

**2018-19 Academic Staff Committee**  
**MEETING Minutes**  
**April 24, 2019**  
**1:30 p.m.; CL 735**

**Attendees:** Jamee Haslam, Bao Sengkhammee, Jan Malchow, Lynn Niemi, Sherri Arendt

**Absent:** Bethany Welch, Mark Krell, Parker Nadeau and Eric Craver

- I. Call meeting to order at 1:36 PM
- II. Jan Malchow volunteered to be the minute taker for meeting
- III. Approval of meeting agenda  
Motion to approve meeting agenda made by Sherri, seconded by Bao. Motion approved.
- IV. Approval of minutes from March 27, 2019, April 4, 2019, and April 10, 2019 meetings.  
Motion to approve minutes by Lynn, seconded by Sherri. Motion approved.
- V. New Business
  - a. Provost Candidate meeting – Committee moved to Chancellor’s Conference Room for candidate meeting at 1:43 pm and returned following the candidate meeting at 2:36 pm.
  - b. Academic Staff elections results: The committee reviewed the elections of two new Academic Staff Committee members (Patricia Hicks and Lynn Rotter). On a motion from Jan and a second from Lynn, the committee appointed members to the Professional Development Programming Committee and to the Leadership & Involvement Committee from the list of nominees. Newly appointed members will be notified by the Chair. Jamee will ask Jodi Pierre for clarification relative to whether ASC or L&I makes appointments to Compensation & Workload and Awards & Recognition Committees.
- VI. Old Business
  - a. ASC By Law Change – Vice Chair to Chair succession – To be included as agenda item for vote at May 9 Academic assembly
  - b. 2<sup>nd</sup> discussion ASC 2019-20 and forward (including branch campus colleagues)
  - c. Resolution allowing AS liaison for each branch campus – To be included as agenda item for vote at May 9 Academic assembly
  - d. SOFAS By Laws update Limited staff item 2.03 and other updates
  - e. Review handout for supervisor training in May (Jamee is presenting – scheduled May 7<sup>th</sup> right now) – Reviewed and approved to submit to handout packet.
  - f. Review draft of Academic Staff Assembly May 9, 2019 – Reviewed and added By-Law revisions and Branch Campus Resolution to agenda. Jamee will email committee chairs with outstanding reports asking for reports to attach to the agenda.
- VII. Governance/AS Committee Reports
  - a. UWS System Rep. (Sherri) - Tabled
  - b. University Committee - Tabled
  - c. Faculty Senate) - Tabled
  - d. T&TCS Project Team Report– Tabled
  - e. Personnel Committee – Tabled
  - f. Professional Development Allocations Committee – Tabled
  - g. Professional Development Programming Committee – Tabled
  - h. Leadership and Involvement Committee (Lynn)- See V.b. above for elections results and appointments

VIII. Other Business/items for next meeting, May 8, 2019

IX. Adjourn at 2:59 PM

Vote: Motion by Lynn, seconded by Bao: Approved.

Respectively submitted by  
Jan Malchow

Approved by ASC 5/8/2019