

MINUTES
UW Green Bay University Committee

Present:

Tim Kaufman
Illene Noppe
Laura Riddle
Brian Sutton (Chair)

30 September 2009
3:00 pm, CL 825

Previous Meeting:
23 September 2009

Guests: Katrina Hrivnak, Academic Staff Representative; Megan Loritz, SGA Representative; Steven Meyer (*in loco Professor Draney*)

Excused: Dave Dolan

1) The minutes of 23 September 2009 were approved with minor changes.

2) Continuing Business

a) **Faculty Rep Meeting:** Professor Noppe provided a written summary of the UW System Faculty Representative meeting of 25 September 2009, and described the dynamics of this meeting. She strongly felt that UW-Green Bay must be represented at these meetings by a Faculty member with knowledge of the workings of our campus. She also feels that it is important for the UC, and perhaps the Senate, receive reports on these meetings and noted that other Faculty Representatives are given substantial reassignment for this important service.

b) **Ombudsperson:** Professor Riddle presented an amended proposal for the Ombudsperson position. The addition of a charge was met with positive response. Members agreed that a statement on conflict of interest should be added. Professor Riddle will revise the proposal for the next meeting.

c) **Course Repeat Policy:** Professor Sutton presented two new proposals. Course Repeat Proposal #1 stated that each iteration of a course would count fully toward the student's GPA but that a course may only count once toward credit for Graduation unless designated "repeatable for credit." There was extensive discussion about the rationale for this proposal. Professor Noppe indicated a need for stronger advising to avoid putting Freshmen in courses they are unprepared for merely because seats are available. Course repeat proposal #2 proposes that students repeating courses that they have already passed should receive the lowest registration priority in order to allow other students the opportunity to enroll. Discussion of this proposal included questions as to whether the proposal is meant to target students in specific academic years, programs, or courses. The UC agreed that additional data on why students repeat courses and which courses are most frequently repeated would be useful to further discussion.

3) New Business

a) **Search for a New Associate Vice Chancellor and Dean of Students:** Professor Sutton reported that the former position of Dean of Students is being changed to Associate Vice

Chancellor and Dean of Students. It must be decided if this position affects a major portion of the academic activities on campus as outlined in the Faculty Handbook in order to determine the extent of Faculty involvement on the Search Committee. It was felt that a good starting place would be to look at the previous position description. Professor Noppe indicated that there should be Faculty input on the creation on the new position description. The UC Chair will request guidance from the Provost.

b) **Role of Committee on Academic Actions in recent UC proposals:** As most of the items on the UC agenda under “New Business” were related to academic policy, Assistant Registrar K. Hrivnak suggested that these items should be first forwarded to the Committee on Academic Actions. Professor Sutton indicated that he had very recently sent an email to the convener of the CAA for input on this matter but has not received a response. The UC decided to postpone further discussion on new items until the chair receives a response from the CAA. Professor Riddle reiterated her request that program chairs receive notice of majors falling below a 2.0 GPA (semester or cumulative) after the postings of each semester’s grades. Assistant Registrar Hrivnak indicated that this information would be sent to the Associate Deans.

c) **“Statute of Limitations” on Prerequisites:** Professor Meyer expressed concern for Returning Students meeting prerequisites with courses that had been taken in the distant past. After some discussion the members of the UC agreed that rather than create a policy that could cover all programs and cases, this issue should be dealt with on a course-by-course basis.

d) **University Service:** Professor Noppe brought forward thoughtful concerns about excessive burden of University Service on long time faculty members in hopes of nurturing a climate of shared responsibility, she volunteered to bring forward a service mentoring proposal to the next meeting.

4) The Meeting Adjourned at 4:55 pm

The next UC meeting will be 7 October 2009 at 3:00 pm in CL 825

Respectfully Submitted,
Laura Riddle, secretary pro tempore

cc: Secretary of the Faculty and Academic Staff