIS LETTER

I DO NOT WAIVE MY RIGHTS TO EXAMINE THIS LETTER

Applicant's Electronic Signature:

Date (mm/dd/yyyy)

