

AGENDA

UW-GREEN BAY FACULTY SENATE MEETING NO. 1

Wednesday, 17 September 2003, 3:00 p.m.

NIAGARA ROOM BC, University Union

Presiding Officer: Illene Noppe, Speaker

Parliamentarian: Professor Kenneth J. Fleurant

AUTOMATIC CONSENT

1. [Approval of minutes of UW-Green Bay Faculty Senate Meeting No.9, May 14, 2003](#) (attached)

CHANCELLOR'S REPORT

ACTION ITEMS

1. [Election of the Faculty Senate Deputy Speaker for 2003-04](#)
2. [Request for Senator Volunteer to Serve on Senate Legislative Affairs Committee](#)

DISCUSSION ITEMS

1. [Revision of UWGB 54.03 \(B\) Personnel Council](#) (attached). Presented by Professor Clifford Abbott
2. [Resolution on Health Benefits](#) (attached). Presented by Professor Clifford Abbott

INFORMATION ITEMS

1. [Report of the Provost](#) Presented by Provost Sue K. Hammersmith
2. [University Committee 2002-03 Annual Report](#) (attached). Presented by Professor John Lyon, 2002-03 University Committee Chair
3. [University Committee Report](#). Presented by Professor Clifford Abbott, Chair

NEW BUSINESS

ADJOURNMENT

September 17, 2003

Dear Colleagues,

Welcome to the 2003-04 Faculty Senate! A major goal of this year's University Committee is to encourage our Senators' active involvement with the faculty governance process. We thought we would begin with a letter that would introduce some of the policies and procedures of the Faculty Senate. Please feel free to direct further questions to any of the UC members, who are listed at the end of this letter.

For starters, we direct you to the Faculty Governance Handbook (you know, that binder that collects dust on your desk). I found that my hard copy was not the most up-to-date, and found the most recent information on www.uwgb.edu/sofas/handbook.htm. Updates in hard copy form are usually sent at the beginning of the year. The section on the Faculty Senate (UWGB Chapter 52) is most important. The handbook begins with a description of faculty governance. Chapter 36.09 (4) of the State of Wisconsin Statutes grants faculty the primary responsibility for academic and educational activities and faculty personnel matters. The Faculty Senate represents the faculty on such matters. Therefore it is vital that you take the issues that come up during our meetings to your units and consult with your immediate colleagues. Many important decisions are made during committee meetings. Faculty governance can be strengthened if we take the time to read minutes and to be aware of what is happening in our committees. At each Senate meeting, included in the report by the Chair of the UC will be information about committee work on campus. An *informed* faculty Senator can be in a powerful position to help determine the course of our institution; use that position wisely and with commitment.

The agenda for our meetings is set by the UC, the executive committee of the Faculty Senate. Faculty may also request that items be placed on the agenda by first submitting the item to the University Committee for consideration or by requesting at a Senate meeting that permission be granted to place the item on the agenda of the next Senate meeting (please refer to the Faculty Handbook for proper procedures). It is imperative that items on the agenda be announced in advance (at least 24 hours) of our meetings, in compliance with the Open Meetings Law. The current Chair of the UC is Professor Cliff Abbott. This fall semester, the UC will meet every Wednesday (excluding Senate days) from 3:00 – 5:00 in CL825. We have included handouts on parliamentary procedures, including Mike Thron's (former Secretary of the Faculty and Academic Staff) handout on "Useful Parliamentary Procedures" with September's agenda. Any questions about procedure may be directed to Professor Fleurant, our Secretary of the Faculty and Academic Staff. Normally we will use a voice vote or show of hands. Issues typically follow this sequence over three Senate meetings: 1) information (issue is introduced and relevant information is presented), 2) discussion (Senators engage in debate and conversation about the issue after a motion is made), and 3) action (a vote is taken on the motion). These three phases do not necessarily have to occur in a three month cycle. New business may be brought to the floor during a Senate meeting, but cannot be discussed until the following meeting.

As Speaker of the Senate, I will be the presiding Chair of the Faculty Senate meetings. Last year we provided table tents with Senators' names. If you are returning to the Senate, please remember to bring yours along with you. New Senators will receive their name plates at the first Senate meeting. As speaker, it is my job to follow through on the agenda, facilitate the discussion, and call motions to vote. I will do my best to make sure that everyone who desires has a chance to speak. I would like to encourage active involvement by all; new Senators need not be intimidated! On the occasion where I feel impelled to voice my own opinion, I will ask the Deputy Speaker to step in for me. I was told that keeping one's mouth shut is the most difficult aspect of being the Speaker, and I certainly found that to be true last year! Our meetings end promptly at 5:00 pm, unless the time is extended by a motion to suspend the rule (which requires a 2/3 vote).

We have an interesting year ahead. In addition to faculty governance, the UC may consider issues on work load, faculty development and general education. We look forward to working with you, and our new administration toward realizing the wonderful potential of UW-Green Bay. If you have any questions or concerns, please do not hesitate to contact us.

Sincerely,

Illene Noppe

UC Members:

Cliff Abbott, Chair Sally Dresdow

Greg Aldrete Dick Logan

Greg Davis Illene Noppe, Speaker

Sally Dresdow Sarah Tebon, Student Representative

USEFUL PARLIAMENTARY PROCEDURES AND COURTESIES

Preamble: The UW-Green Bay Faculty Senate has used the simpler procedures in *Robert's Rules of Order* to conduct its business. When motions have become tangled in procedures, common sense and good humor have prevailed to untie the knots. The following procedures are helpful ones to keep business running smoothly, and most importantly, fairly so all may have a say in the issues before the Senate.

Types of Motions and How to Use Them:

1. **Principal Motion.** This is a motion that gets business going and should be presented in writing if possible. Most come from the agenda and are carefully constructed by the University Committee. In our traditions, principal motions are up for discussion at one meeting and then for action (often with revisions, based upon the discussion) at the next. A majority of those voting (excluding abstentions) is required to pass the motion.

2. **Amendments to the Principal Motion.** Most of these come from the floor, and it is most appreciated if the amendment is written and given to the Secretary of the Faculty and Academic Staff. Amendments, like Principal Motions, need seconds. You can have "an amendment to the amendment" but not "an amendment to the amendment to the amendment." Sometimes the motion is complex with two or three different propositions in it leading a Senator to seek to divide the motion. This is often wise if many support one aspect of a motion but not another.

Debate on a Motion or Amendment: The person making the motion gets the first crack at debate. If the UC offers the motion, usually the chair gives the reasons for adoption. The Speaker of the Senate will try for as even a debate of the pro's and con's as possible. The Speaker will call on those who have not spoken to the motion before returning to a Senator who has had a chance to make remarks. It is tough to follow that order sometimes, but a Senate debate is more formal than a discussion in a committee meeting so try to restrain the desire to talk to each other rather than gaining permission to speak from the Speaker.

The Open Meeting law and debate in the Senate: Only Senators, and those bringing reports before the Senate, are entitled to speak; those observing the meeting cannot speak unless the Speaker of the Senate gives permission. The Senate may overrule the Speaker and withdraw the permission to speak by a majority vote. There is often a desire to let all in the room have their say on a controversial issue, but it is wise to keep remarks from those outside the Senate to a minimum so that Senate debate may proceed.

3. **Tabling a Motion.** A Senator may seek to "postpone temporarily" or "table" a principal motion before the Senate. The motion to postpone must have a second. It is not debatable and requires a majority of those voting to be adopted. The effect is to remove the principal motion from the Senate's agenda. The principal motion can be brought back before the Senate at the same meeting or at the next scheduled meeting by a majority vote. If the

Senate takes no positive action on the tabled item at either of these meetings it can only be reintroduced through the regular agenda-setting process. A Senator may also move to **postpone indefinitely**, in which case the main motion is removed from the agenda. This motion needs a second, is debatable, needs a majority vote, and can be reconsidered. There is also a motion to **postpone to a specified time** which needs a second, can be debated and amended, needs a majority, and can be reconsidered.

4. **Closing Debate.** When a Senator believes that discussion on an item should end and a vote be taken immediately, he or she may "call for the question." If the Speaker of the Senate believes that the debate is winding down, he or she may ask if there is any objection to proceeding to an immediate vote. If any single Senator objects or wishes to speak, the debate continues. Debate may be ended by a motion to "move the previous question" or simply to "close debate." That requires a second, is not debatable, and needs 2/3 of those voting to pass.

5. **Suspension of the Rules.** The Senate has established 5:00 p.m. as the time to adjourn; if the Senate wishes to meet beyond that time, a Senator moves to suspend the rules to continue meeting until a specific time. Any suspension of the rules requires a 2/3 majority of those voting. A call to adjourn can be made at any time and takes precedence over all other motions and is not debatable. If passed by a 2/3 majority, all business is over for the day. The use of a motion to suspend the rules to introduce action or discussion items not on the posted agenda is not permissible under Wisconsin Open Meeting rules. All matters to be considered by the Senate must be publicly posted at least 24 hours before the meeting (although "for good cause" a two-hour notice is allowed).

6. **"Friendly" Amendment.** Often we hear someone ask the person who made a motion if she or he would accept a "friendly amendment" that changes the wording of the motion in some way after it has been proposed. However, once a motion has been made and seconded and the chair has repeated the motion so that it is clear to all, the motion belongs to the group, no longer to the individual mover, and any amendments must be made by the Senate.

MINUTES 2002-2003

UW-GREEN BAY FACULTY SENATE MEETING NO. 9

Wednesday, May 14, 2003

Phoenix Room C, University Union, 3:00 p.m.

Presiding Office: Illene Noppe, Speaker

Parliamentarian: Jerrold Rodesch, Secretary of the Faculty and Academic Staff

PRESENT

Clifford Abbott

Forrest Baulieu

Derryl Block

M. Jan Bradfield

James Coates

Kevin Fermanich

Scott Furlong

Sue Hammersmith

Craig Hanke

Aeron Haynie

Ray Hutchinson

Andrew Kersten

Anne Kok

Sylvia Kubsch

William Lepley

Richard Logan

Dennis Lorenz

John Lyon

John Mariano

James Marker

E. Nicole Meyer

Robert Nagy

Illene Noppe

Gilbert Null

Jennifer Popiel

Joyce Salisbury

W. Bruce Shepard

Linda Tabers-Kwak

NOT PRESENT: Curt Heuer, Michael Hencheck, and Patricia Terry

GUESTS: Dean Carol Blackshire-Belay, Interim Dean Jane Muhl, Interim Associate Dean Lloyd Noppe, Associate Provost Timothy Sewall, Director of Marketing and Media Relations Scott Hildebrand, Director of Extended Degree Dorothy Stepien, and James Carnes.

AUTOMATIC CONSENT

1. Approval of Minutes of UW-Green Bay Faculty Senate Meeting No. 8, April 16, 2003

The minutes were approved without change.

CHANCELLOR'S REMARKS

Chancellor Shepard observed that faculty senates seldom have the energy or will to act by the end of the academic year, but he nonetheless felt he had to report on a number of items:

- He and Provost Hammersmith have met with the University Committee to discuss the ombudsperson position. He has shared with the chairs of the University Committee and Academic Staff Committee his report on the equality of women, developed in cooperation with his Advisory Council on Equality for Women. There are a variety of issues, and he hopes the University Committee will help make this position as effective as possible.
- Commencement is approaching. Regent Gerard Randall will speak on behalf of the Board of Regents. University Committee Chair John Lyon has thoughtfully stepped aside to allow retiring Secretary of the Faculty and Academic Staff Jerrold Rodesch to give greetings from the faculty. Rodesch, Jerry Dell and Chuck Matter will receive emeritus designation. Lieutenant Governor Barbara Lawton will deliver the commencement address. Faculty suggestions for commencement speakers are taken very seriously, but we aren't always able to get acceptance from the persons they recommended. The Chancellor's awards this year will go to Tom Olson and, posthumously, to Gary Weidner.
- The Joint Finance Committee will act tomorrow on the higher education budget. The report of the Legislative Fiscal Bureau, released two days ago, has produced much discussion and some concern. Most troubling is a legislative proposal to cut a further \$26 million as a kind of response to protests the UW had made to the Governor's plan to take \$27 million from auxiliary reserves for an increase in student financial aids. The latter is a bad idea, amounting to theft from student fees; the Legislature's move would be worse.

Senator Salisbury asked why we have not exercised our right to give honorary degrees in connection with commencement speakers. The Chancellor thought it would be a very good idea to do so.

The Chancellor concluded by thanking University Committee Chair John Lyon and Senate Speaker Illene Noppe for their service in the past year and presenting them tokens of appreciation. The Senate applauded enthusiastically.

ACTION ITEMS

1. Proposal for an Extended Degree Faculty.

Presented by Professor John Lyon, who noted slight changes made in the draft text, particularly in correcting the designation of the major to "Interdisciplinary Studies." He added that the proposal would, in creating an executive committee, align the Extended Degree program with the governance mechanism provided for "Disciplinary and Other Units," under UWGB 53.06-10. Provost Hammersmith asked about the relationship between the executive committee's responsibility for curriculum and personnel in the Interdisciplinary Studies major and the broader review of the Extended Degree program now being conducted by the University Committee and administration. Lyon responded that they were separate matters. The Senate will learn in September about the outcome of that review.

Senator Logan moved and Senator Kubsch seconded adoption of the University Committee proposal.

Senator Null wondered if the resolution were not too general, particularly given the earlier more specific draft distributed by Extended Degree Director Dottie Stepien. Senator Salisbury said that a general resolution empowers the executive committee; more specific language could only limit its role. Null asked if the executive committee could select as chair someone who wasn't a faculty member. Lyon suggested that he might be confusing the program director position with the program chair. Null admitted it.

Senator Block spoke in favor of generality in the motion's language but was worried that it is unclear who will make up the executive committee. This should be described, at least in the Senate's minutes, in order to understand the motion's intention. Senator Abbott said that, in his judgment, if not that of the University Committee, the Senate's action would support a principle and this would be followed by a great deal of negotiation. The University Committee would work on it and then bring the details back to the Senate. Without prior Senate approval of the principle the negotiation could be wasteful. Lyon agreed. The code provides the principle, the direction, not the details. Senator Marker asked for assurance that the details will return for the Senate's consideration. Yes, said Abbott.

Senator Baulieu stated that limiting the executive committee's charge to the "Interdisciplinary Studies major" might be too restrictive. Shouldn't its authority extend to oversight of the Extended Degree program as a whole? The Provost responded that the faculty is responsible for the curriculum, but Extended Degree is an administrative office responsible for academic program delivery, student services and other matters not under direct faculty supervision. Senator Salisbury seconded this, noting that the Extended Degree program has many components not appropriate for executive committee management.

The Senate voted to approve the motion, 25 in favor, none opposed, with two abstentions.

2. Faculty Pay Package

Presented by Professor John Lyon. The University Committee proposal had been, he said, significantly modified in response to the Senate discussion. Senator Popiel reported rumors that there will be no pay package and therefore asked whether any action is needed. Lyon said he hoped that at least one year in the biennium will have a pay package and the proposal gives principles for its distribution. Chancellor Shepard said that one possibility is nothing in the first year and one percent in the second. Lyon said that President Lyall believes that we should get 3 percent per year, but her actual proposal may well be different. Senator Meyer thought we might put off action for a year. Senator Furlong said we should get it over with. Lyon added that the University Committee has requested that the deans and budget-unit chairs clarify the formula for merit salary calculations.

Senator Baulieu moved and Senator Salisbury seconded adoption of the University Committee proposal. The motion carried without further discussion, 27 in favor, none opposed, with one abstention.

DISCUSSION ITEM

1. Strategic Budgeting and Budget-Building Committee (SBBBC)

Presented by Professor John Lyon, Chair of the SBBBC, his concluding act in this role. Professor Marilyn Sagrillo has been elected chair for a three-year term beginning in the fall. The SBBBC began in the middle of the budget process this year and was probably less effective than it will be when participating for the full cycle. "We learned to dance with new partners to music we didn't know." It was an especially difficult learning experience because of mandated budget reductions. It was frustrating to plan cuts in base budgets and people without knowing through most of the process what the final numbers would be. Nonetheless it is clear that the committee can be effective in setting directions, although not in making detailed decisions, which is not part of its charge.

Next year we must make do with fewer faculty, staff, and student workers and less money, and perform the same job we have this year. We have to choose not to do some things. We can and have returned pay plan funds rather than S&E because we get to calculate the overhead in this giveback. Over the long term this will hurt us in our ability to recruit and retain faculty. It has been a frustrating experience.

INFORMATION ITEMS

1. Report of the Provost

Presented by Provost Sue K. Hammersmith who thanked the Senate for its support and hospitality in her first year in Green Bay. It has been a rough year. Next year should be better for all.

She had distributed a summary report at the beginning of the meeting and now highlighted some main points:

- The new Dean of Professional Studies and Outreach, Fritz Erickson, will be here on August 1. She invited the Senate to join her in thanking Professor Jane Muhl for her service as Interim Dean for the past three years. The Senate applauded Dean Muhl.
- The University Committee has interviewed candidates for the position of Secretary of the Faculty and Academic Staff. The announcement of an appointment should come soon.
- At a reception yesterday we celebrated the scholarly and creative achievements of faculty and academic staff. This is an important recognition even at this busy time of year. Her office has compiled a bibliography of faculty and staff work. She distributed copies to the Senate.
- Promotions have been approved and forwarded to the Board of Regents for action: to Associate Professor, Angela Bauer, Andrew Fiala, Regan Gurung, Aeron Haynie, John Mariano, Brian Merkel, Jennifer Mokren, Kim Nielsen, and William Witwer; to full Professor, Larry Smith. The Senate applauded.
- Sabbaticals have been approved for Professors Mark Everingham, Tian-you Hu, and Dennis Lorenz.
- Enrollment for Summer Camps is growing. We expect 4,500 young people on campus for programs that include music, art, theater, athletics, science and mathematics, and Spanish immersion. Additionally, we will host the Wisconsin Association of Student Counselors which will bring 200-300 student government leaders here from across the state.
- The Laboratory Sciences project moves forward on schedule. The Studio Arts project is back on track for various planned improvements. Rose Hall and Wood Hall renovations are on hold because of the budget situation.

2. University Committee Report

Presented by Professor John Lyon, Chair, his final report. He noted that the University Committee has:

- evaluated candidates for the Secretary of Faculty and Academic Staff position and made recommendations, today, to the Provost;
- continued its review of the Extended Degree program, concerning which the Senate will receive the Committee's advice in September; and
- received and will consider the issues raised in the report of the Equality for Women Task Force.

Lyon thanked his colleagues on the University Committee and Senate for a very positive experience during the past year, for their support, and for the commitment they give to their serious responsibilities. He remarked on his appreciation for the Senate as an institution, and noted the Secretary of the Faculty's similar appreciation for institutions. The Senate applauded Professor Lyon.

NEW BUSINESS

Disregarding proper parliamentary procedure, the Chancellor, taking note of Lyon's comment on institutions, rose to say that with time individuals can become institutions and that Professor Jerrold Rodesch, as Secretary of the Faculty and Academic Staff, had met such a fate. He asked the Senate to give by acclamation an expression of thanks to Rodesch as he retires. Senator Logan intervened with a very friendly [amendment in the form of a resolution](#). The Senate voted its support with applause.

Speaker Noppe expressed personal thanks to Rodesch for assistance given to her, but Rodesch ruled that the Speaker was out of order and not entitled to address the body with her opinions.

This exchange probably reminded the Chair of the University Committee that it had forgotten to include [election of the Speaker of the Senate for 2003-04](#) on the agenda. The action should be taken. It was. Senate Abbott nominated Senator Noppe. There were no other nominations, and [the Senate unanimously elected Noppe to continue in her office](#).

ADJOURNMENT

There being no further business, the meeting adjourned at 3:55 p.m.

Respectfully submitted,

Jerrold Rodesch,

Secretary of the Faculty and Academic Staff

Faculty Senate Discussion Item #1, 9/17/03

REVISION OF UWGB CHAPTER 54.03 (B)

UWGB 54.03

B. Personnel Council

1. The appropriate Dean(s) shall seek the advice of the Personnel Council whenever a candidate for appointment or promotion is to receive tenure.
2. The Council shall develop written criteria to be used in providing its advice.
3. A member of the Personnel Council shall not take part in the deliberations or voting of the Council in the review of a candidate if the Council member is also a member of any other unit, program, or committee which is responsible for reviewing the candidate. When the operation of this rule reduces the active membership of the Council ~~below~~

four, the University Committee will designate alternative members to fill all vacancies caused by recusal.

4. On its own initiative, or upon the request of the University Committee, the Personnel Council may advise the Faculty Senate about issues of personnel policy and implementation that fall within the jurisdiction of the Faculty.

Faculty Senate Discussion Item #2, 9/17/03

Resolution in Support of the Current Benefits Structure of the University of Wisconsin System

WHEREAS, the University of Wisconsin System stimulates the state's economy and provides invaluable resources and education statewide, yet is taking a cut in state funding that is disproportionate to its portion of the state budget; and

WHEREAS, the tradition of excellent benefits for state employees allows the UW to recruit and retain world-class employees, despite generally lower wages in comparison with the private sector; and

WHEREAS, the UW System is proposing to increase the portion of healthcare premiums paid by UW faculty and academic staff, effectively imposing a unilateral wage cut; and

WHEREAS, that increase imposes a hardship on many lower paid employees of the UW System; and

WHEREAS, faculty and academic staff do not have the opportunity to negotiate our benefits as do represented state employees via their labor contract negotiations; therefore be it

RESOLVED, that the University of Wisconsin-Green Bay Faculty Senate affirms its support for the current formula for calculating the portion of health insurance benefits paid for by the State of Wisconsin (the employer), and opposes the imposition of co-payments for health care beyond those that already exist.

Faculty Senate Information Item #2, 9/17/03

Annual Report of the University Committee

University of Wisconsin - Green Bay

2002-2003

John M. Lyon, Chair

Committee Members: Cliff Abbott, Mimi Kubsch, Dick Logan, John Lyon, Illene Noppe, Joyce Salisbury, and student representative John Rumpel

In this report I will try to summarize the history of UC and Senate business for the 2002-2003 academic year. If you have questions on the details I encourage you to review the excellent minutes of the Faculty Senate and the University Committee meetings that are available in the office of the Secretary of the Faculty and Academic Staff.

The academic year began with Provost Sue Hammersmith and Dean of Liberal Arts and Science Carol Blackshire-Belay joining the University. The addition of these two new faculty members to the administrative ranks of the University created a year that was rich in the analysis and discussion of the policies and practices of the University. These investigations and analyses helped the University Committee to better understand ourselves and to provide the Provost and the Dean with a foundation of knowledge of our University that should help to support their deliberations for the foreseeable future.

The business of the Faculty Senate began this year with three items that carried over from last year. These items dealt with faculty status for teaching academic staff, General Education reform and Extended Degree questions.

At its September meeting the Faculty Senate approved changes in sections 50 and 51 of the faculty handbook dealing with faculty status for teaching academic staff. The changes in the code were intended to change the process by which teaching academic staff would be granted faculty status. The change attempted to connect the privilege of faculty status to the position instead of to the individual. Changes to this section of the faculty handbook require the approval of the Board of Regents. Currently, the changes as passed have not been forwarded by the Chancellor to the President of the System as required for Board of Regent approval. This was due to the Provost having questions regarding the language of the approved changes. She is currently reviewing the language and has promised to work with the UC this year to produce a code change that she can support. In the mean time, the old code is being enforced.

Also at the September meeting of the Faculty Senate the General Education Council presented their vision for a new General Education program. This proposal was widely discussed over the next few months and was finally rejected by the senate. The Faculty Senate then passed the following resolution supporting the role of interdisciplinary studies in the general education program.

Whereas the University of Wisconsin-Green Bay is committed to a distinctive academic plan characterized by strong interdisciplinary, problem-focused liberal education,

Be it resolved that providing students with an interdisciplinary approach to problem solving be the top priority of the general education program.

While the first two items of old business started strong and loud, the Extended Degree business began as low key discussions between the UC chair and the Dean of Liberal Arts and Science. The business heated up in the spring when the University Committee called for the formation of a Faculty Executive Committee to oversee the academic interests of the Extended Degree Program and, after months of debate, the Faculty Senate passed a resolution calling for the formation this Committee. While this discussion was ongoing, the Dean of Liberal Arts and Science requested that a complete analysis of the Extended Degree Program be conducted. The UC took on this task and completed its work in late spring. The UC report on the Extended Degree Program presented an analysis of a number of issues regarding the program including program mission and governance.

In the middle of the year, the Faculty Senate passed code changes dealing with Section 6.01 and the Committee on Academic Actions. The code change regarding Section 6.01, some refinement to the language of the code, was forwarded by the Chancellor to the President of the System for the approval by the Board of Regents and will be placed into action while we await the approval from the Regents. The code change dealing with the Committee on Academic Actions, dealing with the length of terms for faculty representatives, does not need Regent approval and was placed into action for next year.

The January Senate meeting allowed some free time for unscheduled business and the UC chair invested this time by inviting comments and concerns regarding the state of campus technology and in particular the state of implementation of the PeopleSoft system. The timing must have been right, as a number of issues were brought

to the floor of the senate. The most critical problem that was addressed was one of not knowing whom to contact for specific questions regarding campus technology and a tendency to be passed around when you do ask a question. In less than a week the UC and Associate Provost Kathy Pletcher had worked out a process by which the computer help desk would act as the point of first contact for any and all questions regarding campus technology and software systems. The plan called for the help desk to log all questions, to provide or obtain answers to all questions, to develop and post on a web site a list of commonly asked questions and their answers and to develop a campus email technology list serve. I encourage the Associate Provost to review these systems in the spring to determine their effectiveness and to make changes as needed.

Budget issues were with us the entire year. They began with budget reductions in the fall, became stressful during the discussion of the use of the "Learning Experience" funds and continued into the spring as the state tried to address its budget deficient. Along the way the Senate Budget and Planning Committee presented to the Senate for their approval a plan for Strategic Budgeting at UW-Green Bay. The plan, a joint product of the Senate Budget and Planning Committee and the Provost and Chancellor was accepted for a one year pilot trial and was quickly put into action as the University worked to produce a 03-04 budget that included a significant base budget reduction and a decrease in staffing.

The year saw the retirement of the Jerry Rodesch, the Secretary of the Faculty and Academic Staff. The UC and the Faculty Senate recognized Jerry for his outstanding service to the University at its May meeting with a formal resolution and a standing ovation. The UC and the ASC worked together to recruit and interview candidates for the open position and made its recommendations to the Provost and Chancellor in late spring.

Even without a hope for faculty salary increases for the next academic year the Senate, at the urging of the UC chair to maintain the practice if just for the practice, debated and passed a resolution regarding the distribution of the faculty pay plan.

A number of issues and problems were discussed to some extent at UC meetings but survived our best attempts to solve them during the year. Included among these issues are:

- faculty development opportunities;
- childcare facilities to support the needs of our faculty, staff and students;
- the position of a faculty advocate;
- the role of the University Ombudsperson;
- equality of S&E funds across units.

I would like to thank once again the University Committee for their strong support and wise council over the past year, without which I would have made many more mistakes. I would also like to thank the Faculty Senate, the Provost and the Chancellor for their active roles in shaping the decisions that were made in the Faculty Senate this past year. I encourage you all to continue to ask the difficult questions, to seek the truth and to work to forge effective solutions to our problems both large and small.

Faculty Senate Resolution, 5/14/03

**RESOLUTION OF THE UW-GREEN BAY FACULTY SENATE HONORING
PROFESSOR JERROLD RODESCH**

RETIRING SECRETARY OF THE FACULTY AND ACADEMIC STAFF

WHEREAS, our esteemed colleague has provided many years of invaluable service to the governance of our institution in many capacities, and

WHEREAS, Professor Rodesch has provided exemplary leadership in those capacities, culminating in his tenure as our most recent Secretary of the Faculty and Academic Staff; and

WHEREAS, Professor Rodesch has been a model of what all academics ought aspire to be: knowledgeable, thoughtful, sober, articulate, well-reasoned; and

WHEREAS, Professor Rodesch has been a most diligent interpreter and defender of the highest values of our academic institution; and

WHEREAS, Professor Rodesch has always conducted himself in a manner that is the very essence of collegiality; and

WHEREAS, we do not wish to leave anything out and must add, therefore, that we are sure that he is in every other respect a damn fine fellow –

NOW, THEREFORE, BE IT RESOLVED that the Faculty Senate of UW-Green Bay, meeting on this fourteenth day of May 2003, wishes to express to Professor JERROLD RODESCH its deepest appreciation and most heartfelt gratitude for his long and selfless service to our institution, and wishes him Godspeed and rich rewards in whatever endeavors he might pursue hereafter.

AVE ATQUE VALE

Report to the Faculty Senate

Submitted by Sue K. Hammersmith, Provost/Vice Chancellor for Academic Affairs

University of Wisconsin-Green Bay

September 17, 2003

I. NEW FACES

Please join me in welcoming two new faces:

- **Kenneth Fleurant** (Humanistic Studies) was selected to replace Jerry Rodesch as Secretary of the Faculty and Academic Staff.
- **Fritz Erickson** has joined us as the new Dean of Professional and Graduate Studies. He comes from Eastern Washington University, where he served as Dean of the College of Education.

Thanks to the University Committee for their assistance in selecting "SOFAS VIII" and to all who participated in the search process for our newest academic dean.

II. ENROLLMENT UPDATE

A fact sheet which profiles our student body and freshman class is attached. Highlights include:

- **The 2003 freshman to-sophomore year retention jumped to 83%! This 9% increase in one year's time is extraordinary and puts us on par with more elite private institutions. In addition, our minority students were retained at the same rate as non-minority students. Congratulations to all who participated last year in the First-Contacts program, in advising freshmen, or other initiatives to enhance our students' first-year experience.**

- **Campus housing is in demand.** A new apartment-style residence hall opened this fall, adding 120 beds. Despite this addition, around 400 students remained on a waiting list for campus housing. The new buildings have roomy, four-bedroom apartments in a quiet, private atmosphere. They're great!
- **Average student age is 23.5 years.**
- **99% of the freshman class are full-time students.**
- **Graduate enrollments continue to grow.** Our newest program, a Masters of Social Work, opened this fall, and enrollments in the new Masters of Management program continue to exceed expectations.

II. NAMED PROFESSORS

Two distinguished faculty were selected for named professorships, which will begin January 1. They are:

- **Ganga Nair** (Natural and Applied Sciences) has been selected to receive the Herbert Fisk Johnson Professorship in Environmental Science.
- **Phillip Clampitt** (Information and Computing Science) has been selected to receive the Philip J and Elizabeth Hendrickson Professorship for Business.

Thanks to the University Committee for screening and recommending candidates. Please join me in congratulating these individuals.

III. FOCUS PROGRAM

This year we launched a new FOCUS program to provide first year students, freshmen or transfer, with an integrated, cohesive set of services and activities. These include a revamped summer registration, fall orientation, ongoing first-year activities, and a majors fair before spring registration. Co-chairs of this project are Scott Furlong (Public and Environmental Affairs) and Brenda Amenson-Hill (Director of Student Life)

IV. HIRING PROCESS

Last year I became aware that many found the faculty hiring process inconsistent, confusing, or frustrating. A new policy and procedures document will be piloted this year. It is designed to be more user-friendly; to affirm the responsibility of the units, deans, and provost; and to ensure that the process can move forward in a timely manner.

VI. LAB SCIENCES

The reopening of two newly renovated floors in the Lab Sciences building was delayed by water damage that occurred over Labor Day weekend. This situation was rectified, and the remodeled floors have reopened. Work on the rest of the building continues on schedule

VII. CAMPUS COMPACT

UW-Green Bay joins many other UW campuses in joining the Wisconsin Campus Compact this year. The Campus Compact is a national initiative designed to encourage and promote service learning (community-based learning). Having an opportunity to apply what they are learning in the classroom in a community setting, and then to reflect on their experience, has proven to be an effective and meaningful learning experience for many students. The Wisconsin Campus Compact has a full-time coordinator located at UW-Milwaukee. Information and materials are available to assist faculty in many different disciplines who have an interest in giving their students this type of experience.

Faculty who are already doing community-based learning, or who are interested in exploring this option, are encouraged to get in contact with our UW-Green Bay campus coordinator, Linda Peacock-Landrum (Director of Career Services).

VIII. AMERICAN DEMOCRACY PROJECT

The American Association of State Colleges and Universities, the New York Times, and the Carnegie Foundation are collaborating to sponsor the American Democracy Project. This project is designed to encourage and assist faculty who are committed to promoting civic education and engaged citizenship among our students. A campus working group will be

formed to guide this effort. More information will be forthcoming. Faculty with a particular interest in this are invited to make their interest known. Again, more information will be forthcoming.

IX. OUTREACH

Effective July 1, 2003, Outreach reports directly to the Provost rather than to the Dean of Professional and Graduate Studies. This change is designed to integrate the services and potential of Outreach more fully into the ongoing planning and development of the University and of Academic Affairs.

Respectfully submitted,

Sue K. Hammersmith

University of Wisconsin Green Bay

Fact Sheet – Fall 2003

(Courtesy of Sue Keihn)

Students

Headcount=5,450 (98% undergraduates)

FTE = 4,650 (80% full-time) (100 more than previous record)

66% women

94% Wisconsin Residents

5.4% Minority (N= 299)(largest = SE Asians =94)(20 more than last year)

1% International (N=82) (down about 20)

Average age = 23.5 (20% 26 years and older)

55% from Brown County – 77% from N.E.WI Counties

Academics

Top three # of majors = Business, Psychology, and Human Biology

Student/faculty ratio = 22/1

145 FTE fulltime faculty

200 FTE Academic Staff (578 FTE all faculty and staff plus 900 student employees)

Degrees awarded annually = 917 bachelors and 27 masters

BA/BS Graduates: 290 in Professional programs, 258 in Social Sciences,

201 in Arts/Humanities, 155 in Natural Sciences and 30 Other

Student Services

33% students living on campus (75% of new freshmen)

1838 on campus beds

24 residence hall buildings

75 Student Organizations

Tuition = resident=\$4,654, non-resident = \$14,700 annually (600-700 more for res and non-res)

Housing costs = avg. \$2531 (\$281/mo)

Estimated cost of attendance = \$12,200 (WI resident living on campus)

New Freshmen and New Transfers

New Freshmen – N=966 (51% first generation college)

Average ACT=22.7

Average HS GPA = 3.36

Top 10% HS Class = 20%

Freshmen admission ratio = 76% (admitted/applicants)

Freshmen enrollment yield = 44% (enrolled/admitted)

New Freshmen 99% fulltime

New Transfers – N=450

New Transfers from UW Institutions – 50%

Student Success

Graduation rate=44% after six years (60% within UW System)

Retention FR to Soph = 83%

Spring to Fall Retention =89-93%

Job Placement rate = 94% employed, graduate school or not seeking employment

Graduate School attendance = 14%