

Date: February 16, 2016
To: University Committee Members
From: Andrew Austin, UC Member
RE: Minutes, February 10, 2016 UC Meeting

In attendance: Andrew Austin (minute taker), John Lyon, Katrina Hrivnak, Jan Snyder, Hannah Stepp, Christine Style, Patricia Terry, Christine Vandenhouten, and David Voelker

1. Approved minutes of 2.3.2016 (unanimous)
2. C. Vandenhouten delivered Faculty Rep report (1.29 meeting). Much of the discussion concerned the Tenure Task Force/Board of Regents work regarding post-tenure review and layoff/program discontinuation policies. Faculty were notified of a retention study being circulated among academic staff across the system.
3. Provost Davis visited and discussed dean positions and system enrollment management. UC members were provided with positions descriptions and asked for input, as well as identifying potential members for search committees.
4. Old business
 - a. Annual review policy. Working to align policy with new dictates. This covers several areas, including annual, merit, and post-tenure reviews. Discussions anticipated changes at the system level. Focused discussion concerned Office of Provost's review policy in conjunction with Faculty Handbook. Provost involved in discussion. All agreed that standardization across campus desirable.
 - b. Preparing to bring to Senate approval of teaching qualifications guidelines in accordance with HLC standards. Discussed ways of meeting guidelines while maintaining flexibility and enrollment stability.
 - c. Continued to work on workload document, readying document for dean and chair-level feedback and input. Focused discussion on various metrics for calculating teaching-related activities not included in the tradition three-credit format (e.g. independent studies, student research, etc.).
5. New Business.
 - a. Discussed voting domains in light of university reorganization. Discussion preliminary.
6. Adjourned at 5:00 pm.

Approved 2/17/16