

UW-Green Bay Academic Staff FALL ASSEMBLY AGENDA

December 7, 2021; 2:30 p.m.

Via ZOOM

- I. Call Assembly to Order (Virginia Englebert, ASC Chair)**
 - a. Approval of agenda
 - b. Introductions of ASC members and Leadership

- II. SOFAS Report (Dr. Steve Meyer, SOFAS)**
 - a. Shared Governance update – Faculty Senate, University Staff

- III. Chancellor’s Report (Dr. Michael Alexander, Chancellor)**
 - a. Workforce challenges including compensation, hiring, and pay plan
 - b. COVID updates including masks and vaccine
 - c. UW-Green Bay news

- IV. Provost’s Report (Dr. Kate Burns, Provost)**
 - a. Academic Affairs Initiatives and News
 - b. Program Review Impact on Planning

- V. UWGB United (Dr. Brian Welsch and Dr. Adam Gaines)**
 - a. Presentation on UWGB United

- VI. Academic Staff New Business**
 - a. Reminder spring elections for Committees.

- VII. Human Resources Report (Melissa Nash, Director, Human Resources & Megan Noltner, Specialist, Human Resources)**
 - a. Title and Total Compensation Appeal Process and Timeline
 - b. COVID protocol

- VIII. AS Committee Reports (Committee Chairs and ASC Liaisons) – See attached**
 - a. Personnel Committee (Lauri Welhouse and Pat Hicks)
 - b. Professional Development Allocations Committee (Lynn Rotter and Bethany Welch)
 - c. Professional Development Programming Committee (Tricia Adams and Nichole LaGrow)
 - d. Leadership and Involvement Committee (Megan Leonard-Bisenius and Bethany Welch)

- IX. Other Business**
 - a. Next regular ASC Meeting: December 15th, 1:00 pm via TEAMS

- X. Adjourn**

COMMITTEE REPORTS:

Academic Staff Personnel Committee

Committee Members

Jessica Delzer
Bryan Steward
Allen Voelker
Laura Nolan
Lauri Welhouse, Chair
Megan Noltner, (Human Resources Liaison) (ex-officio non-voting)
Patricia Hicks (liaison from ASC) (ex-officio non-voting)

The committee was charged with reviewing T & TC Appeals Guidelines proposed by HR. The committee met, reviewed, and endorsed the guidelines, agreeing that there should be consistent, standardized guidelines for appeals.

The ASPC made these recommendations:

1. There should be at least two ASPC representatives to hear any academic staff appeal.
2. There should be two ASPC representatives for any appeal where a job title has a change in classification from university to academic staff or vice versa.
3. While two ASPC representatives would be the minimum acceptable to be present to hear a title appeal, all committee members would be invited to attend.

Recommendations to move appeals forward will be made by vote rather than consensus, although we would strive for consensus.

Academic Staff Professional Development Allocations Committee

Committee Members

Laura Delikowski (promotions)
Todd Dresser
Lindsey Lecus
Crystal Lepscier (treasurer)
Lynn Rotter (ex officio)
Bethany Welch (chair)

We created a Team for the PDAC and a Continuity of Operations document for newly elected members. We revised the Professional Development Allocations Guidelines and the ASPD Application for 2021-22. We met with Holly Keener and others to determine the funding available and the two streams that are available for use. Initial funding is \$9,000 per academic year. Seven requests have been made and approved by the Committee for a total of \$1,042.50, leaving us with a balance of \$7,957.50.

Academic Staff Professional Development Programming Committee (ASPDPC)

Committee Members

Tricia Adams (chair)
Sarah Bakken
Katie Burke
Nichole LaGrow (ex officio and secretary)
Roger Wareham

The ASPDPC works closely with the University Staff Professional Development Committee. Together we distributed and collected the annual professional development interest survey to Academic and University Staff members at the start of the fall semester. We also partnered with the University Staff Professional Development Committee to offer a virtual workshop on “Building Resiliency and Self-Care Strategies” with Dr. Katie Olbinkski from Prevea.

Leadership and Involvement Committee

Committee Members

Jamee Haslam
Casey Pivonka
Bobbie Webster
Megan Leonard-Bisenius (chair)
Nathan Kraftcheck
Bethany Welch (ex-officio)

We started the year with a vacancy on the PDAC so we nominated two people. Before that could be sent to a vote, a staff member resigned from their position and left another vacancy on PDAC. We were able to fill both of these positions with the ballot.

Additionally, in October, Stacie Christian reached out for some potential names for Academic Staff willing to serve on the new Council for Diversity, Equity, & Inclusivity. We were able to give her two names to fill the open spot.