



**University Staff Committee
Meeting Agenda
September 15, 2022, 10:00 – 11:30 a.m.
Virtually on TEAMS**

1. **Call to order:** Lea Truttmann, USC Chair called the meeting to order at 10:00am.
2. **Roll call:** Lea Truttmann, Becky Haeny, Mark Fischer, Ben Counard, Parker Nadeau, and Kaitlyn O’Claire
3. **Approval of Minutes** – June 16, 2022, Kaitlyn motioned, Mark seconded. Approved.
4. **New Business**
 - Steve Meyer: Shared “joy of new blood” on the University Staff Committee. Invited all to reach out with questions or concerns. Emphasized the importance of shared governance.

 - Melissa Nash: Climate survey was previously on a periodic schedule. Postponed last year. A survey will be sent out in Spring for the 2022-2023 academic year and is completely voluntary.
5. **Treasurer’s Report:** No real changes. There is a decent balance for Profession Dev.
6. **HR Report** – Julie Flenz (see meeting attachment)
 - Open enrollment for benefits is coming in October. WEA Trust no longer an option. HR will be holding open meetings at all campuses. Benefits fair on Wednesday, September 28.

 - Changes to new employee onboarding program. HR orientations will happen the first and third Thursday of each month in the AM and PM. More details to come.

 - COVID: University will continue to follow CDC guidelines.

 - On-site health screenings on September 22 in the Phoenix Rooms.

 - Flu Clinics in Sheboygan on October 17, and Green Bay on October 25.

 - See HR report for new employees.
7. **Committee Reports**
 - a) Election Committee – Brenda Beck-Brenda out, Kim said committee has not met yet.
 - b) Personnel Committee – Brenda Beck-September 29 is first meeting.

- c) Professional Development Committee – University Staff Conference on September 30. Professional Development funding is available for this. Total of 70 registrants, 22 of which are from Green Bay. Looking to change max funding allotment per individual per academic year to \$300.
- d) UW System University Staff Representative – Position open. One response from Kim Mezger. Lea put out a call for additional volunteers. Will need a vote and a back up rep.
- e) University Committee – Meeting every Wednesday night from 3:00pm to 5:00pm virtually. If anyone would like to attend, let Lea know.
- f) Other Campus Appointive Committees & Working Groups - None

8. Old Business

No old business.

9. Other

Lack of staff/support/communication are some concerns.

US rep needed for the Climate Survey Committee.

10. Adjournment: Meeting is adjourned at 11:00am

USC Members – Lea Truttmann, Chair; Becky Haeny, Vice Chair; Mark Fischer, Treasurer; Ben Counard, member; Jules Duprey, member; Heather Jobelius, member; Parker Nadeau, member; Kaitlyn O’Claire, member



2022.9 USC HR
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