

2018-19 Academic Staff Committee
MEETING Minutes
May 22, 2019
1:30 p.m.; CL 735

Attendees: Jamee Haslam, Bao Sengkhammee, Jan Malchow, Parker Nadeau, Sherri Arendt

Absent: Bethany Welch, Mark Krell, Lynn Niemi and Eric Craver

Guests: Patricia Hicks and Lynn Rotter

- I. Call meeting to order at 1:37 PM
- II. Jan Malchow volunteered to be the minute taker for meeting
- III. Approval of meeting agenda
Motion to approve meeting agenda made by Sherri, seconded by Bao. Motion approved.
- IV. Approval of minutes from May 8, 2019 meeting.
 - a. Motion to approve minutes by Sherri, seconded by Bao. Motion approved.
 - b. Minutes of May 9, 2019 Spring Assembly have not been forwarded by SOFAS as yet.
- V. New Business
 - a. Spring Assembly Overview
 - It was decided to forego holding a social following the assembly due to lack of attendance. Recommended we offer snacks at the assembly in the future.
 - Committee agreed to pursue SOFAS recommendation of having an annual joint governance group meeting with Faculty Senate or UC, University Staff Committee, and Student Governance Association leadership.
 - b. Academic Staff Committee 2019-2020 Discussion: Patricia and Lynn R. were elected to join the committee for 2019-2020 replacing Eric Craver and Jan Malchow whose terms are up. A review for the new members followed: Chair and Vice Chair duties and election; committee liaison appointments to other standing committees; meeting frequency schedule; and topics for continued discussion into the upcoming year.
- VI. Governance/AS Committee Reports
 - a. UWS System Rep.- No additional updates since agenda posted
 - b. University Committee - No additional updates since agenda posted
 - c. Faculty Senate) - No additional updates since agenda posted
 - d. T&TCS Project Team Report– Jan noted new position descriptions will be reviewed over fall by supervisors and employees. Balance of report available on Human Resources website.
 - e. Personnel Committee - No additional updates since agenda posted
 - f. Professional Development Allocations Committee - No additional updates since agenda posted
 - g. Professional Development Programming Committee - No additional updates since agenda posted
 - h. Leadership and Involvement Committee - No additional updates since agenda posted
- VII. Other Business/items for next meeting, June 19, 2019
 - a. SOFAS By-laws updates recommendations, including Limited Staff item 2.03
- VIII. Adjourn at 2:55 PM
Vote: Motion by Jan, seconded by Sherri: Approved.

Respectively submitted by
Jan Malchow

Approved by ASC 6/19/19