

Annual Reports of University Elective and Appointive Committees 2021-2022

University of Wisconsin—Green Bay

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FACULTY ELECTIVE COMMITTEES

University Committee

No report submitted

Committee of Six

Annual Report 2021-2022

Committee of Six Full Professors Report and Recommendations

The minutes from the meetings are attached - In general this was a pleasant process, and all five candidates were recommended for promotion to full professor. The materials were all complete, and accessible in a timely manner, and we were able to schedule the meetings to accommodate both the candidates' and committee members' travel and other schedules.

Recommendations:

Signatures:

The most difficult part of the operation turned out to be getting all of the signatures onto a single pdf document. At this point, if Acrobat is used to sign a document it automatically locks it - and does not allow the signature to be copied and pasted into another document. For some reason we were also not allowed to use Adobe Acrobat's "collect signatures on a document" function – as it generated a security alert/error message. I ultimately had to print out the signatures and physically cut/paste them onto the signature pages which were then scanned back into Acrobat. Recommendation: Chair should collect the signatures of each member beforehand – and put together the signature pages for each candidate well ahead of the meetings.

Outside Letters:

Overall, this year's letters were better than they have been for most of the 4 years that I have served on this committee. It seems that the guidelines that were suggested helped. One new suggestion was that the letters be grouped by source, instead of all being in one "outside letters" file. Testimonials from colleagues, former student and community members should be grouped together, and be separated from the independent assessments of scholarship. It is important to note again that these independent assessments are especially important to the committee, as they provide insight for understanding and evaluating the scholarship of an unfamiliar discipline. The committee notes that this insight from peers in the field is more informative than citation metrics, and testimonials. The committee is most interested in a scholarly endorsement from a professional peer who is not a colleague, collaborator, or friend of the candidate. A co-panelist at a conference or reviewer/editor would be acceptable. Currently, we do not specify how many letters of this type that we require – at this point we think that at least two should be necessary, three or four would be ideal, as these letters are requested by the department chair.

Dossier Format:

The move to a digital format has been a big step in the right direction. Currently, there is no required format, and that has left candidates to their own devices as to how to put these

documents together. This year's dossiers ranged from very well organized and easy to navigate to the other extreme of a 715-page pdf without a linked table of contents. Without dictating a strict format, the committee would like to suggest that at the very least the dossiers have a linked table of contents. It would also be helpful to have hyperlinks in the narrative to the supporting materials in the rest of the dossier. Acrobat DC makes this a fairly easy thing to do. If the candidate really cannot manage this on their own, they should be strongly encouraged to ask for help. Below is a suggested dossier structure:

Suggested Dossier Structure

Table of contents – indexed/linked to the folders

Folder 1: Narrative, CV, Letter from the Dean, Letter from the Professional Committee,

Folder 2: External letters of support solicited by Chair of the Professorial Committee

Folder 3: PAR and Merit Reports

Folder 4: Evidence in support of Teaching (use subfolders as needed)

Folder 5: Evidence in support of Scholarship (use subfolders as needed)

Folder 6: Evidence in support of Service (use subfolders as needed)

“The Rules”

Whoever chairs/convenes this committee should, as soon as possible, review the committee charge, and the rules for the Committee of Six Full Professors considerations of promotions to full professor with the committee members. Specifically: What can and cannot be part of the process. To wit: The candidate's promotion has already been vetted and voted upon by his/her department. The Committee of Six Full Professors task is a final peer review of the dossier and the department recommendation, and an interview with the candidate about the dossier and recommendation. Nothing else can be introduced as part of the review. It should also be made clear that the members of the Committee of Six Full Professors cannot be part of the departmental vote on the candidate's promotion. They can be part of the discussion.

Berel Lutsky

Professor of Art

Chair- Committee of Six full Professors

UW- Green Bay – Manitowoc Campus

Academic Affairs Council

2021-2022 Annual Report

Date: June 9, 2022

Subject: 2021–22 Annual Report for the Academic Affairs Council (AAC)

From: David Voelker, AAC Chair, 2021–22

The AAC met regularly throughout the 2021–22 academic year (12 meetings total) to consider undergraduate curricular proposals. The committee consisted of Rebecca Abler, Heather Clarke, Katrina Hrivnak (Assistant Registrar, ex officio/non-voting), Woo Jeon, Sawa Senzaki, Courtney Sherman (Interim Associate Provost, ex officio/non-voting) and David Voelker. Initially, Harrison Thiry was the SGA representative, but he was usually unable to attend due to scheduling conflicts. Abi Pflum joined as the SGA representative in January but was generally unable to attend meetings. In May, Ray Hutchison filled a seat that was vacated by Sawa Senzaki when she became an associate dean.

In addition to discussing the curricular changes listed below, the AAC also approved the following proposals:

- a new global course number (494) and description for a 1-3 credit Co-op course
- a de-crosslisting plan submitted by Dean Chuck Rybak
- a request for authorization to implement a major in Sociology and Anthropology
- a revised global course description for both lower- and upper-level internships

Although the AAC ultimately approved all of the proposals for new courses, course changes, program changes, new programs, and deactivations that it considered during the year, it's important to note that the ACC sometimes had questions for program chairs, which resulted in clarifications that improved the proposals. Moreover, the committee frequently made small corrections on the proposals, including improvements for how the major and minor requirements appear in the catalog. There were likely more program and course changes than typical due to the removal of crosslisting from the catalog for 2022–23.

The program review process was on hold this year, so the AAC did not handle any program reviews.

Request Type Key:

CC=Course Change, NC=New Course, D=Deactivation, PC=Program Change, NP=New Program

Course/Program	Request Type	Outcome
ACCTG 497 : Internship	CC	Approved
ACCTG ACCTG_ACC : Accounting -Accelerated Emphasis	PC	Approved
ART 403 : Special Topics in Drawing	NC	Approved

ART 435 : Advanced Woodworking & Furniture Design	CC	Approved
COMM 205 : Elements of Media	CC	Approved
COMM 237 : Small Group Communication	CC	Approved
COMM GENERAL : Generalist Emphasis	NP	Approved
DJS 221 : American Law in Historical Perspective	CC	Approved
ECON 206 : Macro Economics Laboratory	CC	Approved
ECON 298 : Independent Study	CC	Approved
ECON 302 : Intermediate Macro Economic Theory	CC	Approved
ECON 303 : Intermediate Micro Economic Theory	CC	Approved
ECON 304 : Contemporary Labor Markets	CC	Approved
ECON 309 : Urban and Regional Economics	CC	Approved
ECON 330 : Money and Banking	CC	Approved
ECON 352 : Applied Economic Concepts	CC	Approved
ECON 401 : REGIONAL ECONOMIC ANALYSIS	CC	Approved
ECON 409 : Public Finance and Fiscal Policy	CC	Approved
ECON 453 : Cost Benefit Analysis	CC	Approved
ECON 478 : Honors in the Major	CC	Approved
ECON 485 : Managerial Economics	CC	Approved
ECON-I : Economics Minor	PC	Approved
ECON : Economics Major	PC	Approved
EDUC 311 : Teaching World Languages	CC	Approved
ENV ET : Environmental Engineering Technology	PC	Approved
GEOG 209 : Landscapes of North America	NC	Approved
HRM 497 : Internship	CC	Approved
ITADS INFO TECH : Information Technology Emphasis	NP	Approved
MGMT 497 : Internship	CC	Approved
MKTG 497 : Internship	CC	Approved

NURSING 290 : Foundations of Nursing Practice Practicum/Experiential Learning	CC	Approved
POL SCI 301 : Environmental Politics and Policy	CC	Approved
PSYCH 471 : Field Experience 1	NC	Approved
PSYCH 472 : Field Experience 2	NC	Approved
PSYCH GENERAL : Psychology Major	CC	Approved
PU EN AF 409 : Public Finance and Fiscal Policy	D	Approved
WOST 205 : Women in Literature	CC	Approved
WOST 201 : Introduction to LGBTQ Studies	CC	Approved
PU EN AF 490 : EMBI Co-Op/Experience	CC	Approved
PU EN AF 402 : Environmental and Resource Economics	D	Approved
PU EN AF 323 : Sustainable Land Use	CC	Approved
U EN AF 305 : Natural Resources Economic Policy	D	Approved
NUT SCI 486 : Medical Nutrition Therapy II: An Integrative and Functional Approach	CC	Approved
NEW_CERT : Applied Politics	NP	Approved
ENV SCI 490 : EMBI Co-Op/Experience	D	Approved
EDUC 206 : Culturally Responsive Teaching and Learning Cultural Images in Materials for Children and Adolescents	CC	Approved
ECON 480 : Capstone: Seminar in Economic Literature and Issues	CC	Approved (updated college from CAHSS to CSB)
ECON 403 : International Economics	CC	Approved (updated college from CAHSS to CSB)
ECON 402 : Environmental and Resource Economics	CC	Approved (updated college from CAHSS to CSB)
ECON 310 : Introduction to Econometrics	CC	Approved (updated college from CAHSS to CSB)
ECON 307 : History of Economic Thought	CC	Approved (updated college from CAHSS to CSB)
ECON 305 : Natural Resources Economic Policy	CC	Approved (updated college from CAHSS to CSB)

ECON 210 : Quantitative Methods for Economists	CC	Approved (updated college from CAHSS to CSB)
ECON 203 : Micro Economic Analysis	CC	Approved (updated college from CAHSS to CSB)
SECON ED-I EA-A : Early Adolescence to Adolescence Emphasis	PC	Approved
SECON ED-I All Ages : Early Childhood to Adolescence Emphasis	PC	Approved
SCM 383 : Enterprise Resource Planning	CC	Approved for Spring 22.
SCM 381 : Operations Management	CC	Approved
SCM 380 : Project Management	CC	Approved for Spring 22.
SCM 200 : Principles of Supply Chain Management	CC	Approved
PU EN AF 254 : Introduction to Designing with Communities and Neighborhoods	NC	Approved
PU EN AF 152 : Introduction to Graphic Display and Planning	NC	Approved
ARTS MGT : Arts Management Major	PC	Approved. Will be removed from 22-23 catalog.
ART 373 : Intermediate Printmaking	CC	Approved
ART 377 : Lithography	CC	Approved
COMM 480 : Cases in Communications and Media Management	CC	Approved
ENV SCI 305 : Environmental Systems	CC	Approved. Removed crosslisting.
ENV SCI 336 : Environmental Statistics	CC	Approved. Removed crosslisting.
ENV SCI 415 : Solar and Alternate Energy Systems	CC	Approved. Removed crosslisting.
ENV SCI 433 : Ground Water: Resources and Regulations	CC	Approved. Removed crosslisting.
GEOSCI 432 : Hydrogeology	CC	Approved. Removed crosslisting.
WATER 444 : Geochemistry of Natural Waters	CC	Approved. Removed crosslisting.
ET 305 : Environmental Systems	D	Deactivated due to de-crosslisting.
ET 336 : Environmental Statistics	D	Deactivated due to de-crosslisting.
ET 415 : Solar and Alternate Energy Systems	D	Deactivated due to de-crosslisting.
ET 432 : Hydrogeology	D	Deactivated due to de-crosslisting.

ET 433 : Ground Water: Resources and Regulations	D	Deactivated due to de-crosslisting.
ET 444 : Geochemistry of Natural Waters	D	Deactivated due to de-crosslisting.
PHYSICS 415 : Solar and Alternate Energy Systems	D	Deactivated due to de-crosslisting.
MUS APP 127 : Instrumental Lessons 1	CC	Approved
MUS APP 128 : Instrumental Lessons 2	CC	Approved
MUS APP 227 : Instrumental Lessons 3	CC	Approved
MUS APP 228 : Instrumental Lessons 4	CC	Approved
SOC WORK 204 : Sustainability and Social Problems	NC	Approved
DESIGN 437 : Environmental Design Studio II	CC	Approved
DESIGN-I : Design Arts Minor	PC	Approved
ENV POL PL DESIGN : Regional Planning & Environmental Design Emphasis	PC	Approved
PSYCH 497 : Internship	CC	Approved
PSYCH : Psychology Major	PC	Approved
ACTU SCI-I : Actuarial Science Minor	PC	Approved
BUS ADM 201 : Principles of Sustainability in Business	CC	Approved
ENGR 260 : Introduction to Engineering Ethics	CC	Approved
ENGR 408 : Finite Element Analysis	CC	Approved
ENV SCI 320 : The Soil Environment	CC	Approved
ENV SCI 432 : Hydrogeology	D	Deactivation for de-crosslisting. Approved
ENV SCI 467 : Capstone in Environmental Science	CC	Approved
ET 207 : Parametric Modeling	CC	Approved
ET 320 : The Soil Environment	D	Deactivation for de-crosslisting. Approved
GEOSCI 421 : Geoscience Field Trip	CC	Approved
HIMT : Certificate of Degree in Health Information Management	NP	Approved
ORG LEAD 301 : Rising Leadership	NC	Approved
ORG LEAD 346 : Organizational Research and Statistics	CC	Approved

PSYCH 478 : Honors in the Major	CC	Approved
PU EN AF 315 : Public and Non-Profit Management	CC	Approved
PU EN AF 407 : Service in the Public Sector	CC	Approved
PU EN AF 408 : Public Policy Analysis	CC	Approved
PU EN AF 415 : Public and Nonprofit Budgeting	CC	Approved
SCM 434 : Logistics Management	NC	Approved
SCM 334 : Logistics Management	D	Replaced by 434. Approved.
SCM 381 : Operations Management	CC	Approved
SCM 383 : Enterprise Resource Planning	CC	Approved
ORG LEAD 302 : Gender & Equity in Organizational Leadership	NC	Approved
ACCTG 301 : Intermediate Accounting I	CC	Approved
RT 382 : Precolumbian Art of Mesoamerica	CC	Approved
COMM SCI 200 : Civic Scholars Practicum	CC	Approved
ECON 206 : Macro Economics Laboratory	D	Approved
ECON 210 : Quantitative Methods for Economics and Business Economists	CC	Approved
ECON 304 : Contemporary Labor Markets	D	Approved
ECON 307 : History of Economic Thought	D	Approved
ECON 309 : Urban and Regional Economics	D	Approved
ECON 330 : Money, Banking and Financial Markets	CC	Approved
ECON 352 : Applied Economic Concepts	D	Approved
ENGLISH 224 : Practicum in Literary Publishing	CC	Approved
ENGLISH CREATIVE : Creative Writing Emphasis	PC	Approved
ENGLISH LITERATURE : Literature Emphasis	PC	Approved
ENV SCI 334 : Solid Waste Management	CC	Approved
ENV SCI : Environmental Science Major	PC	Approved
ENGR 240 : Micro-controllers and Programmable Logic Controllers	D	Approved
ET 130 : Basic Electrical Circuits I	D	Approved

ET 131 : Basic Electrical Circuits II	D	Approved
ET 150 : Codes, Safety, and Standards	D	Approved
ET 232 : Semiconductor Devices	D	Approved
ET 233 : Linear Circuits	D	Approved
ET 240 : Micro-controllers and Programmable Logic Controllers	D	Approved
ET 311 : Digital Electronics	D	Approved
ET 344 : Industrial Electronics and Control	D	Approved
ET 377 : Industrial Safety and Hygiene	D	Approved
ET 334 : Solid Waste Management	CC	Approved
GEOG 321 : Coastal Resources Policy and Management	CC	Approved
HISTORY 311 : History of Wisconsin	React.	Approved
HISTORY 334 : Contemporary Europe	NC	Approved
HISTORY 380 : U.S. Women's History	CC	Approved
MUSIC 366 : Advanced Studio Techniques Live Sound Reinforcement	CC	Approved
MUSIC 455 : Orchestration	NC	Approved
PHILOS 110 : Thinking Critically	D	Approved
PHILOS 237 : Technology, Values, and Society	D	Approved
PHILOS 251 : Ethics of Engineering and Technology	D	Approved
POL SCI-I : Political Science Minor	PC	Approved
POL SCI : Political Science Major	PC	Approved
PSYCH 302 : Developmental Research Methods	D	Approved
PSYCH 321 : Sport and Performance Psychology	CC	Approved
PSYCH 435 : Abnormal Psychology	CC	Approved
PSYCH 492 : Applied Research Lab	NC	Approved
PU EN AF 428 : Public and Nonprofit Program Evaluation	CC	Approved
RISING LDR : Rising Leadership	NP	Approved

SOANTH-I : Sociology & Anthropology Minor	PC	Approved
SOC WORK 455 : First Nations Futures and Decolonizing Social Work	NC	Approved
SOC WORK CHILD WELF : Social Work - Child Welfare Emphasis	PC	Approved
SOC WORK GENERAL : Social Work - General Emphasis	PC	Approved
SOC WORK SUBSTANCE : Social Work - Substance Abuse Emphasis	PC	Approved
SPANISH SPANISH-ED : Spanish and Latin American Studies Emphasis for Students Seeking Teaching Certification	PC	Approved
SPANISH SPANISH : Spanish and Latin American Studies Emphasis	PC	Approved
SPANISH-I EDUC LICEN : Spanish and Latin American Studies Emphasis for Students Seeking Teaching Certification	PC	Approved
SPANISH-I GENERAL : Spanish and Latin American Studies Emphasis	PC	Approved
WGSS-I : Women's, Gender, and Sexuality Studies Minor	PC	Approved
WOST 336 : Gender Development Across the Lifespan	D	Approved
WRIT_AA : Writing and Applied Arts	PC	Approved
ACCTG 301 : Intermediate Accounting I	CC	Approved
ACCTG 313 : Intermediate Accounting II	CC	Approved
ACCTG 323 : Intermediate Accounting III	CC	Approved
ACCTG 414 : Cost Accounting	CC	Approved
ACCTG 415 : Advanced Income Tax Theory and Practice	CC	Approved
ACCTG 423 : Advanced Income Tax Practicum (VITA)	CC	Approved
ACCTG 452 : Accounting Data Analytics	CC	Approved
ACCTG General : Accounting Major	PC	Approved
PSYCH 310 : Drugs and Behavior	CC	Approved
FIN 450 : Bank Administration and Management	CC	Approved

NURSING 280 : Pathophysiology Concepts for Nursing Practice	CC	Approved
ACCTG ACCTG_ACC : Accounting -Accelerated Emphasis	PC	Approved
BIOLOGY 317 : Structure of Seed Plants	D	Approved
BIOLOGY BIOL-ED : Biology for Educators Emphasis	PC	Approved
BIOLOGY-I : Biology Minor	PC	Approved
ECON 208 : Economics WTCS Bridge	NC	Approved
ECON 403 : International Economics	CC	Approved
ECON 453 : Cost Benefit Analysis	CC	Approved
ECON 480 : Capstone: Seminar in Economic Literature and Issues	CC	Approved
ECON APPLIED : Applied Economics emphasis	NP	Approved
ECON FINANCIAL : Financial Economics Major	PC	Approved
ECON-I : Economics Minor	PC	Approved
EDUC 333 : Curriculum & Assessment in Early Childhood	CC	Approved
EDUC 352 : Social and Family Influences on Development and Learning	CC	Approved
EDUC 361 : Introduction to the Art and Science of Teaching	CC	Approved
EDUC 363 : Introduction to the Art and Science of Teaching in Early Childhood	D	Approved
EDUC_CERT : Certificate in Foundations of Education	PC	Approved
ELEC CERT : Electrical Engineering Principles Certificate	NP	Approved
ELEC ENGR : Electrical Engineering Major	PC	Approved
ELEC ET : Electrical Engineering Technology	PC	Approved
ENGLISH 228 : Introduction to Technical and Professional Writing	NC	Approved
ENGLISH 344 : African American Literature	CC	Approved
ENGLISH 345 : LGBTQ Literature	CC	Approved
ENGLISH ENGL-ED : English Education Emphasis	PC	Approved

ENGR 213 : Mechanics I	CC	Approved
ENV ET : Environmental Engineering Technology	PC	Approved
ENV SCI : Environmental Science Major	PC	Approved
ET 360 : Project Management	CC	Approved
FIN 347 : Financial Markets and Institutions	D	Approved
FIN : Finance Major	PC	Approved
GEOG 250 : Introduction to Geographic Information Systems (GIS)	CC	Approved
GEOG 350 : GIS in Public and Environmental Policy	CC	Approved
GEOSCI GEO SC : Geoscience Emphasis	PC	Approved
GEOSCI GEO-ED : Geoscience Emphasis for Students Seeking Teaching Certification	PC	Approved
GLOBAL-I : Global Studies Minor	PC	Approved
HISTORY 207 : Introduction to African-American History	CC	Approved
HISTORY 400 : Voyageur Magazine Practicum	CC	Approved
HISTORY-I : History Minor	PC	Approved
HISTORY : History Major	PC	Approved
HRM-I : Human Resources Management Minor	NP	Approved
HUM BIOL 200 : Professions in Human Biology	NC	Approved
HUM DEV 336 : Gender Development Across the Lifespan	D	Approved
HUM DEV 353 : Family Development	D	Approved
HUM DEV 424 : The Development of Creative and Critical Thinking	D	Approved
HUM DEV 439 : SOC,BEHAV,BIOL IMPLIC-AGING	D	Approved
HUM DEV 481 : STUDENT LEAD TOPICS	D	Approved
HUM DEV 484 : Senior Honors Project	D	Approved
HUM DEV 496 : Research Assistantship	D	Approved
HUM DEV 497 : Internship	D	Approved
HUM DEV 498 : Independent Study	D	Approved

HUM DEV 499 : Travel Course	D	Approved
HUM STUD 320 : Language and Identity	CC	Approved
HUM-I Relg Studs : Religious Studies	PC	Approved
MECH CERT : Mechanical Engineering Principles Certificate	NP	Approved
MECH ET : Mechanical Engineering Technology	PC	Approved
MGMT 482 : Capstone in Business Strategy	CC	Approved
MGMT-I : MANAGEMENT MINOR	NP	Approved
MKTG-I : MARKETING MINOR	NP	Approved
Digital Marketing and Sales Management Certificate	PC	Approved
MKTG_CERT2 : CERTIFICATE IN MARKETING ANALYTICS	NP	Approved
NURSING 255 : Health Assessment for Nursing Practice	NC	Approved
NURSING 305 : Healthy Aging and Chronic Care Management	NC	Approved
NURSING 310 : Health Assessment for Nursing Practice	D	Approved
NURSING 330 : Health & Illness Concepts I: Advanced Nursing Skills/Simulation/Practicum	D	Approved
NURSING 331 : Health & Illness Concepts I: Advanced Nursing Skills/Simulation	NC	Approved
NURSING 332 : Health & Illness Concepts I: Practicum	NC	Approved
ACCTG-I : Accounting Minor	PC	Approved
BIOLOGY 306 : Principles of Ecology	NC	Approved
ENV SCI 302 : Principles of Ecology	D	Approved
BIOLOGY 365 : Aquatic Invertebrates	CC	Approved
BIOLOGY 469 : Conservation Biology	NC	Approved
ENV SCI 469 : Conservation Biology	D	Approved
BIOLOGY ANIMAL : Animal Biology Emphasis	PC	Approved
BIOLOGY ANIMAL_ACC : Accelerated Animal Biology Emphasis	PC	Approved

BIOLOGY AQUACUL : Aquaculture Emphasis	PC	Approved
EDUC 340 : Supporting Learning and Behavior in the Classroom	CC	Approved
EDUC 425 : The Early Years of Literacy and Language Development	CC	Approved
ENGLISH 303 : Advanced Poetry Writing Workshop	CC	Approved
ENGLISH 305 : Novel Writing Workshop	CC	Approved
ENGLISH 306 : Novel Revision Workshop	CC	Approved
ENGR 236 : Technical Writing	NC	Approved
ENGR 322 : Engineering Measurements Lab	CC	Approved
ENV POL PL : Environmental Policy & Planning Core	PC	Approved
ENV SCI 337 : Environmental GIS	CC	Approved
ENV SCI ENVSCI_ACC : Accelerated Emphasis in Environmental Science	PC	Approved
ENV SCI : Environmental Science Major	PC	Approved
ET 390 : Mechatronics	CC	Approved
ETHIC_CERT : Certificate in Professional Ethics	PC	Approved
FIN 345 : Risk Management and Insurance	CC	Approved
GEOSCI GEO_ACC : Accelerated Geoscience Emphasis	PC	Approved
HISTORY 309 : United States Immigration History	CC	Approved
HRM : Human Resource Management Major	PC	Approved
HUM DEV 478 : Honors in the Major	D	Approved
HUM DEV 494 : Capstone	D	Approved
INFO SCI 443 : Game Development	NC	Approved
ITADS DATA : Data Science Emphasis	NP	Approved
ITADS GAME : Game Studies Emphasis	NP	Approved
MECH ENGR : Mechanical Engineering	PC	Approved
MGMT : Management Major	PC	Approved
MKTG : Marketing Major	PC	Approved

MUS APP 69 : Elementary Guitar	CC	Approved
NURS_TRAD : Nursing (traditional 4yr)	PC	Approved
NURSING 290 : Foundations of Nursing Practice: Practicum/Experiential Learning	CC	Approved
NURSING 300 : Pharmacology for Nursing Practice	CC	Approved
NURSING 350 : Professional Development I: Nursing Theory, Image and Ethics	CC	Approved
NURSING 360 : Health & Illness Concepts II	CC	Approved
NURSING 380 : Alterations in Health & Illness II: Practicum/Lab/Simulation	CC	Approved
NURSING 390 : Leadership for Sustainable Healthcare: Health Disparities, Health Equity, & the Nursing Profession	CC	Approved
NURSING RN_BSN : RN-BSN Emphasis	PC	Approved
NURSING RN_BSN_ACC : Accelerated RN-BSN Emphasis	PC	Approved
NUT SCI 270 : Sport and Performance Nutrition	NC	Approved
ORG LEAD 198 : Introduction to Leadership	CC	Approved
ORG LEAD 347 : Budgeting and Financial Management	CC	Approved
ORG LEAD 348 : Organizational Behavior Across Sectors	CC	Approved
ORG LEAD 301 : Rising Leadership	CC	Approved
ORG LEAD 400 : Organizational Leadership Capstone	CC	Approved
ORG LEAD 420 : Mindful Leadership	NC	Approved
ORG LEAD EC EDUC : Early Childhood Educatin Emphasis	PC	Approved
BUS ADM ENTREPREN : Entrepreneurship Emphasis	PC	Approved
BUS ADM GENERAL : General Business Emphasis	PC	Approved
BUS ADM SUPPLY : Supply Chain Management Emphasis	PC	Approved
HUM BIOL HUB-GEN : General Human Biology Emphasis	PC	Approved
GERMAN GENERAL: German Emphasis	PC	Approved

GERMAN-I EDUC LICEN: German Emphasis for Students Seeking Teaching Certification	PC	Approved
GERMAN-I GENERAL: German Emphasis	PC	Approved
PHILOS 212 : Philosophy, Religion, and Science	CC	Approved
PHILOS 213 : Ancient Philosophy	CC	Approved
PHILOS 220 : Environmental Ethics	CC	Approved
PHILOS 227 : Business Ethics	CC	Approved
PSYCH : Psychology Major	PC	Approved
PU EN AF 344 : Leadership in Organizations	PC	Approved
PUB ADM EMER MGNT : Emergency Management Emphasis	PC	Approved
PUB ADM PUB_NP_MGT : Public & Nonprofit Management Emphasis	PC	Approved
SOCIOL 246 : Juvenile Delinquency	CC	Approved
SUPPLY : Certificate in Supply Chain Management	PC	Approved
SUSTAIN-I : Sustainability Minor	PC	Approved
THEATER DESIGN-TEC : Design/Technical Theatre Emphasis	PC	Approved
THEATER MUSICAL : Musical Theatre Emphasis	PC	Approved
THEATER PERFORM : Performance Emphasis	PC	Approved
THEATER STUDIES : Theatre Studies Emphasis	PC	Approved
Theatre Studies Minor	PC	Approved
THEATRE 100 : Theatre Gateway	CC	Approved
THEATRE 131 : Acting I		Approved
THEATRE 220 : Stage Management	CC	Approved
THEATRE 224 : Introduction to Theatre Design	CC	Approved
THEATRE 372 : American Musical Theatre Dance	CC	Approved
WATER_SCI GENERAL : Water Science	PC	Approved
WATER_SCI WATER_ACC : Accelerated Water Science Emphasis	PC	Approved
WF 105 : Research and Rhetoric	CC	Approved

WF 200 : Professional Writing for Business Majors	CC	Approved
FIN 480 : Student Managed Investment Fund	CC	Approved
SOANTH : Sociology and Anthropology Major	NP	Approved
SOANTH-I: Sociology & Anthropology Minor	PC	Approved effective Fall 2023.
PSYCH 420 : Psychological Testing	D	Approved
PSYCH 345 : Human Sexuality	D	Approved
PSYCH : Psychology Major	PC	Approved
GERMAN 357 : German Cinema	CC	Approved
ET 105 : Fundamentals of Drawing	CC	Approved
ENGR 321 : Energy Conversion Lab	CC	Approved, retroactive to Fall 2021.
ENGR 201 : Engineering Materials	CC	Approved
ENGR 214 : Mechanics II	CC	Approved
POL SCI: Political Science Major	PC	Approved effective Fall 2023.
POL SCI-I: Political Science Minor	PC	Approved effective Fall 2023.

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Membership

Faculty representatives:

Alison Gates AH, Chair
Breyawn Lybbert NS
Tetyana Malysheva NS
Jason Cowell SS
Dean VonDras SS (at large)
Matthew Raunio PS

Student Representative: Harrison Thiry (Fall only)

Ex-Officio Non-Voting:

Associate Dean of CAHSS Ryan Martin
Assessment Coordinator Valerie Murrenus Pilmaier
Director of Student Success J. Vincent Lowery

Actions:

This year, the GEC met monthly and the chairperson processed over 120 changes through CourseLeaf.

The bulk of these approvals were a result of the university-wide initiative to end the practice of cross-listing courses. These were extremely straightforward and changes, and met with no resistance or controversy in regards to General Education designations.

The second-most common reason for approvals was for Writing Emphasis designations. This was more problematic. Many of the new courses seeking WE designation did not meet the criteria as stated here: <https://catalog.uwgb.edu/undergraduate/general-information/academic-rules-regulations/we/>. As a result many were rolled back, some to the Deans and others to the program/department Chairs or the initiating faculty member. As noted in last year's GEC report, review and processing for WE courses is time consuming, for the following reasons:

- Faculty do not seem to understand that Writing Emphasis courses meet specific criteria.
- The criteria for WE is difficult to find in the catalog, since it is "faculty facing".
- Deans and Chairs do not seem to be vetting courses for the stated criteria before approving.
- In some cases, program or department Chairs seemed unaware of the rules.
- To determine if a course meets the Writing Emphasis designation rules, the GEC chair must read through the entire syllabus, glean the nature of the writing proposed, determine the percentage of the grade which is associated with written assignments, and review the proposed schedule (if available). Many syllabi are incomplete or vague on these points.
- Once a course got rolled back, the GEC often felt it was wise to send a follow-up email with further guidance.

The lack of a designated, compensated, coordinator for all things General Education results in an imbalanced workload. GEC representatives from the Domain Areas are often underutilized while the Chairperson holds disproportionate responsibility for university-wide curricular approvals.

Other Agenda Items

- Nature and Goals of General Education:
The GEC was fortunate enough to be able to engage in some meaningful discussion on the nature and goals of General Education, in anticipation of the upcoming realignment. Members were tasked with writing up a description of their ideal Gen Ed course and these were collected

and shared on TEAMS. Many members of this year's GEC will be serving on the GE Realignment Task Force and as such this more "philosophical" input will be utilized later.

- Prerequisites:
Nursing 350 Professional Development I: Nursing Theory, Image and Ethics posed an interesting situation, as the Nursing program had attached six prerequisites, in an effort to circumvent inappropriate enrollments. As an outgrowth of this discussion there seemed to be a consensus that the nature of, and number of, prerequisites on existing gen ed courses should be further examined. This year's Council was in agreement that the ideal Gen Ed course should have two or fewer prerequisites, and that the nature of the pre-requisites should be such that no student needed to declare a major/minor or complete more than one other lower-level course to gain admittance (and ideally, there should be no prerequisites at all except for Math Competency or Writing Foundations/test scores.)

With this in mind, Administrative Liaison Associate Dean R. Martin obtained information for us regarding the current prerequisites for existing Gen Ed courses. We examined the number and nature of prerequisites and found many courses in General Education currently which have numerous prerequisites, falling into three categories: courses taken prior; of major/minor/certificate; junior standing.

The Council did not agree completely on whether or not all Gen Eds should be lower level (100 and 200 level) coursework. That is part of an ongoing discussion which no doubt will continue with the work of the Council next year and also through the General Education Realignment Task Force work.

- Writing Foundations:
Another lengthy scenario played out as a result of the request by the Engineering program that a WE technical writing course be substituted for WF 105. This approval was not put forth through CourseLeaf but came as a general question via email to the faculty representatives. Again, the GEC became aware that the faculty in general do not have a strong understanding of the difference between Writing Emphasis courses and the Writing Foundations courses.

In conclusion the areas of concern identified by the '21-22 GEC were:

1. GEC workload, especially for the Chairperson, stemming from the complexity of the current Gen Ed structure and CourseLeaf routing protocols requiring individual Gen Ed Council approvals for existing course changes for everything from adding WE to college-wide elimination of cross-listing at the Dean's request.
2. Faculty confusion over writing courses
3. Programs requiring too many, or prohibitive prerequisites in general education courses
4. Difficulty communicating the nature of GE to all stake-holders
5. Identifying a vision of General Education which makes sense given our new four-campus, four-Dean, open-access status.

Prepared by Alison Gates, Chair

Graduate Academic Affairs Council

2021-2022 Annual Report

GAAC membership for the 2021-2022 academic year was as follows:

Voting Members: Jenell Holstead, Allen Huffcutt, Jeremy Intemann, Megan Olson Hunt, Gail Trimberger (chair)

Non-Voting Members: Pieter deHart, Associate Vice Chancellor for Graduate Studies and Research; and Alec Treacy, graduate student representative

Summary

Based on last years' experience, the GAAC anticipated a heavier workload in fall to accommodate the December deadline for Courseleaf submissions. This held true and most work was accomplished in the fall semester. The committee met five times in fall, starting in August, and three times in spring, ending in April. The front-loaded fall schedule proved to be a good plan for the GAAC.

In addition to reviewing a number of course and program proposals, the GAAC created a [guideline](#) for reviewing and responding to program reviews. The guideline includes suggested submission deadlines to ensure the GAAC has time to provide an adequate response. The guideline can be found on the Office of Graduate Studies webpage under Faculty Resources- <https://www.uwgb.edu/graduate/>.

Lastly, the voting members of GAAC extend their gratitude to the Office of Graduate Studies for providing Liz Brinks, then McKinley Lentz, to take minutes at every meeting. This was a tremendous time saver for the committee members who, prior to this generous gift, rotated taking and writing minutes throughout their term on the council.

Committee Actions

The GAAC reviewed and approved the Request for Authorization (RAI) to implement a Master of Public Administration (MPA), the proposed revision to the UW-Green Bay Institutional Learning Outcomes, and the MS-Data Science Program Review. The GAAC reviewed and approved the following program and course proposals, submitted through Courseleaf.

Course Changes

- AT 561: Health Promotion Through the Lifespan
- AT 601: Foundations of Athletic Training
- AT 700: Evidence Based Practice I
- ECON 602: Environmental Economics
- ECON 612: Economics of Sustainability
- ECON 653: Cost Benefit Analysis
- ECON 713: Environmental Economics and Sustainability
- ENV SCI 615: Solar and Alternate Energy Systems
- ENV SCI 632: Hydrogeology
- ENV SCI 669: Conservation Biology
- ENV S&P 713: Environmental & Natural Resource Economics
- ENV S&P 743: Ecology and Analysis of Communities and Landscapes
- GEOSCI 621: Geoscience Field Trip
- GEOSCI 632: Hydrogeology
- HWM 710: Research Methods for Wellness Programs
- NUT SCI 753: Biostatistics and Research Methods
- PHYSICS 615: Solar and Alternate Energy Systems
- PSYCH 730: Sport Sociology
- PSYCH 738: Psychology of Injury
- PSYCH 740: Multicultural Psychology
- PSYCH 781: Thesis I
- PSYCH 782: Thesis II
- PSYCH 787: Internship I

- PSYCH 788: Internship
- PU EN AF 602: Environmental and Resource Economics
- PU EN AF 653: Cost Benefit Analysis
- SOC WK 716: Field III
- SOC WORK 718: Field IV
- SOC WORK 751: Social Work Practice in Schools

New Courses

- AT 602: Foundational Skills in Athletic Training
- AT 701: Evidence Based Practice II
- AT 797: Internship
- AT 798: Independent Study
- BIO 565: Aquatic Invertebrates
- BIO 669: Conservation Biology
- ENV S&P 731: Freshwater and Marine Policy Law
- ENV S&P 732: Wildlife Law and Policy
- GRAD 893 Dissertation Completion
- NUT SCI 612: Supervised Experiential Learning Practicum - Food Service & Systems
- NUT SCI 721: Supervised Experiential Learning Practicum - Community Nutrition
- NUT SCI 786: Supervised Experiential Learning Practicum - Medical Nutrition Therapy Long-term Care
- NUT SCI 788: Supervised Experiential Learning Practicum - Medical Nutrition Therapy Inpatient
- NUT SCI 789: Supervised Experiential Learning Practicum - Medical Nutrition Therapy Outpatient
- SOC WORK 655: First Nations Futures and Decolonizing Social Work
- SOC WORK 723: Trauma Informed Care
- SOC WORK 724: Motivational Interviewing
- SOC WORK 741: Field V
- SOC WORK 742: Seminar V

Program Changes

- MAT: Athletic Training
- MS ENV SCI: Master of Science in Environmental Science and Policy.
- MS ENV SCI COURSE: Course-Based
- MS ENV SCI ECOSYS: Ecosystem Studies Emphasis
- MS ENV SCI ENVTECH: Environmental Technology and Analysis Emphasis
- MS ENV SCI PERSONAL: Personal Program of Study
- MS ENV SCI POL ADM: Environmental Policy and Administration Emphasis
- MS MGMT: Master of Science in Management
- MS MGMT KEDGE: Master of Science in Management
- MS-SEPP: Applied Track
- MS-SEPP: Thesis Track
- Master of Social Work

Respectfully submitted,

Gail E. Trimberger, Chair of Graduate Academic Affairs Council, 2020-21 and 2021-22

Committee on Committees and Nominations

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Waiting on 21-22 report

Committee on Rights and Responsibilities

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Committee Members: Rebecca Abler, J P Leary, Christine Smith, William Sallak, Jolanda Sallmann (Chair)

The Committee on Rights and Responsibilities (CRR) met on Wednesday, September 8, 2021 from 3:00-3:30 PM on Microsoft Teams. J. Sallmann called this meeting to elect a committee chair, orient new members on the charge of the committee, and discuss any business that existed.

Members of the CRR elected Jolanda Sallmann to serve as committee chairperson for the 2021-2022 academic year.

Committee members agreed to meet again during the 2021-2022 academic year only if an issue arose which compelled them to do so. The CCR did not receive any additional business or requests during the 2021-2022 year.

Jolanda Sallmann, Chair, Committee on Rights and Responsibilities

FACULTY APPOINTIVE STANDING COMMITTEES

Academic Actions Committee

Annual Report 2021-2022

During the 2021-2022 academic year, the Academic Actions Committee met three times (including June appeal hearings).

It should be noted that the Provost approved Joan Groessl continuing as Chair to allow continuity for activities of the committee. As issues arise throughout the year, chair is consulted for guidance and if necessary a meeting of the committee convened.

Early in the semester, it was noted that the academic calendar did not reflect the changes made the prior year for the deadlines for grade submission. It was also suggested that additional language be added to highlight that the policy is seven days post last class if there is no examination during final exam week.

At the October Meeting, the Academic Calendar for 2023-2024 was presented but final approval occurred in the January 2022 meeting. Logistics of committee work and status of Chair position was discussed.

January's AAC meeting included appearance by three students to appeal their suspensions and consideration of an additional five students who petitioned but did not appear before the committee. Total appeals for fall 2021 were eight. Four of those petitioning were denied reinstatement (cumulative GPAs remained significantly below 2.0 without evidence of ability to acquire good standing). Those who had had their petition waived previously as a COVID exception, were not considered for appeal if had not made marked progress so were not reviewed by the committee.

At completion of the spring semester, of the four students who were granted exemptions to suspension, two reappeared in spring and the remaining were able to bring GPA to good standing, one of whom is graduating.

The final committee meeting of the academic year occurred after contracts on June 7, 2022. Committee heard the appeals of seven students. Two of the appeals were students who had conditions established with the fall process, both were denied due to lack of follow through and no significant improvement in GPA. Two student appeals were accepted and conditions outlined for further enrollment. The remaining three appeals were denied.

Respectfully Submitted,

Joan Groessl, MSW, PhD, LCSW
AAC Committee Chair

Intercollegiate Athletics Committee

Annual Report for Academic Year 2021-2022

2021-22 Intercollegiate Athletic Committee (IAC) Members

- Adam Baier, Academic Staff, 21-24, Server Administrator
- Carly Kibbe, NS, 21-24, Assistant Professor
- Doug Brusich, NS, 21-24, Assistant Professor (Chair)
- Jeffrey Willems, Academic Staff, 20-23, Area Coordinator
- Student TBA, Student Member, 21-22
- Mark Kiehn, PS, 19-22, Associate Professor
- Tsz Lun (Alan) Chu, SS, 19-22, Assistant Professor
- Wayne Resch, Community Representative, Community Member
- William (Bill) Gear, Faculty Athletics Representative, Assistant Professor (ex-officio, voting)
- Josh Moon, Director of Athletics, Director, Intercollegiate Athletics (ex-officio, non-voting)

Activities

The intercollegiate athletics committee (IAC) met twice during the 2021-22 academic year: September 30th, 2021 and March 7th, 2022.

Doug was elected chair at the September 30th meeting. The meeting was also used to approve previous minutes, recap the previous 2 years of committee work, and discuss the desired direction for IAC activities for 2021-22. Discussion of activities focused on open communication and promoting a positive relationship across faculty, staff, athletics, and the community.

Mike Kline was an invited guest for the March 7th meeting which was focused on open communication regarding student-athlete academic progress. Mike Kline presented a summary of the previous semester's academic report and many positives were noted. The committee was also told that certification of eligibility for NCAA compliance and additional plans to ensure high academic standards were in progress. The meeting also included updates on the IAC committee charge vs. mission statement, the approval of the FAR position, and the status of applicants for the student-athlete post-graduate scholarship.

Individualized Learning Committee

Annual Report 2021-2022

From: Vallari Chandna, Chair of Individualized Learning Committee

The Individualized Learning Committee (ILC) for the 2021-2022 year consisted of the following members as part of its composition: Vallari Chandna (chair), Georjeanna Wilson-Doenges, Michelle McQuade Dewhirst, Amy Kabrhel, Kaoime Malloy, Kerry Kuenzi in Fall 2021 (ex-officio non-voting) then replaced by Patricia Hicks in spring 2022 due to position change, Pamela Gilson (ex-officio non-voting) and Ryan Martin (ex-officio non-voting) in Fall 2021 then replaced by Sawa Senzaki in spring 2022 due to position change .

The committee met each semester during the 2021-2022 year. However, no new major requests in-line with provided guidelines were made this year.

Vallari Chandna (chair), and Michelle McQuade Dewhirst's terms were from 2019-2022 so two new members nominations are expected next year. Given this, a new chair was not elected for 2022-23.

Kaoime Malloy has volunteered to act as Convenor for the first Fall 2022 meeting and interim chair until a new chair is elected.

ACADEMIC STAFF ELECTIVE AND APPOINTIVE COMMITTEES

Academic Staff Committee

2021-2022 Academic Staff Committee Report

- I. Academic Staff Committee meeting schedule and members.
 - a. Meetings: During the 2021-22 Academic Year the ASC met monthly on Wednesday afternoons from 1:30 – 3:00 pm. Meetings continued to be held via TEAMS due to ongoing COVID concerns.
 - b. Members:
 - Virginia Englebert, Green Bay campus – IT Data Integration Spec/Db Administrator (Chair)
 - Lynn Niemi, Green Bay campus – Student Accessibility Services Director (Vice Chair)
 - Patricia Hicks, Green Bay campus – Senior Lecturer
 - Nichole LaGrow, Green Bay campus – Distance Education Coordinator
 - Laura Nolan, Green Bay campus – Cpe & Wi Cbrf Trn Registry Program Specialist
 - Lynn Rotter, Green Bay campus – Univ Tktg & Info Services Manager
 - Bethany Welch, Marinette campus – Academic Advisor
- II. Assemblies and joint meetings
 - a. During the 2021-2022 Academic Year there were two all staff assemblies/meetings:
 - I. Winter Assembly – Tuesday, December 7, 2021 at 2:30 pm via TEAMS
 - II. Spring All Staff Meeting – Wednesday, May 18, 2022 at 1:30 pm via TEAMS
- III. Academic Committee actions and items of interest
 - a. ASC reviewed the committee charge with respect to the following item:
Responsibility 18 – To solicit feedback from Academic Staff on the performance of the University's administrators at least every other year.
 - i. The committee considered various possibilities for meeting the requirement to solicit feedback regarding Administrator performance and decided to evaluate the ability of the following to accomplish this goal:
 - The University Committee will conduct an ongoing evaluation of University Administrators on a 3-year cycle
 - HR will conduct a periodic climate survey of the university. Information from Academic Staff responses could be provided to our committee. We may also be able to have input on some items included in the survey.
 - ii. Discussion led to an agreement to table the development of our own evaluation and/or climate survey for the time being.

- b. ASC reviewed the rules regarding union discussions including what can and cannot be discussed in Academic Staff Assembly with HR.
- c. ASC reviewed the proposed revisions to the Academic and University Staff Handbook and provided feedback to HR.
- d. ASC received notification of the UWGB Faculty Senate T&TC Resolution statement and relayed our appreciation of their recognition of the challenging position this has created for some staff.
- e. ASC reviewed the Proposed Faculty/Lecturer Mentor Model presented by Patricia Terry
- f. ASC participated in UW System Listening Sessions related to the selection of a new UW System president.
- g. ASC provided input to the UW System Presidential Transition Plan for incoming UW President Rothman
- h. ASC reviewed the ADA requests process with HR in response to concerns raised by academic staff members
- i. ASC met with Chancellor Alexander, Vice Chancellor Van Gruensven, Provost Burns and other governance chairs to discuss concerns over university staff retention issues.
- j. ASC participated in New Employee Resource fairs
- k. ASC participated in honoring outgoing UW System President Tommy Thompson.
- l. ASC participated in informal information gathering meeting with Regent Kyle Weatherly.
- m. ASC provided input to Chancellor Alexander regarding changes to the use of funds for professional development. The Chancellor asked us to consider the allocation of professional development funds for individual efforts and also for professional development committee offerings as part of the benefits offered by the institution rather than administration by a committee. ASC provided feedback and areas of concern regarding the proposed changes.
- n. ASC completed the UW AS Reps survey
- o. ASC received a presentation from Wendy Woodward, CIO, on the topic of Digital Transformation at the University.
- p. ASC received regular updates from Human Resources regarding the implementation of the Title & Total Compensation plan, COVID-19 protocols and other system updates.
- q. ASC selected and forwarded nominations for the Regents' Academic Staff Excellence Awards.
- r. ASC approved the election results as put forward from the Leadership & Involvement Committee
- s. ASC made recommended appointments to appointive committees put forward from the Leadership & Involvement Committee
- t. ASC made recommendations in response to a request for Academic Staff representatives on the Council for Diversity, Equity & Inclusivity.
- u. ASC Chair, Virginia Englebert, attended University Committee meetings.
- v. ASC Chair, Virginia Englebert, attended Faculty Senate meetings.

w. ASC Vice Chair, Lynn Niemi, attended UW campus representative meetings both via TEAMS and in person to discuss general shared governance concerns.

Respectfully submitted by Virginia Englebert, ASC Chair 2021-22

Academic Staff Personnel Committee

Annual Report 2021-2022

Academic Staff Committee meeting schedule & members

A. Meetings set on an 'as needed basis'

1. One meeting scheduled for 8/4/2021 via Teams

B. Members:

Jessica Delzer

Bryan Steward

Allen Voelker

Laura Nolan

Lauri Welhouse, (C)

Megan Noltner (HR Liaison, ex-officio non-voting)

Pat Hicks (liaison from ASC, ex-officio non-voting)

- ##### C. Committee members were scheduled to attend one of 3 virtual trainings on T & TC appeals hosted by Dan Chanen, Associate Vice President & Chief Human Resource Officer for UW System. Our role as a T & TC panel member was to be a neutral party (fair & unbiased by taking the organizational structure into consideration) if called upon to be a part of the job title appeals if not resolved at the HR level.

January 25, 2022 from 2:00 – 3:30 p.m.

February 8, 2022 from 2:00 – 3:30 p.m.

February 16, 2022 from 1:00 – 2:30 p.m.

D. ASPC Actions

1. Advocated for consistent, standard guidelines for T & TC appeals
2. Communicated the need to HR there should be at least 2 ASPC representatives for any academic staff appeal and 2 ASPC representatives for any appeals where a job title has a change in classification from university to academic staff or vice versa.
3. Recommended a 'vote' is the best approach when the T & TC is appealed to the committee

Respectfully submitted: Lauri Welhouse 5/10/2022

Academic Staff Professional Development Allocations Committee (ASPDAC)

Annual Report 2021-2022

Members:

Laura Delikowski (promotions), Todd Dresser (resigned), Lindsey Lecus, Crystal Lepscier (treasurer), Lynn Rotter (ASC liaison, ex-officio), Bryan Steward (resigned), Bethany Welch (chair)

Purpose:

- To notify academic staff of PD funds available and of the request process; to review and approve or deny requests for funding; to review the funding procedure and present recommendations to the ASC

Actions:

- Updated Professional Development Allocation application and submitted to SOFAS to be posted
- Updated PDAC Guidelines and submitted to SOFAS to be posted
- Created a Team for this committee and uploaded application, guidelines, pending requests, budget spreadsheet, agendas, and minutes
- Met with Holly Keener from Provost's Office to review allocation process and confirm account string information
- Created a Continuity of Operations document and placed in Team folder to help guide new members
- \$9000 available in funding for academic year; 13 requests were made and approved for a total of \$4,990.22 in awards, leaving a balance of \$4,009.78

Academic Staff Professional Development Programming Committee

Annual Report 2021-2022

Members: Sarah Bakken (Chair), Roger Wareham, Nichole LaGrow (Secretary/ASC Liaison), Katie Burke

Annual Update:

- Member Changes: Our committee welcomed new members at the beginning of the year which included Katie Burke and Tricia Adams. While Sarah was on leave in the Fall, Tricia Adams took over as chair. Upon Sarah's return in the fall, Tricia stepped away from the role of chair and left the committee. Sarah, Nichole, and Roger's terms are up on the committee. However, Nicole has one year remaining as ASC liaison.
- We worked together with University Staff over the summer to develop a program interest survey.
- Over the fall, our committee co-sponsored a virtual event with University Staff featuring guest speaker, Dr. Katie Olbinski from Prevea Health. Her workshop included information on building Resiliency and Self-Care Strategies.
- We once again supported CATL's virtual Instructional Development Institute this January.
- In May we worked jointly with University Staff for the Wagner Leadership Training workshop. We used the point to anywhere classrooms on each campus to provide everyone an option to attend in-person at their campus location.
- Our committee will be wrapping up the year with technology training on Zoom basics and accessibility along with training on accessibility features of Microsoft products.
- We decided to go separate ways with regular joint committee work with University Staff and will continue to collaborate as needed with programming.

Leadership & Involvement Committee

Annual Report 2021-2022

Members

Bobbie Webster, Megan Leonard-Bisenius (resigned from committee), Jamee Haslam, Casey Pivonka (resigned), Nathan Kraftcheck (resigned), Bethany Welch (ASC liaison)

Purpose

The primary charge of the Leadership & Involvement Committee is to solicit Academic Staff to serve on various elective and appointive committees via an annual survey, prepare ballots for the elective committees, oversee the voting process, and make recommendations for appointive committees.

Activities

The LIC met via TEAMS and conducted business via email when necessary. For the upcoming 2022-23 academic year, there were seven vacancies on three elective committees, and there were 13 vacancies on appointive committees. There were replacement appointments completed for Leadership & Involvement, Personnel and Allocations committees.

The Committee reviewed the academic staff committee interest survey and updated it to reflect changes in the Academic Staff Committee structure and meeting frequency. The SOFAS office distributed the survey on April 5th and reported the results to the committee after the survey closed on April 11th.

The Committee met via TEAMS in April to prepare the ballots for the elective committees. There were several candidates running for multiple committees. The SOFAS office sent the ballots to all academic staff on April 19, and the election ended on April 27th. SOFAS office sent a reminder on April 26th. They reported the results to the Committee on May 2nd, the ASC confirmed and the Committee contacted the winners.

COMMITTEES APPOINTED BY THE PROVOST

Committee on Accessibility/Disability Issues

Annual Report for 2021-2022

Committee on Accessibility Issues: Summary of Activities for 2021-22

Membership:

Members of the Committee on Disability Issues for the 2021-22 school year included:

- Junliang Lai, Academic Staff, Student Services Specialist, 2021-24
- Jenell Holstead, Faculty, Associate Professor in Psychology, 2021-24
- Raelynn Smith, University Staff, Athletic Compliance & Degree Audit Specialist, 2019-22
- Paul Pinkston, Director of Facilities Management (ex-officio, voting) (resigned)
- Sam Mahoney, Information Processing Consultant, CATL (ex-officio, voting)
- Kimberly Deering, Co-Chair, HR System & Total Reward Manager/Employee ADA Coordinator, Human Resources (ex-officio, voting)
- Lynn Niemi, Co-Chair, Director, Student Accessibility Services (ex-officio, voting)
- Sierra Miller, SGA, Student Member, 2020-20

Meetings:

The Committee on Individuals with Accessibility/Disabilities met officially twice this year as a full committee on October 11, 2021 and April 13, 2022. Several email correspondences were sent to committee to update on program access and accessibility issues.

Accomplishments in 2021-22:

- Allies for Inclusion: The Abilities Exhibit - October 20th to October 22, 2021
- A traveling exhibit designed to promote the inclusion of people with disabilities through respect for others comfort during interactions and awareness of disability issues.
- Ribbon Cutting Ceremony with campus leadership and poem "[Shouldn't equal access be for everyone?](#)" written by UWGB Business Administration student – Jacob Ewert.
- The event had over 300 individuals attend with 100 individuals pledging to be Allies for Inclusion.

Designing Accessible Resources for Faculty and Staff"

- This canvas course has been created by Nichole LaGrow (Distance Education Coordinator/Instructional Designer) and Lynn Niemi
- Committee has been invited to take the course and earn a badge.
- Course will continue to be rolled out throughout the summer and fall of 22 starting with Marketing & Communication Department and WebDev

Supported UW Systems DLE to turned on captions in Canvas

Beginning December 1, 2021, the UWS DLE Kaltura media management service will include machine-generated, automated captions (auto captions) by default.

Centralizing funds for employee ADA accommodations

Starting in July 2022, the University will have a centralized fund for employee ADA accommodations.

Activities/Projects for 2022-23

October Awareness: Disability and Employment Awareness Month

Committee will continue to partner with the campus community to provide opportunities for education, activities and support for access for individuals with disabilities.

Continue to implement accessibility practices across campus.

The committee will continue to promote and explore ways to ensure our campus is accessible.

Educate and inform employee of change of funding for ADA accommodations.

Onboard new facilities management director or designee on committee

Increase student involvement on the committee

The co-chairs of this committee feel that it has been doing valuable work and is worthwhile. This committee, along with the support of campus' offices, are ensuring individuals with disabilities have access to our campus and events held.

Respectively submitted by:

Kimberly Deering and Lynn Niemi

University Assessment Council

Annual Report 2021-2022

The University Assessment Committee met once a month starting in September of 2021, but did not meet in January or May. The members consisted of Jessica Van Slooten, Michael Cocuzza, Bree Lybbert, Sam Surowiec, Kerry Kuenzi, Valerie Murrenus Pilmaier, Anna Merry, Alison Gates. Missing: Kris Vespia, and Mary Gichobi

Completed:

The Assessment Coordinator revised the assessment website in summer of 2021

The Assessment Coordinator created a Needs Assessment survey for program chairs and co-curricular/curricular support areas and sent it out in summer of 2021.

Result: VMP has created Assessment Workshop that took place January 19 and 20 for program chairs/deans (20th) and January 19 for Co-Curricular areas. This included information for program chairs/deans on assessment for Gen Ed, Program and Institutional and reinforced to Co-curricular areas how assessment helps them to achieve the institutional outcomes that are important in assisting with developing the whole student. For Co-Curricular and Curricular Support, the needs assessment survey was sent to 36 areas and less than half responded. The January 19st assessment workshop will be designed to help areas to meet their goals.

The Assessment Committee disseminated the results of the spring's assessment results to deans and chairs.

- The UAC will create a Course Description Template using the feedback generated from the Registrar, the Dean of Students' office and the example of Algonquin College. IN PROGRESS
- The Assessment Coordinator created an assessment plan template, assessment report template, and rubric for assessment for programs.
- The Assessment Coordinator created an assessment plan template, assessment report template, and rubric for assessment for co-curricular and curricular support areas.
- The revised Institutional Learning Outcomes were sent to GAAC, UC and Senate for approval. They were approved in May of 2022.
- The Assessment Survey was revised to include GE and ILO assessment and provided space for programmatic LO assessment.
- VMP sent communications to all program chairs/deans in summer of 2021 (twice) to state that only CSET would be assessed this year. She then sent a message to all deans explaining what was happening in assessment. She personally met with all 4 deans and explained the updates in assessment.
- VMP did an Assessment Roadshow with each disciplinary area in CSET in fall of 2021.
- VMP met with the CSET chairs and answered further questions about assessment.
- VMP conducted norming sessions with Information Sciences and Mathematics in spring of 2022.

- VMP sent in a Research Booster Grant Application in January 2022 to get the AACU's Assessment Institute funded for UWGB to begin artifact collection. This was not supported.
- VMP spoke with Erin Van Daalwyk, Corey King, Kris Vespia, Kate Farley, and Paula Ganyard regarding shaping the Co-Curricular Assessment Cycle. VMP then concluded that asking each Co-Curricular/Curricular Support Area for a Comprehensive

Program Review was inappropriate, given that many are not required to turn in an annual report.

- VMP created an initial template for co-curricular assessment based on the Program Review document (new) and Paula Ganyard's presentation
- The UAC helped VMP to develop a Needs Assessment Survey, which was sent to 35 Co-Curricular/Curricular Support directors in May of 2022. As of June 15, 9 responded.
- VMP sent an email to all program chairs in March of 2022 asking them to complete a curriculum map and map all GE, ILO and Programmatic LO in regard to where they are being introduced (I), reinforced (R) and mastered (M). The due date is May 22.
- The Committee needs a replacement member for Jessica Van Slooten.

Action Steps:

The University Assessment Committee will review the AACU Value Rubrics and revise them to fit the specific needs of UWGB programs. Rubric distribution (fall): We have decided to use the AACU Value Rubrics for the fall ILO assessment. We will need to create a Canvas module for how to use the rubrics most effectively. In the fall, we will split up the AACU Value rubrics that cohere with our ILOs and revise them to meet our students' needs. We will also have to create rubrics for some of the other ILOs (sustainability, etc.).

Institutional Biosafety Committee

Annual Report 2021-2022

Committee Members: Georgette Heyrman (HUB), Paul Mueller (HUB), Rebecca Abler (NAS), Scott Piontek (Health and Safety), Amy Koffarnus (Community member), Cassandra Baumgart (Community member)

The Institutional Biosafety Committee (IBC) is a compliance committee that reviews, approves, and oversees research involving the use of recombinant or synthetic DNA/RNA and other biohazards. The committee met five times between August 2021 – June 2022 to continue developing the policies, University biosafety manual, and additional documents associated with Biosafety on campus.

Areas the committee addressed this year:

- The UW-Green Bay IBC renewed its annual registration with the NIH Office of Science Policy (OSP) in December 2020. The next annual membership report will be due on or before February 2, 2023 to the OSP.
- The IBC interfaced with the members of the Office of Grants and Research Director Roger Wareham and Program Associates Liz Brinks and McKinley Lentz.
- Both the chair of the IBC and the Environmental Health, Occupational Safety and Risk Management Specialist attended a one-day virtual conference entitled: “IBC 101 and Best Practices Meeting” offered through the Biosafety Administrators Association on May 25, 2022
- The committee reviewed two Protocol Applications.
- The committee worked on developing the policies and expectations for research falling under UW-Green Bay IBC jurisdiction.
- The committee updated forms for use in faculty protocol applications and continued developing additional documentation to assist faculty and staff when conducting research involving potential biohazards in research and classes.

Respectfully submitted,
Georgette Heyrman
Chair, Institutional Biosafety Committee

Institutional Review Board

Annual Report 2021-2022

No report submitted

Instructional Development Council

Annual Report 2021-2022

During the 2021-2022 academic year, the Instructional Development Council worked on the following responsibilities:

First, the IDC approved the Teaching Enhancement Grant call prepared by the Center for the Advancement of Teaching and Learning. The IDC submitted recommendations to the Center for the Advancement of Teaching and Learning for completed Teaching Enhancement Grant proposals.

Second, the IDC got involved into the UWGB pilot program for peer teaching mentoring. The members voted and decided to be involved in this program and provide feedback through its administration.

Third, the IDC discussed and submitted recommendations to the Office of the Provost for the 2023-2024 sabbatical proposals.

Submitted by: Elif G. Ikizer, Assistant Professor, Psychology

Institutional Animal Care and Use Committee

Annual Report 2021-2022

Membership: Lori Bankson (Bay Beach Wildlife Sanctuary, community member), McKinley Lentz (administrative assistant, non-voting), Stephanie Evenson (Human Biology, attending veterinarian), Eric Hansen (Music), Richard Hein (NAS, chair), Scott Piontek (Environmental Health, Occupational Safety, and Risk Management Specialist), Uwe Pott (Human Biology), Roger Wareham (Director of Grants & Research, Institutional Officer Designee, non-voting), and Amy Wolf (NAS).

Rick Hein was reelected chair at the April 28, 2021, meeting and it should be noted that the IACUC chair's term begins on July 1. Liz Brinks left their position as administrative assistant in February and was replaced by McKinley Lentz in April. Thanks to all members for their conscientious service!

Meetings: The IACUC met once over summer 2021 and six times during the 21-22 academic year. Additionally, subgroups of the committee met five times during the year to inspect the animal facilities at the Green Bay and Manitowoc locations (3 hrs. each), and to perform the semiannual Program Review (1.5 hrs.).

Tasks Accomplished: To date, the IACUC:

- Reviewed seven full proposals (five by full-committee review, two by designated member review outside of regular meetings).
- Reviewed seven wildlife waivers (six administratively approved by the chair).
- Completed semiannual facility inspections and reports twice at each of the Green Bay and Manitowoc terrestrial animal facilities.
- Added the Green Bay aquatic facility (under development) to the facility inspections.
- Solicited and collected new proposals and wildlife waivers for classroom-based projects to update the IACUC files.
- Created an institution-wide disaster plan to protect animal welfare during an emergency.
- Developed and approved a new Animal Study Proposal Form and accompanying instructions.
- Developed and approved a new Wildlife Waiver Form and accompanying instructions.
- Developed a communication plan to familiarize researchers (including students) with IACUC requirements.
- Rick Hein was reelected as chair for 2021-2022.

Recommended Future Tasks: The IACUC is currently working on and should complete the following tasks:

- Investigate the process for obtaining assurance from the National Institutes of Health, Office of Laboratory Animal Welfare.
- Continue addressing minor deficiencies identified in the semiannual program review.
- Continue to coordinate with other compliance committees to ensure proper training and safety of investigators.

Respectfully submitted,

Richard Hein, IACUC Chair

Annual Report 2021-2022

The International Education Committee (IEC) met twice during the 2021-2022 academic year. Meeting dates were 3/23/22 and 4/27/22.

The IEC was composed of:

- Carly Kibbe, Assistant Professor (convener/chair)
- Sherry Warren, Assistant Professor
- Adam Gaines, Associated Professor
- Mario Chacon, Assistant Professor
- Tzu Lun (Alan) Chu, Assistant Professor
- Myunghee Jun, Associated Professor
- Brent Blahnik, Director, Office of International Education (ex-officio, non-voting)

The IEC did not meet between fall 2020 and spring 2022 due to disruptions to international education related to the COVID-19 pandemic. A meeting was never held during the 2020-2021 academic year to elect a new chair before the former chair's term ended. I was informed in February 2022 that I had been assigned convener for the committee and Brent Blahnik requested I call a meeting for the IEC to discuss study abroad credit.

The March meeting was used to discuss a possible change to the way study abroad credit is awarded at our institution. For this meeting, the IEC members were joined by two representatives from the registrar (Daniel Vande Yacht and Andrew Meyer) as well Associate Provost, Courtney Sherman. Brent began by describing why UW-Green Bay has traditionally awarded study abroad credit as resident credit. Daniel and Andrew then explained the challenges associated with awarding resident credit and why we may want to consider changing to transfer credit for study abroad programs. After some discussion, we decided it would be best to hold a separate meeting for further discussion and voting on the matter. We did not have time to elect a new chair so it was decided I (Carly) would serve as chair for the remainder of the semester.

At the April meeting the IEC further discussed study abroad credit. Following discussion, the committee voted unanimously to keep study abroad credit as resident credit. Adam Gaines was elected chair of the IEC for the 2022-2023 academic year.

This spring, the IEC served its purpose in advising the Director of the Office of International Education as outlined in the committee charge.

Respectfully submitted by Carly Kibbe, IEC Chair - Spring 2022

Annual Report 2021-2022

This report summarizes the activities of UW-Green Bay's Research Council during the 2021-2022 academic year. The University of Wisconsin-Green Bay is a multi-campus comprehensive university offering exemplary undergraduate, master's and select doctoral programs and operating with a **commitment to excellence** in teaching, **scholarship** and research, and service to the community. The UW System's Mission includes the goals "to discover and disseminate knowledge, [and] to extend knowledge and its application beyond the boundaries of its campuses..." Support for meaningful scholarly and creative activity (SCA) is critical for faculty and student success. For faculty, ongoing SCA is a key expectation for tenure and promotion, for professional development, and for satisfactory performance reviews.

Consistent with these aims, the Research Council's charge includes

- a. Provides recommendations regarding UW-Green Bay and UW System funded grant programs to support the research and other scholarly activities of the faculty.
- b. Organizes and supports activities related to the dissemination of research results and other scholarly activities conducted by the faculty.
- c. Advises the Provost and Vice Chancellor for Academic Affairs or his/her designee on issues related to the promotion and support of research and other scholarly activities of the faculty.

Membership of the Research Council consisted of

Fall 2021

Lisa Wicka (co-chair), Illene Cupit (co-chair), Patrick Forsythe, Mandeep Bakshi, Stephanie Rhee, and Roger Wareham, Director of the UW-Green Bay Office of Grants and Research (ex officio) with support from Liz Brinks of the Office of Graduate Studies.

Spring 2022

Lisa Wicka (chair), Patrick Forsythe, Mandeep Bakshi, Stephanie Rhee, Jason Cowell, and Roger Wareham, Director of the UW-Green Bay Office of Grants and Research (ex officio) with support from McKinley Lentz of the Office of Graduate Studies later in the semester.

The council met (virtually via Teams) seven times throughout the academic year. A unique goal of the committee this year was to design, implement, and recommend funds under a new, one-time grant program, the Research Booster Program. With a one-time allotment of \$175,000, the program was dedicated to faculty research to be used before June 2023. The committee, with significant guidance from Roger Wareham and Pieter DeHart, worked diligently to organize the call and the review process. It was important that this one-time funding have a significant impact across the campus so it was determined the max amount requested for each individual award was approximately \$5,000-\$10,000.

The aim was to:

- 1) Demonstrate institutional support for scholarship on the UWGB-Green Bay and its affiliated campuses,
- 2) Encourage faculty of all ranks and across all colleges to pursue their scholarship by defraying some of the costs,
- 3) Kickstart research agendas that may have been negatively impacted by the pandemic,
- 4) Inspire creativity, foster research collaboration, and enable work with undergraduates.

The call went out in two steps, the first step being a one-page pre-proposal, and upon acceptance, a full proposal was submitted as Step 2. The program garnered 59 proposals totaling \$413,751. Out of all

the entries, 32 final proposals were recommended for funding at a total of \$177,721. This project was a significant addition to the committees' regular yearly tasks, so we were happy to see the number of interested applicants and proud to be able to help recommend these unique funds to go towards University research.

In addition, council members reviewed and recommended funding for three Grants in Aid of Research (GIAR) award opportunities (Fall, Winter, Spring) and a Summer Research Scholar Award. The GIAR Awards for 2021-2022 were:

Fall GIAR \$ 10,486.73 (13 Awards granted)

Winter GIAR \$ 6,750.00 (8 Awards granted)

Spring GIAR \$ 1,990.92 (3 Awards granted)

Total GIAR Awards for the 2021-2022 academic year equaled \$19,227.65

Council members also awarded the **Summer Research Scholar Award**. This award is designed to provide stipend support for the purpose of developing or continuing a significant research project that substantially exceeds the baseline expectation for faculty scholarship. Summer appointments under this program provide one-month summer support up to a maximum of \$7,000 in stipends. Council members reviewed and revised the Research Scholar call including and rubric. Members reviewed the applications (8) and awarded one Research Scholar award.

Recommendations for future Research Council Work:

The council plans to continue conversations around revisiting the structure of GIAR to address the current needs of faculty. Some suggestions to discuss next academic year include:

1. Increasing the award amount to compensate for inflation
2. Addressing the high cost of international Travel
3. Creating monetary incentives for outside UWGB grant proposals
4. Providing a Sabbatical support option

Special thanks to Stephanie Rhee and Mandeep Bakshi for their service on the committee as they have now completed their terms. Also, special thanks to Liz Brinks and their help organizing the committee this year and re-working the website before moving on to a new position.

Respectively submitted, Lisa Wicka, Associate Professor of Art and Design.

COMMITTEE APPOINTED BY THE DEAN OF STUDENTS

University Student Leadership Awards Committee

Annual Report 2021-2022

Members:

Faculty: Keir Wefferling, Preston Cherry, Elif Ikizer

Staff: Katelyn Strzok, Kate Farley, John Arendt

Students: Tristan Kendrick, Maria Monesterio, Autumn Rettke, Gabby Heier, Isaac Erikson,
Sophia Lehr

Conveners: Katie Lesperance and Adam Novotny, Student Engagement Center

In 2021-2022 a total of 103 student leaders were recognized through the University Leadership Awards program – 65 students earned University Leadership Awards, and 38 students received the Chancellor’s Leadership Medallion.

In the Summer of 2021, the University Awards narrowed down the qualifications for Chancellor’s Medallion and University Leadership award to only be available to graduating students both semesters. This did not change the process for the Fall 2021 semester as each fall only graduating students are eligible, however for Spring 2022, this changed who was eligible for the University Leadership Award. The committee did not see a change in the number of students nominated or applying for the awards.

The selection process takes place each semester and is very time consuming for committee members. They reviewed hundreds of pages of questionnaires before meeting to determine the final list of award recipients. Their involvement in this process is critical and highly valuable.

Semester	Award	Nominees	Applicants	Recipients
Fall 2021	University Leadership Award	76	42	16
Fall 2021	Chancellor’s Medallion	41	38	10
Spring 2022	University Leadership Award	321	154	49
Spring 2022	Chancellor’s Medallion	218	133	28

If you have any questions about this report, contact Katie Lesperance, lesperka@uwgb.edu or 920-465-2464.

COMMITTEE APPOINTED BY VICE CHANCELLOR FOR BUSINESS AND FINANCE

Health and Safety Committee

Annual Report 2021-2022

Meetings and Membership: Members of the committee included Scott Piontek (EHS, Chair), Paul Pinkston (Facilities), Stacie Christian (Academic Staff), Janet Reilly (Faculty), Eric Hansen (Faculty), Amy Henniges (Health Services), Pam Olson (Academic Staff), Adam Neveau (Residence Life), Tony Decker (University Police), Kaitlin Williams (University Staff), Cora Mollen (Student Rep), Jolene Truckenbrod (University Staff) and Kimberly Sipiorski (HR Rep). During the 2021-2022 academic year, the H & S Committee met 2 times, once a semester.

Areas the committee addressed this year:

- Discussion on whether to offer First Aid/CPR training to employees requesting the training. Looking into UW Green Bay's Nursing Program as possible option for training.
- Reviewed UW System Working in Isolation Policy outlying procedures for working alone for employees and students.
- Information given on AED installation in residence housing buildings – SGA Health & Safety Committee to add AED's to all of the housing buildings in 2022
- Information shared that students are currently working on Medical Amnesty Policy and process regarding sexual misconduct reports
- Facility team reported they have finished cutting down dead Ash trees on campus except for those out in the arboretum.
- Reviewed results of Fire Marshall inspections done each semester. No significant violations.
- Information given on Chemical Inventory Software Implementation at all UW campuses. This is a UW System Project in 2022 called RMM. It is a module in ShopUW+ software that will allow campuses to control/track their chemical inventory from purchase to disposal of the chemicals.
- Update on new *Report a Safety Concern* process to be communicated to Faculty/Staff. Allows for a real time response to the report of safety concern, captures data to identify problem areas of concern and provides an easy to find link to a document for students and staff to complete to report a concern with immediate response that concern was received.
- Reviewed UWGB's Workplace Safety Policy, no revisions or additions made. Will seek approval on Policy review from Vice Chancellor of Business and Finance.

Areas the committee would like to further evaluate in 2022:

- Supply Chain issues causing some lighting to be affected on campus as replacements lights on order have not been received. There are some roadway and pass way lights that are out waiting for replacement. Students concerned about some areas between Residence buildings to other buildings on campus.
- Vehicle speed on campus near pedestrian crosswalks.
- Roof leaking during heavy rains in Studio Arts.
- Speed of utility carts that faculty drive on campus sidewalks.

Future projects being done on Green Bay campus in 2022 that will enhance safety

- Sidewalk replacements on Campus
- Parking Lot resurfacing
- Adding lights in the Kress parking lot. Facilities also has trimmed several trees around lights and there is a State Project underway to review all lighting on UW campuses.

Respectfully submitted,

Scott Piontek

Chair, Health & Safety Committee

Wellness Committee

Annual Report 2021-2022

Committee Members include:

- Amy Henniges, Wellness Center Representative
- Melissa Betke, Sheboygan Representative
- Jared Dahlberg, Manitowoc Representative
- Kaitlyn O’Claire, Marinette Representative
- Alex Wandersee, University Recreation Representative
- Lynn Rotter, Academic Staff Representative 2020-2022
- Sherry Warren, Faculty Representative 2020-2022
- Sara Chaloupka, University Staff Representative 2021 – 2023
- Jolene Dorn, Chartwells Representative
- Beverly Pence, Human Resources Representative & Chair
- Jolene Truckenbrod, Human Resources (outgoing chair)

Committee Charge:

The Wellness Committee was founded in 2012 and is committed to promoting and supporting programs that foster the wellness of the campus community.

Events/Activities:

- Promoted **virtual and in-person fitness classes** from UREC on HR Connect blog/email.
- Maintained HR Connect **Wellness blog** with articles, events and activities (<https://blog.uwgb.edu/hr/category/wellness/>).
- Offered **Bellin Run** team registration fee \$10 discount, and participants could pick up run kits in HR office.
- Coordinated **flu shot clinics** on Green Bay and Sheboygan campuses in September.
- Promoted \$150 wellness incentive & coordinated **on-site health screening events** in spring and fall on multiple campuses.
- Sponsored **Goat Flow** and **employee massages**, and offered **campus walks** and **virtual wellness sessions** for Employee Appreciation Days.
- Purchased, promoted and distributed 49 full-size **Kindness Calendars** to employees
- Promoted Well Wisconsin **webinars**, pod casts, and challenges, as well as EAP (Kepro) webinars, LinkedIn Learning, ETF webinars, and America Saves Week webinars.

Why is wellness important to UWGB employees?

- Employees who are healthy physically and mentally are happier, more productive, have better attendance, more engaged, and are enjoyable to work with!
- Wellness challenges, incentives, events, and activities promote community among employees, improving morale and work environment.

CHANCELLOR APPOINTIVE COMMITTEES

Council on Diversity and Inclusive Excellence

No report submitted

Committee on Student Misconduct

No report submitted

UNIVERSITY STAFF ELECTIVE AND APPOINTIVE COMMITTEES

University Staff Committee

Annual Report 2021-2022

University Staff Governance Committee Membership 2021-22	
University Staff Committee Kim Mezger (Chair) Teri Ternes (Treasurer) Lea Truttmann (Secretary) Kaitlyn O’Claire TBD TBD TBD TBD TBD Julie Flenz (non-voting HR Liaison)	Personnel Committee Brenda Beck (Chair) Kim Mezger Lea Truttmann Kerry Yang TBD Megan Noltner (non-voting, HR Liaison)
Election Committee Brenda Beck (Chair) Kim Mezger TBD	Professional Development Committee Sara Chaloupka (Chair) Kaitlyn O’Claire TBD TBD TBD
UWS University Staff Representative Teri Ternes	

The University Staff Committee meets the third Thursday of every month from 10:00-11:30, with occasional special meetings for discussions requiring timely decisions. In addition to the 9 elected members and 1 non-voting, HR liaison, the chairs of each of the 3 subcommittees typically attend the meetings or send a committee representative.

Monthly, the UWS University Staff Representatives meet virtually, however the May meeting was held in person in Madison. The meetings facilitate discussions of issues common to all UW University Staff employees. The representative reports on these discussions at the monthly USC meetings.

Historically, the annual assembly has been held in January, however a true end of the year assembly was held on May 19, 2022. Members could attend in person in the Christie Theater or via live stream at any location.

Chancellor Mike Alexander, Vice Chancellor Corey King and Melissa Nash, HR Director were invited guests. Each presented an update on the current state of campus affairs. Other presentations included university staff opportunities for shared governance and campus

committee involvement; reports from each of the committees on their activities for the current year.

Reflecting on the 2021-22 activities of the US, we accomplished the following:

1. University Staff received their proposed job title changes from TTC.
2. The US Personnel Committee received UW System training to hear any title appeals. To date the committee has only reviewed one appeal.
3. The UW-Green Bay University Staff was honored and excited to have one of our members as an inaugural recipient of the Board of Regents University Staff Excellence Award.
4. After a two-year hiatus due to Covid, there will be a University Staff Fall Conference on September 30, 2022 at the Radisson Hotel and Conference Center. All university staff in UW System and regional technical colleges will be invited.

This year the university staff felt the sting of the 'Great Resignation' through the fall semester. The committees were stretched thin, and the USC had to add interim members in make quorum. The committee thanks Christine Cox, Amy Ibuaka and Amanda Wildenberg for their support and assistance. The Election Committee ran two interest surveys during the Spring. The election ran at the end of May, and elected members will be notified in June.

The USC will retain its meeting schedule of the 3rd Thursday morning of each month for the 2022-23 fiscal year beginning in August, and the other committees will determine their meeting schedules in early fall.

Respectfully submitted,
Kim Mezger, Chair
University Staff Committee

University Staff Election Committee

Annual Report 2021-2022

Committee Members as of May 20, 2022:

- Brenda Beck (chair)
- Amy Mauk
- Kim Mezger (temporary)
- Vacant (to replace Kate LaCount)

Summary of monthly reports and discussions during University Staff meeting:

- September 16, 2021
Working on finalizing the committee list, filling gaps due to employee resignations or movement to Academic Staff positions.
- October 21, 2021
No update. All committee positions are currently filled.
- November 18, 2021
A decision was made to hold off until the spring 2022 election to fill open positions on the various US committees.
- December 16, 2021
Filling in gaps with temporary committee members on the USC to ensure quorum.
- January 20, 2022
No update.
- February 17, 2022
Interest survey will be sent soon to gather the names of individuals for the spring ballot.
- March 17, 2022
No update.
- April 21, 2022
We'll send out a new interest survey as the last one did not get enough responses. A suggestion was made to inquire why individuals are declining to get involved.

University Staff Personnel Committee

Annual Report for 2021-2022

Committee Members as of May 20, 2022:

- Brenda Beck (chair)
- Kim Mezger
- Lea Truttmann
- Kerry Yang
- Vacant (to replace Jenny Charapata)
- Megan Noltner (Human Resources Liaison)

Summary of monthly reports and discussions during University Staff meeting:

- September 16, 2021
Seeking individuals interested in being involved in the Title & Total Compensation appeals process.
- October 21, 2021
The committee is waiting to receive more information from Human Resources on T&TC appeals training. Information will be disseminated to University Staff on the details of the appeals process when it is available.
- November 18, 2021
No update.
- December 16, 2021
No update.
- January 20, 2022
T&TC Title Appeals training sessions have been scheduled for January 25, February 8 and February 16. Only one session needs to be attended – content is the same for all. No appeals from University Staff as of January 20th.
- February 17, 2022
No update.
- March 17, 2022
Title appeals were submitted by two University Staff members.
- April 21, 2022
Acknowledged Kim Mezger and Kerry Yang's assistance in the process for a University Staff title appeal.

University Staff Professional Development Committee

Annual Report 2021-2022

Membership: Sara Chaloupka (chair), Kaitlyn O'Claire, Kim Mezger (interim) and Teri Ternes (interim) Lost two members in Fall 2021 to new jobs off-campus.

Meetings: As a committee we met at least once per month, sometimes more often. We also met monthly with the Academic Staff Professional Development Programming Committee (ASPDPC).

Tasks Accomplished:

- Began planning 2022 University Staff Fall Conference
- Joined with ASPDPC to plan two programs.
 1. Wagner Leadership Training (May 2022)
 2. Microsoft Package & Zoom accessibility trainings – 2 dates (June 2022)
- Revisited percentage and/or amount of University Staff Professional Development dollars available for use by individuals wanting to attend professional development events
- Revisited how often we would like to meet with ASPDPC. Programming goals have changed now that we can meet in person again.

2022-2023 Goals:

- Have a successful conference in September 2022.
- To some capacity, jointly plan professional development workshops for Spring and Fall semesters with ASPDPC
- Start planning conference for Fall 2023

Submitted by: Sara Chaloupka, chair

JOINT GOVERNANCE COMMITTEES

Awards & Recognition Committee

Annual Report 2021-2022

Major Activities

- Selected Winter Commencement student speaker (and alternates)
- Selected Spring Commencement student speakers (and alternates)
- Selected Founders' Award winners

Effectiveness

Overall, this committee is highly effective in making its decisions on the honorees it is tasked with selecting.

This year the committee implemented some changes intended to streamline the Founders' Award nomination process that were proposed last year – notably, modifying the initial Qualtrics nomination form to make certain questions more specific and focused on the criteria of the award (along with finding a way to display the award description in-line once the category is selected in the form) and placing a character limit on the nomination statement.

The committee also discussed possibilities for further improvements to the Founders' Award process, which will be further discussed and decided on next fall. Of particular note is a suggestion to examine all award descriptions, and re-write as necessary so they are consistent in structure and the information they contain, as well as clear about what the committee is looking for in a winner. Recommendations should be sent to University Committee, Academic Staff Committee, and University Staff Committee for feedback before being officially adopted.

After a particularly uneven round of student commencement speaker nominations in fall (no students were nominated from CSOB or CSET; some of the nominations from CHESW and CAHSS were extremely long, while others were too short to make a fair judgement) the committee offered a number of suggestions to the Commencement team for improvements. Implemented changes for spring included asking for a copy of the nominee's resume and collecting nominations through a Qualtrics form with character minimums and maximums. The Qualtrics form should continue to be tweaked for future semesters, because it did not necessarily improve the quality of nominations in the way it was hoped.

Submitted by: Anna Merry, Chair

Committee on Workload and Compensation

No report submitted