



UNIVERSITY of WISCONSIN
GREEN BAY

University Committee Meeting Minutes

Wednesday, March 4, 2020

Present: Jim Loebel (Chair), Mark Klemp, Jon Shelton, Julie Wondergem

Guests: Matt Dornbush, Steve Meyer, Kim Mezger, Lynn Niemi, Abbie Wagaman

1. Minutes from the 2/19/20 meeting were approved.
2. Matt Dornbush presented the rationale for the reorganization of the Cofrin School of Business. UW System has approved an NOI to allow for planning undergraduate degrees in Finance, Human Resource Management, Marketing and Management. Matt explained these majors pair with the departments' new organization. The new majors include 57 shared core credits for all majors and then each contain an additional 20+ upper level specialty credits. The UC approved going forward and bringing the proposal to Faculty Senate.
3. We then discussed the Faculty Review and workload policies.
 - a. Updated the document to include that the PAR is due to the SOFAS by October 1.
 - b. Changed effective start date to September 1, 2020.
 - c. Agreed that this new policy will supersede the old policy.
4. We then considered the procedures used to review adjunct instructors (instructors who teach 1-2 courses a semester).
 - a. A form could be developed that would include a check box for "meets expectations" and a box for "doesn't meet expectations."
 - b. We interpret the current Faculty Handbook to say that the review can include the department Chair reviewing the syllabus, course expectations and CCQs of the adjunct instructor.

The meeting was adjourned at 4:23 pm.

Respectfully submitted by Julie Wondergem

APPROVED 3/11/20