2019 – 2020 ACADEMIC STAFF COMMITTEE (ASC)
MEETING MINUTES
DECEMBER 4, 2019
1:30 p.m. CL 735

Members Present: Lynn Niemi (Chair), Sherri Arendt, Jamee Haslam, Patricia Hicks, Lynn Rotter, Bao Sengkhammee, Anthony Sigismondi (via Skype).
Guest: Pam Olson (via Skype).

I. Chair called the meeting to order at 1:42 p.m.
II. Minutes recorder: Patricia Hicks
III. Approval of minutes of November 6 meeting
   a. Motion to approve: Jamee Haslam
   b. Second: Anthony Sigismondi
   c. Minutes approved as written
   d. Chair will submit minutes to SOFAS for posting

IV. New Business – Inclement Weather/Emergency Conditions Policy
   a. Discussion:
      i. There are concerns about icy conditions on walkways and parking lots, and questions as to why these areas are not being de-iced.
      ii. Question: Are academic staff aware of changes to this policy?
   b. Action: Chair will ask SOFAS if academic staff have been informed of changes to the Inclement Weather/Emergency Conditions Policy. If not, then the chair (or SOFAS) will send notification to academic staff.

V. Old Business – Fall Assembly Feedback
   a. Audio/video connections to remote campuses were fine
   b. Chair has thanked speakers for their presentations
   c. Committee would have liked a more thorough budget discussion

VI. Governance/AS Committee report
   a. There was no discussion of reports attached to meeting agenda
   b. The majority of these reports were topics of discussion at the Fall Assembly

VII. Closed Session
   a. 2:00 p.m. Motion to go into closed session: Jamee Haslam
   b. Second: Lynn Rotter
   c. 2:20 p.m. Motion to go out of closed session: Jamee Haslam
   d. Second: Sherri Arendt

VIII. Other Business - Chair will cancel the December 18 meeting
IX. Adjournment
   a. Motion to adjourn: Jamee Haslam
   b. Second: Lynn Rotter
   c. Meeting adjourned at 2:35 p.m.

Next meeting: January 15, 2020, 1:30 p.m.

Respectfully Submitted,
Patricia Hicks