# Academic Staff Committee

#### September29, 2011, 10:00 AM

Present: Kelly Kramp, Linda Parins, Samantha Surowiec, David Kieper, Mary Simonsen, Leif Nelson Invited Guests: Renee Ettinger, Eileen Kolb (Personnel Committee Members)

# **Approved Minutes**

• Approved minutes from September 15, 2011 & August 16<sup>th</sup>, 2011.

### **Assessment Current State University Personnel Systems**

• ASC communicated with HR (Sheryl Van Gruensven) our willingness to be involved in the process. Our committee would like to help solicit responses from academic staff.



o Discussed University Personnel Systems email notification attached above

# **Academic Staff Personnel Committee**

- Eileen Kolb reported on information she obtained in regards to UW System Administration Academic Staff Policies and Procedures & UW System chpt. 8 UW S Unclassified Staff Code of Ethics for UW System
  - o http://www.uwgb.edu/sofas/
  - o <u>http://www.uwgb.edu/sofas/rules/rules/</u>
- Concerns:
  - o Vague language used in regards to dismissals and layoffs
  - o Fear of eliminating multi-year appointments
- Suggestions to look at:
  - Pay (in regards to addressing the compression of wages)
  - o Title naming and tracking
  - o Look for polices and rules targeting all staff in particular clerical staff
- Next steps:
  - The academic staff committee members will relay information to academic staff and express the importance to come to the meetings regarding the assessment of university personnel systems.
  - o Post on the academic staff blog to encourage dialogue

#### **Other Business**

- The academic staff committee will communicate with the Leadership & Involvement Committee to help solicit members for the CWC.
- Discussions took place in regards to the allocations committee
  - $\circ$   $\;$  The allocations committee and programming committee have two separate budgets.
  - o The allocations committee will need to review, rewrite, and update their guidelines.
  - Instructional staff is allowed to apply for funds.
- The academic staff committee discussed the UC approach in regards to HIMT
- A motion was proposed to approve the resolution in response to 2011 WI Act 35 concealed carry law
  - o The motion was approved

Respectfully Submitted by Mary Simonsen