

**2018-19 Academic Staff Committee**  
**MEETING Minutes**  
**November 21, 2018**  
**1:30 p.m.; CL 735**

Guests: Melissa Nash

Attendee: Jamee Haslam, Lynn Niemi, Jan Malchow, Bao Sengkhammee, Parker Nadeau

Absent: Sherri Arendt, Eric Craver, Bethany Welch, Mark Krell,

- I. Call meeting to order at 1:35 pm
- II. Bao Sengkhammee is minute taker for meeting
- III. Approval of meeting agenda  
1<sup>st</sup> by Lynn, 2<sup>nd</sup> by Jan
- IV. Approval of minutes from November 7, 2018 meeting  
1<sup>st</sup> by Jan, 2<sup>nd</sup> by Lynn-minutes approved
- V. New Business
  - a. Academic Staff to serve on Provost Search & Screen Committee
    - i.No request from chancellor yet, wait until formal request
  - b. Academic Staff Excellence Awards – Call for nominations due to UW System by March 1 ,2019
    - i.Request by January 2019
    - ii..Send a call out email for nominations, Lynn will send out next week
- VI. Old Business
  - a. Academic Staff Committee 19-20 and forward-put for future meetings
    - Discuss options, vote-do we need to change bylaws of voting
    - Draft text for assembly agenda and bring draft to vote at 12/4/18 assembly-this item will be taken off the 12/4 Assembly agenda
  - b. ASC By Law discussion – this topic will be taken off the 12/4 Assembly agenda and Jan will put together a draft
    - Vice Chair to Chair succession
    - Continue bi-weekly or draft language for 12/4/18 assembly for monthly meetings after reviewing timing to not cross other governance group meetings
    - Discuss language updates and vote on draft to bring to assembly vote at 12/4/18 assembly
  - c. Start draft of assembly agenda (December 4, 2018 Christie Theatre 3 pm)
    - Review draft and edit
    - Obtain committee reports to attach
    - Communication email to all academic staff with agenda reminder about social
- VII. Governance/AS Committee Reports
  - a. HR update (Melissa Nash)- see HR report from Jamee’s email
  - b. UWS System Rep. (Sherri)-no update Sherri not present
  - c. University Committee (Sherri)-meeting was cancelled for 11/21 as faculty are on break
  - d. Faculty Senate (Jamee)- next meeting is 12/12/18
  - e. T&TCS Project Team Report (Jan)-a lot of unknowns, committee encourage to complete benefits survey
  - f. Personnel Committee (Jan)-no change on Academic and University staff
  - g. Professional Development Allocations Committee (Parker)- no update Parker not present

- h. Professional Development Programming Committee (Bao)-no update as Laura Nolan was at the last meeting
- i. Leadership and Involvement Committee (Lynn)-met in November 19 & working on the ballot

VIII. Other business/items for next meeting, December 5, 2018

- a. Continue with old business
- b. Vice Chair and chair By Laws
- c. Debrief from Assembly
- d. Provost Search

IX. Adjourn

1 st by Jan, 2 nd by Jamee, Adjourned at 3:08 p.m.

Minutes respectfully submitted by Bao Sengkhamee  
Approved by ASC 12/5/18