

2019 – 2020 ACADEMIC STAFF COMMITTEE (ASC)  
MEETING MINUTES  
DECEMBER 4, 2019  
1:30 p.m. CL 735

Members Present: Lynn Niemi (Chair), Sherri Arendt, Jamee Haslam, Patricia Hicks, Lynn Rotter,  
Bao Sengkhamee, Anthony Sigismondi (via Skype).  
Guest: Pam Olson (via Skype).

- I. Chair called the meeting to order at 1:42 p.m.
- II. Minutes recorder: Patricia Hicks
- III. Approval of minutes of November 6 meeting
  - a. Motion to approve: Jamee Haslam
  - b. Second: Anthony Sigismondi
  - c. Minutes approved as written
  - d. Chair will submit minutes to SOFAS for posting
- IV. New Business – Inclement Weather/Emergency Conditions Policy
  - a. Discussion:
    - i. There are concerns about icy conditions on walkways and parking lots, and questions as to why these areas are not being de-iced.
    - ii. Question: Are academic staff aware of changes to this policy?
  - b. Action: Chair will ask SOFAS if academic staff have been informed of changes to the Inclement Weather/Emergency Conditions Policy. If not, then the chair (or SOFAS) will send notification to academic staff.
- V. Old Business – Fall Assembly Feedback
  - a. Audio/video connections to remote campuses were fine
  - b. Chair has thanked speakers for their presentations
  - c. Committee would have liked a more thorough budget discussion
- VI. Governance/AS Committee report
  - a. There was no discussion of reports attached to meeting agenda
  - b. The majority of these reports were topics of discussion at the Fall Assembly
- VII. Closed Session
  - a. 2:00 p.m. Motion to go into closed session: Jamee Haslam
  - b. Second: Lynn Rotter
  - c. 2:20 p.m. Motion to go out of closed session: Jamee Haslam
  - d. Second: Sherri Arendt
- VIII. Other Business - Chair will cancel the December 18 meeting

IX. Adjournment

- a. Motion to adjourn: Jamee Haslam
- b. Second: Lynn Rotter
- c. Meeting adjourned at 2:35 p.m.

Next meeting: January 15, 2020, 1:30 p.m.

Respectfully Submitted,  
Patricia Hicks