



UNIVERSITY of WISCONSIN  
**GREEN BAY**

Date: March 23, 2017  
To: University Committee Members  
From: Katia Levintova, UC Member  
RE: UC Minutes for March 8, 3:00 to 5:00 PM  
CL 735 Conference Room

Present: Katia Levintova (note taker), Andrew Austin, Chuck Rybak, Patricia Terry, Jan Snyder, Katrina Hrivnak, Chris Vandenhouten, David Voelker, and Nikolas Austin

Note taker: Katia Levintova

Minutes:

1. Members of the UC approved the minutes of March 1, 2017, meeting
2. Associate provost Clif Ganyard joined the UC to report on finalizing the statement on Institutional Learning Outcomes. The process of developing Institutional Learning Outcomes documents was a part of the accreditation process, is linked to general education outcomes, and has already received input from several curricular groups on campus. The UC voted (motion made by Andy, seconded by Chuck) to formally support these efforts and the resulting statement, sending it next to the Faculty Senate for deliberations, input, and further endorsement.
3. The UC continued its work on the Program Discontinuation Policy. David explained the editorial changes since its last iteration and the inclusion of policy on student safeguards in case of program discontinuance. Committee members offered more editorial and clarifying changes to the document.
4. The UC had an extended discussion about the value of the General Education, noting several economic, programmatic, and philosophical arguments in favor of this vital element of education offered at UW-Green Bay. The UC was joined by Amy Wolf and David Coury, co-chairs of the General Educational Council (GEC), for this part of the meeting. UC would like to present a statement of our institutional commitment to the principles of general education at the next Faculty Senate.
5. The UC started its work on updating and streamlining the Faculty Handbook. The UC unanimously deputized SOFAS, Steve Meyer, to clean the handbook based on corrections suggested prior and at the meeting. (See appended document noting these changes.)

APPROVED 3/31/17

**Potential Changes to Code in the 2015-2016 Faculty Handbook for Consideration by the  
University Committee**

**CHANGES APPROVED BY UC ON 3/8/17 AS NOTED BELOW.**

- 1) 50.05 Conduct of Faculty Business [UC APPROVED CHANGE]  
Presiding Officer. The Chancellor presides at meetings of the full Faculty and is a member ex officio of all Faculty committees other than the University Committee, the Committee on Committees and Nominations, the Academic Affairs Council, **the Graduate Academic Affairs Council**, the Personnel Council, and the General Education Council. (page 10 – include the GAAC into this list)
  
- 2) 51.04 Faculty Status [NO CHANGE]  
Members of the academic staff teaching fifty percent or more (14 or more credits per year or its equivalent) will normally be granted "Faculty Status" by the Provost/Vice Chancellor, usually during the first year of an appointment. (page 15 – will that “14 or more credits...” need to be updated given the change in workload?)
  
- 3) 52.07 Organization of the Faculty Senate [UC APPROVED ADDITION OF GAAC]  
D. The University Committee serves as the executive committee of the Faculty Senate, as well as of the Faculty.
  1. The University Committee comprises six tenured members of professorial rank, two elected each year for three year terms. There shall be one member from each domain voting district and two members at large, with not more than two from a single domain voting district. A faculty member shall not serve on the UC and the PC, AAC, **GAAC**, GEC or CRR at the same time. (page 18 – voting domains vs. college representation; and add GAAC to the list of councils on which they cannot concurrently serve)
  
- 4) 53.04 Interdisciplinary Unit Chairperson: Selection [UC APPROVED CHANGES TO 4 & 5 (note substitution of “by” for “from among” and change from “other department” to “other program”)]  
  
B. The chairperson ~~shall be elected from among the members of the interdisciplinary unit having the~~ **must have the** tenured rank of associate or full professor **and shall be elected by the members of the interdisciplinary unit.** (page 22 – awkward wording confuses some units as they select a new interdisciplinary chair)
  
- 5) 53.09 Disciplinary and Other Program Chairperson: Selection  
  
B. The chairperson **must have the** ~~shall be elected from among the members of the disciplinary or other unit having the~~ tenured rank of associate or full professor **and shall be elected by the members of the disciplinary or other program.** (page 25 – awkward wording confuses some units as they select a new disciplinary chair – might also want to

reword that last phrase “or other unit” (I think it refers to the respective interdisciplinary unit))

6) 3.05 Tenure Appointments. [COME BACK TO THIS]

5. Changes in Proportion of Time. The percentage of time specified in a tenured faculty appointment may not be diminished or increased without the mutual consent of the faculty member, the executive committee of the interdisciplinary unit, and the appropriate Dean(s) unless the faculty member is ~~dismissed for cause, pursuant to 36.13 (5) of the Wisconsin Statutes, or is terminated or laid off pursuant to 36.21 of the Wisconsin Statutes.~~ (page 36 – 36.13 (5) is no longer a state statute, so this needs updating)

7) UWGB 5.01 General. [THIS WILL BE COVERED W/PENDING CHAPTER 5 REVISION]

Notwithstanding 36.13 of Wis. Stats., the Board may lay off or terminate a tenured faculty member, or lay off or terminate a probationary faculty member prior to the end of his/her appointment, in the event of a financial emergency. Such layoffs or terminations may be made only in accord with the provisions of this Chapter, and imply the retention of rights indicated herein. A nonrenewal, regardless of reasons, is not a layoff or termination under this section. (page 52 – 36.13 was removed from state statute)

8) Committee on Workload and Compensation [COME BACK TO THIS; DISCONTINUE?]

1. The Joint Committee on Workload and Compensation (CWC) shall be composed of nine voting members serving three year terms (eventually, but not initially, to be staggered three year terms). The Academic Staff Committee (ASC) shall appoint three Academic Staff representatives. The University Staff Committee (USC) shall appoint three University Staff representatives. The University Committee (UC) shall appoint three tenured faculty representatives: one from the College of Professional Studies, one from the College of Liberal Arts and Sciences, and one at-large, subject to the condition that at least one of the three members shall also be a member of the Graduate Faculty. In addition, the Director of Institutional Research and one representative each from the ASC, the USC, and the UC shall serve as ex officio (non-voting) members of the CWC. These additional members shall each serve one year terms, or be re-appointed annually for the duration of their service on the ASC, USC or UC. (page 82 – look at equal representation?)

9) Committee on Student Misconduct [UC APPROVED CHANGE]

1. The Committee on Student Misconduct shall be composed of three faculty representatives serving three-year staggered terms, three academic staff representatives serving three-year staggered terms, and three student representatives serving single-year terms. Faculty representatives are appointed by the Chancellor or designee on the advice of the Committee on Committees and Nominations. Academic staff representatives are appointed by the Chancellor or designee on the advice of the Academic Staff Committee.

Student representatives are appointed by the Student Government Association President. (page 85 – replace underlined text with “and five student representatives (from the Student Court) serving single-year terms.”)

10) Guidelines for Tenured Faculty Review and Development [REPLACE WITH NEW PTR POLICY; ADD HISTORICAL NOTE, TOO]

BASIC PRINCIPLES GUIDING TENURED FACULTY REVIEW AND DEVELOPMENT AT UW GREEN BAY (page 103 – this is the section that should be modified to match the Board of Regents policy)

11) Institute or Center Discontinuation [NO CHANGE FOR NOW]

If, on the basis of the review of the institute, laboratory or center, a decision is made by center members to discontinue the organization, the University Committee, appropriate Dean(s) and Provost will be notified of this decision and be given at least 60 days to respond. Institutes, laboratories or centers will be discontinued when one or more of the following conditions are met:

- There is no longer a compelling need for their services
- Goals have not been achieved
- Qualified staff are no longer available
- Serious mismanagement or malfeasance has occurred.

The Chancellor’s signature will be obtained for final approval of the discontinuation of the institute, center or laboratory.

Dissolution will be announced at the next Faculty Senate meeting. (page 125 – Centers appear to discontinue themselves. Should be put anything in place to call a Center to justify their existence – such as an annual report?)

DV SUGGESTS updating p. 28, 53.12(E)(1) for 4 college model. (Graduate Studies Council) – Isn’t this now GAAC? [ALREADY DONE]