

ACADEMIC STAFF COMMITTEE MINUTES
Friday, November 13, 2006, 12:30 - 2:00 pm
CL 825

Present: Sherri Arendt, Sue Bodilly, Dave Dettman, Paula Ganyard, Dan Mciver,
Paul Pinkston, Grant Winslow

1. **Call to Order** by Chair at 12:30
2. **Approve minutes of October 31, 2006 meeting** → Approved
3. **New Business**

A. Resolution in Support of the Growth Agenda

The committee agreed that Paula should draft a letter to UW System President Kevin Reilly in support of the UW-Green Bay Growth Agenda. The letter will be presented to academic staff at the November 30th Academic Staff General Assembly.

B. Proposed Revisions to Faculty/Academic Staff Disciplinary Process Rules

Sherri will attend a meeting with a Board of Regents Subcommittee charged with gathering feedback concerning disciplinary action. Since proposal only applies to academic staff with "indefinite status" (not a title that is given here at UW—Green Bay) it will likely not impact staff here. Sherri will check to see if there is any academic staff on campus with indefinite status.

4. **Old Business**

A. ASC Handbook Changes

The Academic Staff Committee voted unanimously to change the Academic Staff Handbook section 7.06 dealing with hearing bodies to the following:

7.06 HEARING BODY

The Academic Staff Personnel Committee shall serve as the hearing body as provided in UWS 12.04. Pursuant to UWS 12.05 (1) (b), Academic Staff Personnel Committee members must be disqualified if they participated in the layoff process leading to the layoff of the academic staff member, or if they are material witnesses in the case. On the motion of either party in the case, the Personnel Committee may disqualify any one of its members for cause by a majority vote. If one or more of the Personnel Committee members disqualify themselves or are disqualified, the remaining members may select a number of other replacements equal to the number who have been disqualified to serve. The vote on the motion and the replacements shall be in closed session and the results shall be binding. The process of membership replacement shall be conducted in such a manner as to ensure that the Personnel Committee membership is representative of the operational areas of the University.

The change will result in the personnel committee being the hearing body in all hearing instances. This will prevent other governance members and committees from having to be expert concerning the hearing process. The committee will bring this to the Academic Staff Assembly as an information item. The Chair will work with SOFAS to send it to the Chancellor and then on to the Regents for final approval.

B. Academic Staff Assembly Agenda

The committee drafted an agenda for the upcoming assembly meeting that includes:

- Chancellor's Report

- Provost's Report
- Academic staff committee chair's reports
- Proposed changes to the AS handbook
- Letter of support for the UW—Green Bay Growth Agenda
- Update on required background checks
- LAB report on Personnel Policies and Practices
- Committee Reports
- Proposed Revision of UW—Green Bay Select Mission (Discuss)
- Engaging Students – What can Academic Staff do? (NSSE results to be provided)

C. Campus Community Building Council update

Faculty have forwarded two names to be included on the CCBC. The names will be forwarded to the Chancellor's office and approved by the University Cabinet.

5. Information Exchange with the Provost - the Provost was unable to attend.

6. Information Items

A. ASC Chair update – Nothing to Report

B. System Academic Staff Rep report – Nothing to Report

C. Academic staff committee updates, including System Academic Staff Reps report → The programming committee would like a bit more feedback from Academic Staff concerning what sort of leadership programming to offer. Paula stated that somebody from Leadership Green Bay will be contact them with a suggested speaker.

D. General → It was agreed that Academic Staff attending the Assembly on Nov. 30th will be encouraged to stay an extra 30 minutes after the meeting to be introduced to new staff members.

1. Information of interest to academic staff is posted on the SOFAS website:
<http://www.uwgb.edu/sofas/>

All meetings are open unless otherwise stated.

Respectfully Submitted by Dave Dettman