

ACADEMIC STAFF COMMITTEE MEETING MINUTES

Monday, November 27, 2006,

12:30 - 2:00 pm, CL 825

Present: Sue Bodilly, Dave Dettman, Paula Ganyard, Dan Mciver, Paul Pinkston
Grant Winslow

Excused: Sherri Arendt

1. Call to Order by Chair at 12:30
2. Approve minutes of November 13, 2006 meeting → Approved as amended.
3. New Business
 - A. Proposed Revision of UWGB Select Mission → Will be on the agenda for the upcoming Assembly meeting. Feedback will be solicited there and we will discuss at our next meeting.
4. Old Business
 - A. Academic Staff Assembly Agenda → Finalized
 - B. Administrator evaluations - update from subcommittee → Grant and Sue reported on the progress of the Administrator Evaluations Sub-Committee. The ASC agrees that the focus of the tool should be directed at gathering constructive criticism. It will also be important that people are evaluated by those that work closely enough with them to accurately assess their performance. Melissa Jackson will communicate with UW Milwaukee in the coming weeks to see what their experiences have been using a similar tool.
 - C. Background Checks – update → The UW System has given campus until May 1st of 2007 to implement the new more extensive background check policy for new hires.
 - D. AS Performance Evaluations → Paula reported that as of November 15th, one month after evaluations were supposed to have been completed, 37 academic staff and 18 lecturers do not have an evaluation on file. Paula will bring this up at the Cabinet meeting and also attempt to determine what areas those that have not been evaluated are working in.
5. Information Exchange with the Provost → The Provost talked about the possible scenarios for handling the upcoming budget. One scenario would be if no new money is allotted and the other would be if the financial support for the UW—Green Bay growth agenda is approved. Paula asked if the Provost would address the recent program reviews that have been completed during her talk at the upcoming Assembly.
6. Information Items
 - A. ASC Chair update → Paula informed the group of a request that like faculty, academic staff be allowed to retain email privileges after retirement. Paula checked with Kathy Pletcher on this issue and academic staff can retain their email account so

long as they plan to use it to stay connected with the University. To retain the account the staff member needs to send a request to Kathy Pletcher.

B. System Academic Staff Rep report → No Report

C. Academic staff committee updates, including System Academic Staff Reps report → Paula informed the group that a national speaker is being considered for an upcoming program.

D. General

1. Information of interest to academic staff is posted on the SOFAS website:

<http://www.uwgb.edu/sofas/>

All meetings are open unless otherwise stated.

Respectfully Submitted by Dave Dettman