

ACADEMIC STAFF COMMITTEE MEETING MINUTES
Tuesday, September 19th, 2006, 12:30 – 2:00 p.m.
CL 825

Present: Sherri Arendt, Sue Bodilly, Dave Dettman, Paula Ganyard, Dan Mciver, Grant Winslow

1. Call to Order by Chair at 12:30
2. Approve minutes of August 24, 2006 meeting → Approved with correction
3. New Business
 - A. Awards & Recognition Committee proposal – approve

The committee approved the new language changes to the Committee on Awards and Recognition. Academic Staff and Faculty terms will be “staggered so as to ensure continuity of membership.” Paula informed the University Committee of the approval.

- B. Chancellors discretionary funds – recommend

The committee discussed last year’s recommendation and how it was distributed. The committee listed a few questions that they wanted answers to before making a final recommendation. Paula will find out the answers to those questions and let the committee know the answers via email.

- C. Handbook changes – discuss

The Committee discussed that in the handbook there are four areas where a hearing body is referred to and three out of the four times that body is the Personnel Committee, the fourth time it is the Academic Staff Committee. The Committee agreed that 7.06 of the academic staff handbook should be changed so that the Personnel Committee is the hearing body for all four areas: layoffs, over 7 years non renewal, grievances and dismissals.

- D. Career Progression/Title Change Request Form – review

The committee reviewed the form. It was agreed that streamlining the process would be desirable. Only correction is to remove the distinguished lecturer section as that position does not exist. Paula will communicate this for Human Resources.

- E. Academic Staff Member for Internal Capital Campaign Committee – informational

The Nominating Committee has been given the task to find two academic staff members that are qualified and willing to serve on the Internal Capital Campaign

Committee. The ASC will approve these names at the next meeting and then forward them on to Assistant Chancellor Steve Swan.

4. Old Business

A. Committee Charges

The Committee approved all of the charges.

B. Strategic Goals – develop objectives

1. Layoff brochure
2. Performance evaluations
3. Leadership
4. Academic Staff hiring process
5. Education on Academic Staff Governance
6. Academic Staff Retention
7. Professional Development
8. Salaries

This item was tabled until the next meeting.

C. Layoff document – develop

This item was tabled until the next meeting.

5. Information Items

There was no time for the following items.

- A. ASC Chair update
- B. System Academic Staff Rep update
- C. Academic staff committee updates
- D. General

1. Information of interest to academic staff is posted on the SOFAS website:
<http://www.uwgb.edu/sofas/>

All meetings are open unless otherwise stated.